

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
January 13, 2020**

1. CALL TO ORDER

Meeting was called to order by Chair McGrath at 4:31 p.m.

Members present: Jordan Giese, Katherine Kasckow, Shannon Polk, Brent Roth, and Jim McGrath (Chair).

Members absent: Marc Homer and Maura Hanning.

Council Liaison: Bryan Shuster (present)

Staff Present: Derek Teini, Matthew Cox, Todd Feezer and Ryan Shoefelt.

2. APPROVAL OF AGENDA AND MINUTES

2.A.Changes and Approval of Agenda

MOTION BY GIESE, seconded by Kasckow, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 12.9.2019

MOTION BY GIESE, seconded by Roth, to approve the minutes from December 9, 2019.

MOTION CARRIED by voice vote. Member Polk abstained.

3. CITIZEN COMMENTS - Non-Agenda Related Topics - No Action Can Be Taken

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Teini- Email regarding Housing Work- 2 sessions on Thursday.

Teini- January 28 at 6pm Joint meeting with Council.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

None.

6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

6.B. NEW BUSINESS:

6.B.i. CUP-19-08: 304 S. 2nd Street - Coal Creek Roasting

MOTION BY GIESE, seconded by Kasckow, to approve a Conditional Use Permit for operation of a wholesale business in a commercial structure located at 304 S. 2nd Street zoned DC (Downtown Commercial) District, based on findings of fact and conclusions of law and subject to all staff's recommended conditions. MOTION CARRIED by voice vote.

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6.B.ii. Submittal Schedules 2020

MOTION BY KASCKOW, seconded by Polk, to approve the 2020 Submittal Schedules.
MOTION CARRIED by voice vote.

MOTION BY KASCKOW, seconded by Giese, to adjourn as Planning Commission and reconvene as the Board of Adjustment. MOTION CARRIED by voice vote.

Planning Commission adjourned at 4:57 pm.
Board of Adjustment convened at 4:57 pm.

7. LONG RANGE PLANNING PROJECTS

No items.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)

8.A. VAR-19-05: 1457 N. Cedar Street - Variance

MOTION BY KASCKOW, seconded by Roth, to postpone the requested variance from Laramie Municipal Code 15.14.100.D.2.a & 15.14.100.D.a-c to allow the applicant to have a chain link fence within the Gateway Overlay District and a Minor Arterial Street at 1457 N. Cedar Street, zoned I2, to the January 27, 2020 Regular Planning Commission Meeting.

Roll call showed Aye: Giese, Kasckow, Polk, Roth, and McGrath. Nay: None. Absent: Hanning and Homer. MOTION CARRIED.

9. ADJOURN

MOTION BY ROTH, seconded by Giese, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:04 p.m.

APPROVED:



Jim McGrath, Planning Commission Chair



Date



Derek Teini, Planning Manager



Date