



CITY OF LARAMIE
City Clerk's Office
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City Clerk's Office 721-5220
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March 24, 2021

TO: Laramie City Council
Janine Jordan, City Manager

FR: Nancy Bartholomew, City Clerk

RE: **2021 Renewals of Liquor License Applications**

This information is presented to the City Council and City Manager Jordan for the consideration of 2021 annual renewal of all liquor licenses within the City of Laramie. The public hearing was held Tuesday, March 23rd at 6:00 p.m. Consideration for renewals are scheduled for the City Council meeting on April 6th at 6:30 p.m. for the renewal period of May 08, 2021 to May 07, 2022.

The following documents are included:

- Alcohol Beverage Violation Points Assessment Report **(LMC 5.09.800 - Point system for alcoholic beverage license violations and suspensions.)**
- Alcohol Server Training Program – TIPS 2020 Annual Report **(LMC 5.09.105.G.)**
- Tavern Meeting Report 2021 **(LMC 5.09.105.H.)**
- Exception Forms Report to allow underage persons into the licensed premises (Food vs Alcohol Sales and other) **(LMC 5.09.615)**
- Reportable LPD calls at Liquor License Establishments
- 2021 Renewal Liquor License List and Applications
- Power Point Presentation

The Accumulation of Points Assessment Process against a licensee occurs within a twelve (12) months period begins the first day of March through the last day of February in accordance with LMC 5.09.800. When completion of that process occurs each year, any points assessed against a licensee will be accumulated for consideration in the renewal period of May 8, 2021 through May 7, 2022.

Once a license holder has been convicted of a violation, then notice of right to a hearing and intent to assess points against the license is sent out to the license holder by the City Clerk in accordance with LMC 5.09.800.D.2. If no response is received by the City Clerk within 10 days, a notice of points assessed is sent. The date the points are assessed is the date used for submission to the Council. The assessed points are dropped from consideration for the previous year on the last day of February the following year.

The following is a records report on 2021 liquor license renewals compared to 2020 liquor license renewals applications for your consideration at the regular meeting on April 6, 2021

<u>Type of License/or Permit</u>	<u>2020 Renewals</u>	<u>2021 Renewals</u>
• Retail	27	27
• Restaurant	15	13
• Club/Limited	5	5
• Microbrewery	4	4
• Bar and Grill	7	8
• Resort	2	2
• Golf Club	1	1
• Special (UW)	3	1
• Winery	1	1

Please feel free to contact my office if you need further information (721-5220).

/s/Nancy Bartholomew, City Clerk