

**CITY OF LARAMIE, WYOMING
CITY COUNCIL REGULAR MEETING MINUTES**

FEBRUARY 6, 2024

Pre-meetings are held prior to Regular Council meetings for the purpose of discussing items on the consent agenda and assigning introductions of items on the regular agenda.

Pre meeting began at 6:15 pm.

Council present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Sharon Cumbie, and Brian Harrington. Absent: Andi Summerville.

Council discussed adding Resolution 2024-16 to the regular agenda item 18.A.

Council adjourned pre-meeting and recessed at 6:18 pm.

1. CALL TO ORDER

Regular Meeting of the City Council was called to order by Mayor Harrington at 6:30 p.m.

2. Pledge of Allegiance

Mayor Harrington led the Pledge of Allegiance.

3. Roll Call

Roll call showed present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, Sharon Cumbie, and Brian Harrington. Absent: None.

Directors and City Clerk present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Ryan Shoefelt, Deputy City Clerk; Bob Southard, City Attorney; Holli Austin-Belaski, Prosecuting Attorney; Jenn Wade, Director of Administrative Services; Patti Russell, Human Resources; Brooks Webb, Public Works Director; Shawn Klein, Public Works Deputy Director; Brian Browne, Police Chief; and Kevin Lam, Shift Commander.

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)

Norbert Kriebel- City's rental program.

MOTION BY PEARCE, seconded by Newman, to suspend the rules to not allow public comment on non-agenda items from folks via zoom.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

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5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY CUMBIE, seconded by Pearce, that the following changes to the Agenda be approved: to add Resolution 2024-16 to the agenda as item #18.A.

MOTION CARRIED by voice vote.

B. MOTION BY CUMBIE, seconded by Richardson, that the Agenda be set as changed.

MOTION CARRIED by voice vote.

6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS

6.A. PROCLAMATIONS & PRESENTATIONS

6.A.i. PROCLAMATION: Random Acts of Kindness

6.B. PUBLIC HEARING

6.C. ANNOUNCEMENTS

Kevin Lam- Smoke Detector Drive January 26- February 29 at Fire Station 1.

7. Disclosures by City Council Members

None.

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY CUMBIE, seconded by Richardson, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from January 16, 2024

Action:

that Council approve the Minutes of the following City Council meetings: the Public Hearings and Regular Meeting of January 16, 2024, and have them placed on file for public inspection.

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9.B. Minutes from the November 9, 2023 Traffic Safety Commission

Action:

move to acknowledge receipt of the November 9, 2023, Traffic Safety Commission Minutes and place them on file for public inspection.

9.C. MINUTES: Laramie Regional Airport Joint Powers Board Minutes from November 15, 2023 and December 20, 2023

Action:

that Council acknowledge receipt of the minutes of the November 15, 2023, and December 20, 2023, Regular Meetings of the Laramie Regional Airport Joint Powers Board and have them placed on file for public inspection.

9.D. MINUTES: Laramie Youth Council Minutes from December 7, 2023

Action:

that Council acknowledge receipt of the minutes from December 7, 2023 Regular Meeting of the Laramie Youth Council and have them placed on file for public inspection.

9.E. MINUTES: Environmental Advisory Committee Minutes from December 7, 2023

Action:

that Council acknowledge receipt of the minutes of the December 7, 2023 Regular Meetings of the Environmental Advisory Commission and have them placed on file for public inspection.

9.F. CEMETERY DEEDS: Cemetery Deeds for January 16-31, 2024

Action:

that the Cemetery Deeds for January 16-31, 2024, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

9.G. VOUCHERS: January 2024

Action:

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of February. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

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9.H. LICENSE: Temporary Use of a Laramie County Retail Liquor License within City Limits for an Event for the University of Wyoming Rodeo Gala on February 17, 2024

Action:

that City Council approve a temporary use of a Laramie County Retail Liquor License for DeLancey Enterprises, LLC within City Limits for an event for the University of Wyoming Rodeo Gala on February 17, 2024.

9.I. LICENSE: Temporary Use of a Laramie County Retail Liquor License within City Limits for an Event for the Laramie High School Rodeo Club Fundraiser Dinner on February 3, 2024

Action:

that City Council approve and ratify the temporary use of a Laramie County Retail Liquor License for DeLancey Enterprises, LLC within city limits for an event for the Laramie High School Rodeo Club fundraiser dinner that occurred on February 3, 2024.

9.J. MOU: Amendment Number One to Memorandum of Understanding between the City of Laramie and Bittersweet Group, LLC Regarding Development at 2000 S 15th Street

Action:

to approve Amendment Number One to the Memorandum of Understanding between the City of Laramie and Bittersweet Group, LLC regarding Development at 2000 S 15th Street, authorizing the Mayor and Clerk to sign.

9.K. MOU AMENDMENT: Consideration of Amendment Number 1 to the Memorandum of Understanding between the City of Laramie, Wyoming, and Action Resources International-Feeding Laramie Valley for the Provision of a Community Garden in Kiwanis Park

Action:

that Council approve Amendment Number 1 to the Memorandum of Understanding between the City of Laramie, Wyoming, and Action Resources International-Feeding Laramie Valley for the provision of a community garden in Kiwanis Park and authorize the Mayor and Clerk to sign.

