

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
JANUARY 3, 2023

**1. CALL TO ORDER**

Regular Meeting of the City Council was called to order by City Clerk at 6:30 p.m.

**2. Pledge of Allegiance**

City Clerk led the Pledge of Allegiance.

**3. Oaths of Office for Elected Councilors**

City Clerk Nancy Bartholomew administrated Oath of Office to newly elected Council members: Brandon Newman, Erin O'Doherty, Micah Richardson, and Joe Shumway.

**4. Roll Call**

Roll call showed present: Sharon Cumbie, Pat Gabriel, Brian Harrington, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, and Andi Summerville.  
Absent: None.

Directors and City Clerk present: Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Jenn Wade, Director of Administrative Services; Patti Russell, Human Resources; Brooks Webb, Public Works Director; Dan Johnson, Fire Chief; and Brian Browne, Police Chief.

**5. Election of Mayor and President of the Laramie City Council**

**5.A. Nominations**

Nominations were conducted by City Clerk Nancy Bartholomew.

Council Member Cumbie had no nomination.  
Council Member Gabriel nominated Harrington.  
Council Member Harrington had no nomination.  
Council Member Newman had no nomination.  
Council Member O'Doherty nominated Harrington.  
Council Member Pearce had no nomination.  
Council Member Richardson had no nomination.  
Council Member Shumway had no nomination.  
Council Member Summerville nominated Pearce.

City Clerk Nancy Bartholomew stated the nominations are Harrington and Pearce.

Council Discussion.

Public Comment: None.

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**5.B. Election**

Council Member Cumbie voted for Harrington.  
Council Member Gabriel voted for Harrington.  
Council Member Harrington voted for Harrington.  
Council Member Newman voted for Harrington.  
Council Member O'Doherty voted for Harrington.  
Council Member Pearce voted for Harrington.  
Council Member Richardson voted for Harrington.  
Council Member Shumway voted for Harrington.  
Council Member Summerville voted for Harrington.

City Clerk Nancy Bartholomew stated the votes show 9 votes for Harrington.

**5.C. Resolution 2023-01, appointing the Mayor and President of the Council of the City of Laramie, Wyoming for the years 2023-2024**

MOTION BY PEARCE, seconded by Summerville, to approve Resolution 2023-01, appointing Council Member Brian Harrington as the Mayor and President of the Council of the City of Laramie, Wyoming for the years of 2023-2024, and authorize the Mayor and Clerk to sign.

Public Comment: none.

Roll call showed Aye: Cumbie, Gabriel, Harrington, Newman, O'Doherty, Pearce, Richardson, Shumway, and Summerville. Nay: None. Absent: None. MOTION CARRIED.

**6. Election of Mayor and President of the Laramie City Council**

**6.A. Nominations**

Nominations were conducted by City Clerk Nancy Bartholomew.

Council Member Pearce nominated Cumbie.

City Clerk Nancy Bartholomew stated the nominations are Cumbie.

**6.B. Election**

No election was conducted since there was only one nomination.

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**6.C. Election of Vice Mayor and Vice President of the Laramie City Council**

MOTION BY SUMMERVILLE, seconded by Pearce, to approve Resolution 2023-02, appointing Council Member Sharon Cumbie as the Vice-Mayor and Vice-President of the Council of the City of Laramie, Wyoming for the years of 2023- 2024, and authorize the Mayor and Clerk to sign.

Public comment: none.

Roll call showed Aye: Cumbie, Gabriel, Harrington, Newman, O'Doherty, Pearce, Richardson, Shumway, and Summerville. Nay: None. Absent: None. MOTION CARRIED.

**7. Set Seniority List**

In order to establish order of seniority of Council members with equal years of service Councilors Harrington and O'Doherty determined ranking as: O'Doherty and Harrington.

In order to establish order of seniority of Council members with equal years of service Councilors Cumbie and Summerville determined ranking as: Cumbie and Summerville.

In order to establish order of seniority of Council members with equal years of service Councilors Newman, Richardson, and Shumway drew from a deck of cards. High to low card number determined ranking: Shumway, Newman, and Richardson.

**8. Seat Selection at the Dias**

Seating from left to right, as seen from the floor: Gabriel, Richardson, Newman, Cumbie, Harrington, Pearce, Shumway, O'Doherty, and Summerville.

**9. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY CUMBIE, seconded by O'Doherty, that the following changes to the Agenda be approved: to add Public Comment on Non-Agenda Items as 9.A.

MOTION CARRIED by voice vote and raised hands.

B. MOTION BY CUMBIE, seconded by Summerville, that the Agenda be set as changed.

MOTION CARRIED by voice vote and raised hands.

**9.A. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**  
(Limit of 3 minutes per speaker.)  
None.

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**10. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**10.A. PROCLAMATIONS & PRESENTATIONS**

**10.A.i. Presentation of Open Meeting & Public Records Act**

**10.B. PUBLIC HEARING**

**10.C. ANNOUNCEMENTS**

Feezer- Introduced the Management Team

**11. Disclosures by City Council Members**

**12. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY CUMBIE, seconded by Summerville, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**13. CONSENT AGENDA**

**13.A. MINUTES: City Council Meeting Minutes from December 13 and 20, 2022**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of December 13 and 20, 2022, and have them placed on file for public inspection.

