

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
JANUARY 2, 2018

**1. AGENDA**

Regular Meeting of the City Council was called to order by Mayor Summerville at 6:31 p.m.

**2. Pledge of Allegiance**

Mayor Summerville led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Gabriel, Hanson, McKinney, Paulekas, Shumway, Shuster, Stoner (call-in), Pearce, and Summerville. Absent: None.

Staff present: Janine Jordan, City Manager; Angie Johnson, City Clerk; Bob Southard, City Attorney; Malea Brown, Administrative Services Director; Todd Feezer, Parks & Recreation Director; and Earl Smith, Public Works Director.

**4. PRE-MEETING ITEMS**

**4.A. PROCLAMATIONS & PRESENTATIONS**

**4.B. PUBLIC HEARING**

**4.B.i. PUBLIC HEARING: Original Ordinance No. 1977, amending Title 12 of Laramie Municipal Code, amending regulations for snow, ice, and debris removal from sidewalks.**

**4.C. ANNOUNCEMENTS**

**5. Disclosures by City Council Members**

**6. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY PEARCE, seconded by Shumway, that the following changes to the Agenda be approved: add 8.N. Schedule Meetings-Work Session January 9, 2018, 6:00 p.m.- ENDOW Visit Recap and move 8.I. from consent agenda to 11.A. on regular agenda.

MOTION CARRIED by voice vote.

B. MOTION BY PEARCE, seconded by Gabriel, that the Agenda be set as changed.

MOTION CARRIED by voice vote.

**7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

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MOTION BY PEARCE, seconded by Shuster, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Gabriel, Hanson, McKinney, Paulekas, Shumway, Shuster, Stoner, Pearce and Summerville. Nay: None. Absent: None. Mayor Summerville recused herself from 8.L. due to being related by marriage to an applicant recommended for board. MOTION CARRIED.

**8. CONSENT AGENDA**

**8.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the City Council Regular Meeting and Public Hearing of December 19, 2017 and have them placed on file for public inspection.

**8.B. CEMETERY DEEDS: Cemetery Deeds for December 16-31, 2017**

**Action:**

that the Cemetery Deeds for December 16-31, 2017 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**8.C. VOUCHERS: December 2017**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of January. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**8.D. MINUTES: Approval of the minutes from the December 13, 2017 regular meeting of the Parks, Tree & Recreation Advisory Board.**

**Action:**

that Council accept the minutes of the Parks, Tree & Recreation Advisory Board from December 13, 2017, and place them on file for public inspection: 1) To approve the minutes from the November 8, 2017 regular meeting of the Parks, Tree and Recreation Advisory Board. (Approved) 2) Supporting the Laramie Recreation Center. Ice & Event Center and Parks Master Fee Schedule Annual Amendment Resolution and forwarding to City Council for final approval. (Approved to forward) 3) Approval to accept the donation from Sid Murthy of \$5,000 towards the purchase, planting and irrigation of 10 trees in the City maintained Detention Pond on the southeast corner of Indian Hills Drive and Chippewa Drive. (Approved) 3. Acceptance of the Membership Counts at the Laramie Community Recreation Center and Trail User Counts for the Laramie River Greenbelt. (Accepted)

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**8.E MINUTES: December 14, 2017 Traffic Commission Meeting**

**Action:**

that Council acknowledge receipt of the Minutes from the December 14, 2017 Traffic Commission meeting and the following item be approved as indicated in the Minutes:

- To approve placement of appropriate signage and striping to allow for designation of a handicap space at 459 N. 8th Street. (Motion carried)

**8.F. LICENSE: Temporary use of Albany County Liquor License from Cavalryman Steakhouse for an event within city limits.**

**Action:**

to approve the alcohol catering application for Cavalryman Steakhouse, Albany County Liquor License, to locate their license within city limits at Heritage Foods, 216 Grand Ave, Laramie, WY on January 8, 2018 from 5:00 pm to 11:00 pm for a Christmas party.

**8.G. AGREEMENT: Consideration of a FY2018 Transportation Alternatives Program Subrecipient Agreement between the Wyoming Department of Transportation and the City of Laramie (\$40,000 Grant/\$10,000 Match) for the development of Phase 1 of the Spring Creek Trail and authorizing the City of Laramie to submit an updated Consultant Services Policy to the Wyoming Department of Transportation.**

**Action:**

that Council approve the FY2018 Transportation Alternatives Program Subrecipient Agreement between the Wyoming Department of Transportation and the City of Laramie for the development of Phase 1 of the Spring Creek Trail and authorizing the City of Laramie to submit an updated Consultant Services Policy to the Wyoming Department of Transportation and authorize the Mayor and Clerk to sign.

**8.H. BID: Award of Bid for Parks and Recreation Department (Parks) - One 4x4 Utility Work Machine with Trade In**

**Action:**

to award the bid for one new 4x4 Utility Work Machine with trade in to Bobcat of the Rockies, Cheyenne, WY, in the total amount of \$54,849.00.

**8.I moved to 11.A.**

**8.J. RESOLUTION: Resolution 2018-01, transferring unencumbered or unexpended appropriations balances from one fund to another and amending appropriations for the fiscal year 2016-2018 biennial budget of the City of Laramie, Wyoming.**

**Action:**

to approve Resolution 2018 - 01, transferring unencumbered or unexpended appropriations balances from one fund to another and amending appropriations for the fiscal year 2016-2018 biennial budget of the City of Laramie, WY, and authorize the Mayor and City Clerk to sign.

