

**MINUTES
CITY OF LARAMIE, WYOMING
POLICE CIVIL SERVICE COMMISSION
CITY HALL
JANUARY 13, 2021**

1. Call to Order

Meeting of the Police Civil Service Commission was called to order by City Clerk Nancy Bartholomew at 3:02 p.m.

2. Roll Call

Roll call showed present: Kenison, Paulekas, and Weaver. Absent: None.

3. Elect a Chair

Commissioner Paulekas nominated Bob Kenison.
Commissioner Kenison had no nomination.
Commissioner Weaver had no nomination.

MOTION BY PAULEKAS, seconded by Weaver, to elect Bob Kenison as Chairman of the Civil Service Commission.

MOTION CARRIED by voice vote.

4. Elect a Vice Chair

Commissioner Paulekas nominated Paul Weaver.
Commissioner Kenison had no nomination.
Commissioner Weaver had no nomination.

MOTION BY PAULEKAS, seconded by Kenison, to elect Paul Weaver as Vice Chair of the Civil Service Commission.

MOTION CARRIED by voice vote.

5. Disclosures by Police Civil Service Board Members

None.

6. Consideration of Changes in Agenda and Setting the Agenda

MOTION BY PAULEKAS, seconded by Weaver, that the Agenda be set as presented.

MOTION CARRIED by voice vote.

7. Announcements

None.

8. Updates by Staff

None.

9. Police Agenda

9.A. Consideration of approval of Police CSC Meeting Minutes from the October 14, 2020 meeting.

MOTION BY PAULEKAS, seconded by Kenison, to approve the Police CSC Meeting Minutes from the October 14, 2020 meeting.

MOTION CARRIED by voice vote.

9.B. Consideration to Certify a List for Law Enforcement/Fire Dispatcher

MOTION BY PAULEKAS, seconded by Weaver, to Certify the Lists for Law Enforcement Dispatchers from October 23, 2020 and December 8, 2020.

MOTION CARRIED by voice vote.

9.C. Consideration to Certify a List for Sworn Officer

MOTION BY WEAVER, seconded by Paulekas, to certify a list for Sworn Officer.

MOTION CARRIED by voice vote.

10. Public Comments

None.

11. Adjournment

MOTION BY PAULEKAS, seconded by Weaver, to adjourn.

MOTION CARRIED by voice vote.

Police Civil Service Commission adjourned at 3:18 p.m.

**MINUTES
CITY OF LARAMIE, WYOMING
FIRE CIVIL SERVICE COMMISSION
CITY HALL
JANUARY 13, 2021**

1. Call to Order

Meeting of the Fire Civil Service Commission was called to order by Chairman Kenison at 3:19 p.m.

2. Roll Call

Roll call showed present: Paulekas, Weaver, and Kenison. Absent: None.

3. Disclosures by Fire Civil Service Board Members

None.

4. Consideration of Changes in Agenda and Setting the Agenda

MOTION BY WEAVER, second by Paulekas, that the Agenda be set as submitted.

MOTION CARRIED by voice vote.

5. Announcements

None.

6. Updates by Staff

None.

7. Fire Agenda

7.A. Consideration of approval of Fire CSC Meeting Minutes from the October 14, 2020 meeting.

MOTION BY PAULEKAS, seconded by Kenison, to approve the Fire CSC Meeting Minutes from the October 14, 2020 regular meeting.

MOTION CARRIED by voice vote.

7.B. Consideration of Company Officer Exam scheduling for April 12-16, 2021

MOTION BY PAULEKAS, seconded by Weaver, the Consideration of Company Officer Exam scheduling for April 12-16, 2021.

MOTION CARRIED by voice vote.

7.C. Consideration of Approval of proposed Firefighter Entry Level testing schedule.

MOTION BY PAULEKAS, seconded by Weaver, to approve the proposed Firefighter Entry Level testing schedule.

Proposed Firefighter Entry Level Testing Schedule:

- 4/24/21. 0900-1200 Candidate Physical Ability Test (CPAT) orientation
- 5/22/21. 0830-1200 CPAT Practice Session #1
- 6/5/21. 0830-1200 CPAT Practice Session #2
- 6/6/21. 0930-1200 Written Exam #1
- 6/6/21. 1330-1600 Written Exam #2
- 6/12/21. CPAT testing session #1: 0830-1730 (for candidates that have not participated and passed in a practice session)
- 6/13/21. CPAT testing session #2: 0830-1200 (for candidates that have not participated and passed in a practice session)
- 6/13/21. Scored Oral Interviews 1:30 pm o 5:30 pm
- 6/14/21. Scored Oral Interviews 8:30 am to 5:30 pm
- 6/15/21. Scored Oral Interviews (if necessary) 8:30 am to 5:30 pm
- 7/14/21. Fire Department Candidate list presented to Civil Service Commission for Certification

MOTION CARRIED by voice vote.

8. Public Comments

None.

9. Adjournment

MOTION BY WEAVER, seconded by Paulekas, to adjourn.

MOTION CARRIED by voice vote.

Fire Civil Service Commission adjourned at 3:33 p.m.

Approved:

Nancy Bartholomew
City Clerk

Date