**13.B. CEMETERY DEEDS: Cemetery Deeds for December 16-31, 2022**

**Action:**

that the Cemetery Deeds for December 16-31, 2022, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**13.C. VOUCHERS: December 2022**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance

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claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of January. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**13.D. MOU: Consideration of Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding between the Laramie Police Department and the Albany County Sheriff's Office**

**Action:**

move to approve the Wyoming Law Enforcement Extraterritorial Assistance Memorandum of Understanding, Between the Laramie Police Department and the Albany County Sheriff's Office. and authorize the Mayor and Clerk to sign.

**13.E. MOU: Consideration of the Memorandum of Understanding Between the City of Laramie, Wyoming and the City of Rawlins., Wyoming for Law Enforcement Extraterritorial Assistance**

**Action:**

move to approve the Memorandum of Understanding, Between the City of Laramie, WY and the City of Rawlins, WY for Law Enforcement Extraterritorial Assistance, and authorize the Mayor and Clerk to sign.

**13.F. RESOLUTION: Resolution 2023-03, authorizing a lease purchase agreement with Wyoming Bank and Trust for Wastewater equipment**

**Action:**

to approve Resolution 2023-03 to authorize the City of Laramie to lease with an option to purchase wastewater equipment from Wyoming Bank and Trust and authorize the Mayor and City Clerk to sign.

**13.G. RESOLUTION: Resolution 2023-04, Appointing One Member to LACD**

**Action:**

move to approve Resolution No. 2023-04, appointing Cynthia Smith to the Laramie Advisory Commission on Disabilities and authorize the Mayor and City Clerk to sign.

**13.H. FINAL PLAT: Spring Creek Village, First Filing, Final Plat**

**Action:**

to approve the Spring Creek Village, First Filing, Final Plat, based on findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the plat.

**13.I. DEED: Quitclaim Deed conveying 0.08 acres of land to the City of Laramie**

**Action:**

to approve the Quitclaim Deed conveying an approximately 0.08 acre parcel of land to the City of Laramie.

**13.J. DEED: Quitclaim Deed conveying 1.09 acres of land to the City of Laramie**

**Action:**

to approve the Quitclaim Deed conveying an approximately 1.09 acre parcel of land to the City of Laramie.

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**13.K. SCHEDULE MEETINGS:**

**Action:**

that the following meeting be scheduled:

- a. January 24, 2023, 6:00 pm - Work Session: Auditors Pre-audit
- b. May 23, 2023, 6:00 pm - Work Session: Auditors Post Audit Update

**14. REGULAR AGENDA**

**15. Resolution 2023-05, appointing Council Members for the City of Laramie, Wyoming to serve as a liaison or voting member to each Board and Commission for the City of Laramie, Wyoming**

MOTION BY CUMBIE, seconded by Newman, that Council approve Resolution 2023-05, appointing Council Members for the City of Laramie, Wyoming to serve as a liaison or voting member to each Board and Commission for the City of Laramie, Wyoming, and authorize the Mayor and Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**16. Resolution 2023-06, designating the Laramie Daily Boomerang as the official legal newspaper of the City of Laramie, Wyoming for the calendar years 2023 and 2024**

MOTION BY O'DOHERTY, seconded by Newman, to approve Resolution No. 2023-06, designating the Laramie Daily Boomerang as the official legal newspaper of the City of Laramie, Wyoming for the calendar years 2023 and 2024, and authorize the Mayor and Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**17. Resolution 2023-07, setting the time, date and location of pre-council meetings, regular meetings, work session meetings, and public hearings of the City Council**

MOTION BY SUMMERVILLE, seconded by Pearce, to approve Resolution 2023-07, setting the time, date and location of pre-council meetings, regular meetings, work session meetings, and public hearings of the city council, and authorize the Mayor and Clerk to sign.

Public Comment: none.

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**18. Resolution 2023-08, rescinding Resolution 2020-15 to allow Boards and Commissions to meet in Hybrid Format**

MOTION BY GABRIEL, seconded by O'Doherty, to approve Resolution 2023-08, rescinding Resolution 2020-15 to allow boards and commissions to meet in hybrid format, and authorize the Mayor and Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

**19. Public Comments on Non-Agenda Items**

Bryan Shuster

Gabriel- Thank you for service Bryan Shuster.

**20. Consideration of future Council work session topics**

None.

**21. Adjournment**

MOTION BY PEARCE, seconded by Summerville, to adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 7:29 p.m.

Approved:

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Nancy Bartholomew  
City Clerk

Date

Duly published in the newspaper and posted online at [www.cityoflaramie.org](http://www.cityoflaramie.org) on 11<sup>th</sup> day of January 2023.