**8.K. RESOLUTION: Resolution 2018-02, transferring unencumbered or unexpended appropriations balances from one fund to another and amending**

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**appropriations for the fiscal year 2016-2018 biennial budget of the City of Laramie, Wyoming.**

**Action:**

to approve Resolution 2018 - 02, transferring unencumbered or unexpended appropriations balances from one fund to another and amending appropriations for the fiscal year 2016-2018 biennial budget of the City of Laramie, WY and authorize the Mayor and City Clerk to sign.

**8.L. RESOLUTION: Resolution 2018-03, appointing five members to the Parks, Tree and Recreation Advisory Board. Three with terms expiring December 31, 2020, one with a term expiring on December 31, 2018 and one with a term expiring December 31, 2019.**

**Action:**

that Council approve Resolution 2018-03 declaring that five vacancies exist on the Parks, Tree and Recreation Advisory Board and that Chris Dixon, Marius Favret, and Dave Hammond be appointed to fill the vacancies with terms expiring on December 31, 2020, that Amber Holen be appointed to fill the vacancy with a term expiring on December 31, 2018, that Pam Stamp be appointed to fill the vacancy with a term expiring on December 31, 2019, and authorize the Mayor and Clerk to sign.

**8.M. Resolution 2018-04, appointing One Member to the Building and Fire Code Board of Appeals.**

**Action:**

to approve Resolution 2018-04, appointing Jennifer Drew to the Building and Fire Code Board of Appeals with a term ending October 31, 2020, and authorize the Mayor and City Clerk to sign.

**8.N. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting:

- 1. Work Session: January 9, 2018, 6:00 p.m.-** ENDOW visit recap

**9. REGULAR AGENDA**

**10. Simple-5 Subdivision, Final Plat FP-17-03**

MOTION BY GABRIEL, seconded by Shuster, to approve the Simple-5 Subdivision Final Plat, based on findings of fact and conclusions of law; acknowledge receipt of the financial security and the Subdivision Security and Improvement Deferral Acknowledgment form; acknowledge receipt of reimbursement to Brett Moniz for development of Pine Street; and authorize the Mayor and Clerk to sign the plat.

Roll call showed Aye: Gabriel, Hanson, McKinney, Paulekas, Shumway, Shuster, Stoner Pearce, and Summerville. Nay: None. Absent: None. MOTION CARRIED.

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**11. Original Ordinance No. 1977, amending Title 12 of Laramie Municipal Code, amending regulations for snow, ice, and debris removal from sidewalks.**

Third and Final Reading (Introduced by Shuster)

MOTION BY SHUSTER, seconded by Pearce, to approve Original Ordinance No. 1977 on third and final reading; amending Title 12 of Laramie Municipal Code, 12.08.020 - Snow, ice and debris - Removal from sidewalks; based on findings of fact and conclusions of law, and authorize the mayor and clerk to sign the ordinance.

MOTION BY STONER, seconded by Gabriel, to change the time of removal to noon, emergency abatement procedures apply only after a property has received two separate notices, property owner will be contacted by physical posted notice, telephone, and electronic communications, and administrative fee for all violations will be \$75.00 plus contractor charge. MOTION WITHDRAWN.

MOTION BY STONER, seconded by Gabriel, to change time of removal to noon.

Roll call an amendment showed Aye: Gabriel, Hanson, Stoner, and Summerville. Nay: McKinney, Paulekas, Shumway, Shuster, and Pearce. Absent: None. MOTION FAILED.

MOTION BY STONER, seconded by Gabriel, to change Emergency Abatement procedures apply only after a property has received two separate notices within 60-day period.

Roll call on second amendment showed Aye: Gabriel, Hanson, Paulekas, Stoner, and Summerville. Nay: McKinney, Shumway, Shuster, and Pearce. Absent: None. MOTION CARRIED.

MOTION BY STONER, seconded by Gabriel, to change Property owner will be contacted by physical posted notice, telephone, and electronic communications.

Roll call on third amendment showed Aye: Gabriel, Hanson, Stoner, and Summerville. Nay: McKinney, Paulekas, Shumway, Shuster, and Pearce. Absent: None. MOTION FAILED.

MOTION BY STONER, no second, to change the administrative fee for all violations to \$75.00 plus contractor charge. MOTION FAILED DUE TO LACK OF SECOND.

MOTION BY SHUSTER, seconded by McKinney, to postpone Original Ordinance 1977 to February 6, 2018 to allow the attorney time to word smith properly the will of the Council on the amendments passed.

Roll call showed Aye: Gabriel, Hanson, McKinney, Paulekas, Shumway, Shuster, Stoner, and Summerville. Nay: Pearce. Absent: None. MOTION CARRIED.

**11.A. moved from 8.I. ORDINANCE: Original Ordinance No. 1976, amending Section 13.62.090 of the Laramie Municipal Code which establishes Community Clean Up Days Fee Waiver at the Laramie Landfill**

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Third and Final Reading. (Introduced by Shuster)

MOTION BY SHUSTER, seconded by Gabriel, to approve third and final reading of Ordinance No. 1976, amending Section 13.62.090 of the Laramie Municipal Code which establishes Community Clean Up Days fee waiver at the Laramie Landfill, and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Gabriel, Hanson, McKinney, Paulekas, Shumway, Shuster, Stoner, Pearce, and Summerville. Nay: None. Absent: None. MOTION CARRIED.

**12. Public Comments on Non-Agenda Items**

**13. Consideration of future Council work session topics**

Summerville- UW Entrepreneur Updates

**14. Adjournment**

MOTION BY HANSON, seconded by Pearce, to adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 8:25 p.m.

Respectfully submitted,

Angie Johnson  
City Clerk