

**CITY OF LARAMIE, WYOMING
FIRE CIVIL SERVICE COMMISSION MINUTES**

JANUARY 10, 2024

1. Call to Order

Meeting of the Fire Civil Service Commission was called to order by Mayor Harrington at 3:05 p.m.

1.A. Introduce New Member - Justin Scott

2. Roll Call

Roll call showed present: Brian Harrington, Justin Scott, and Bob Kenison (arrived at). Absent: None.

3. Disclosures by Fire Civil Service Board Members

None.

4. Consideration of Changes in Agenda and Setting the Agenda

MOTION BY SCOTT, second by Harrington, that the Agenda be set as written.

MOTION CARRIED by voice vote.

5. Announcements

None.

6. Updates by Staff

None.

7. Fire Agenda

7.A. Consideration of approval of Fire CSC Meeting Minutes from the October 11, 2023 Regular meeting.

MOTION BY SCOTT, seconded by Harrington, the Fire Civil Service Commission Meeting Minutes from the October 11, 2023, to be approved.

Roll call showed Aye: Harrington and Scott. Nay: None. Absent: Kenison. MOTION CARRIED.

7.B. Approval of Shift Commander / Division Chief Promotional Testing Process and Schedule for February 26 – 28, 2024

MOTION BY SCOTT, seconded by Harrington, to approve the Shift Commander promotional testing that is scheduled for February 26 – 28, 2024.

Roll call showed Aye: Harrington and Scott. Nay: None. Absent: Kenison. MOTION CARRIED.

7.C. Announcement and Discussion of Equipment Operator Promotional Testing Process and Schedule

Chair Kenison arrived at 3:14 pm.

MOTION BY SCOTT, seconded by Kenison, to approve the Equipment Operator Promotional Testing to be held on May 20-23.

Roll call showed Aye: Harrington, Scott, and Kenison. Nay: None. Absent: None. MOTION CARRIED.

7.D. Announcement and Discussion of Recruit Testing Process and Schedule

MOTION BY SCOTT, seconded by Harrington, to approve the Fire Fighter Entry Level Exam with the dates on this schedule.

June 8, 2024- CPAT Practice

June 15, 2024- CPAT Practice

June 17, 2024- Written (Exam IO Solutions, 50% total score)

June 17, 2024- Final CPAT Testing (Pass/Fail)

June 21, 2024- Final Interviews 50%

Roll call showed Aye: Harrington, Scott, and Kenison. Nay: None. Absent: None. MOTION CARRIED.

7.E. Recess to Executive Session regarding Personnel WY § 16-4-405(a)(x)

MOTION BY HARRINGTON, seconded by Scott, to recess to Executive Session regarding Personnel WY § 16-4-405(a)(x).

Roll call showed Aye: Harrington, Scott, and Kenison. Nay: None. Absent: None. MOTION CARRIED.

Civil Service Commission recessed at 3:22 pm.

7.F. Reconvene from Executive Session and Take Action as Needed Regarding Personnel

Civil Service Commission reconvened at 4:20 pm.

MOTION BY SCOTT, seconded by Harrington, to acknowledge the notice received from Chief Johnson that a member of the classified fire service will reach the age of 60 and that a special meeting be scheduled on this matter when documentation is received in accordance with W.S. 15-5-112(d).

MOTION CARRIED by voice vote.

8. Public Comments

None.

9. Adjournment

MOTION BY SCOTT, seconded by Harrington, to adjourn the meeting.

MOTION CARRIED by voice vote.
Fire Civil Service Commission adjourned at 4:23 p.m.

**CITY OF LARAMIE, WYOMING
POLICE CIVIL SERVICE COMMISSION MINUTES**

JANUARY 10, 2024

10. Call to Order

Meeting of the Police Civil Service Commission was called to order by Commissioner Kenison at 4:23 p.m.

11. Roll Call

Roll call showed present: Brian Harrington, Justin Scott, and Bob Kenison. Absent: None.

12. Disclosures by Police Civil Service Board Members

None.

13. Consideration of Changes in Agenda and Setting the Agenda

MOTION BY SCOTT, seconded by Harrington, that the Agenda be set as written.

MOTION CARRIED by voice vote.

14. Announcements

None.

15. Updates by Staff

None.

16. Police Agenda

7.A. Consideration of Approval of Police CSC Meeting Minutes from the October 11, 2023 Meeting

MOTION BY SCOTT, seconded by Harrington, to approve the Police Civil Service Commission meeting minutes from October 11, 2023.

MOTION CARRIED by voice vote.

7.B. Certify the Eligibility List for 911 Emergency Communications Operator Recruit from January 10th, 2024

MOTION BY SCOTT, seconded by Harrington, to certify the eligibility list for 911 Emergency Communications Operators from January 10, 2024.

MOTION CARRIED by voice vote.

17. Public Comments

None.

18. Adjournment

MOTION BY SCOTT, seconded by Harrington, to adjourn.

MOTION CARRIED by voice vote.

Police Civil Service Commission adjourned at 4:29 p.m.

Approved:

Nancy Bartholomew
City Clerk

Date

Minutes are being published prior to approval and are subject to changes.