9.L. AGREEMENT-LEASE: Consideration of a lease agreement between the City of Laramie, Wyoming and Four 'G' Enterprises of Laramie, Wyoming for Laramie River Greenbelt Access

Action:

that Council approve the lease agreement between the City of Laramie, Wyoming and Four 'G' Enterprises of Laramie, Wyoming for Laramie River Greenbelt Access in an amount not to exceed \$950.00 and authorize the Mayor and Clerk to sign.

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9.M. AGREEMENT-LEASE: Consideration of a Lease and Purchase Agreement with the Wyoming Association of Municipalities/Wyoming County Commissioners Association 2024 Energy Lease Program for the replacement of roof top units at the Laramie Community Recreation Center

Action:

that the Laramie City Council approve Lease and Purchase Agreement with the Wyoming Association of Municipalities/Wyoming County Commissioners Association 2024 Energy Lease Program for the replacement of roof top units at the Laramie Community Recreation Center in an amount not to exceed \$100,000 and authorize the Mayor and Clerk to sign.

9.N. RESOLUTION: Resolution 2024-12, Amending the Bylaws Related to Building and Fire Code Board of Appeals

Action:

move to approve Resolution 2024-12, amending the bylaws related to Building and Fire Code Board of Appeals, and authorize the Mayor and City Clerk to sign.

9.O. RESOLUTION: Resolution 2024-13, Cancelling the Contract for Eight Hybrid SUV Patrol Vehicles with Trade-in and Authorizing Staff to Re-Bid

Action:

move to approve Resolution 2024-13, Canceling the Contract for Eight (8) AWD Four-Door Hybrid SUV Police Package Patrol Vehicles with Trade in, authorize staff to re-bid, and authorize the Mayor and City Clerk to sign.

9.P. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- i. February 7, 2024 (Wednesday), 6:00 pm – WORK SESSION: NIMS Training
- ii. February 13, 2024, 6:00 pm – WORK SESSION: Annual Bias Crime Report
- iii. March 12, 2024, 6:00 pm – WORK SESSION: Streamlining Boards and Commissions (Part 2)
- iv. March 12, 2024, 6:00 pm – WORK SESSION: West Side Neighborhood Plan
- v. April 9, 2024, 6:00 pm – WORK SESSION: North Side Tank Activation Plan
- vi. April 9, 2024, 6:00 pm – WORK SESSION: Capital Budget
- vii. April 23, 2024, 6:00 pm – WORK SESSION: Capital Budget
- viii. May 8, 2024 (Wednesday), 6:00 pm – SPECIAL MEETING: Capital Budget
- ix. May 8, 2024 (Wednesday), 6:00 pm – WORK SESSION: Recommended Budget
- x. May 14, 2024, 6:00 pm – WORK SESSION: Recommended Budget
- xi. May 15, 2024 (Wednesday), 6:00 pm – WORK SESSION: Recommended Budget
- xii. May 22, 2024 (Wednesday), 6:00 pm – WORK SESSION: Capital and Recommended Budget
- xiii. May 22, 2024 (Wednesday), 6:00 pm – SPECIAL MEETING: Recommended Budget

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10. REGULAR AGENDA

11. Resolution 2024-14, Fiscal Year 2024 Budget Amendment - Settlement Agreement

MOTION BY NEWMAN, seconded by Cumbie, to approve Resolution 2024-14, amending appropriations for the Fiscal Year 2023 - 2024 biennial budget of the City of Laramie, WY to execute work required by settlement agreement, and authorize the Mayor and City Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

12. Consideration of Resolution 2024-15 Designating Recreation Project Request Priorities to the Albany County Recreation Board for Funding Consideration in Fiscal Year 2025

MOTION BY RICHARDSON, seconded by Pearce, to approve Resolution 2024-15, designating recreation project request priorities to the Albany County Recreation Board for funding consideration in Fiscal Year 2025, and authorize the Mayor and Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

13. Consideration of a Lease Agreement between the City of Laramie and Action Resources International-Feeding Laramie Valley for a term of 5 years

MOTION BY O'DOHERTY, seconded by Gabriel, to approve the Fort Sanders Building Lease Agreement between the City of Laramie and Action Resources International-Feeding Laramie Valley for a term of 5 years, and authorize the Mayor and Clerk to sign.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

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14. Memorandum of Understanding with Albany County for Adult Diversion Services

MOTION BY CUMBIE, seconded by O'Doherty, to approve the Memorandum of Understanding Between the Board of County Commissioners of Albany County, Wyoming, by and through the Albany County Court Supervised Treatment Program and the City of Laramie, Wyoming, for adult diversion services, and authorize the Mayor and Clerk to sign.

Public Comment:

Linda Devine- supports the diversion program.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

15. Original Ordinance No. 2081, Adding Section 9.13 to Laramie Municipal Code Providing Certain Persons Charged in Municipal Court to Qualify for a Diversion Program

Introduction and First Reading. (Introduced by Cumbie)

MOTION BY CUMBIE, seconded by Newman, to approve on first reading Original Ordinance No. 2081, adding Section 9.13 to Laramie Municipal Code providing certain persons charged in Municipal Court to qualify for a diversion program.

Public Comment:

Linda Devine- wants to see a uniform system between both courts.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

16. Original Ordinance No. 2082, Amending Chapter 13.48.010 of the Laramie Municipal Code to Regulate Wastewater Rates in the City of Laramie

Introduction and First Reading. (Introduced by Gabriel)

MOTION BY GABRIEL, seconded by Richardson, to approve First Reading of Original Ordinance No. 2082, amending Chapter 13.48.010 of the Laramie Municipal Code to regulate wastewater rates in the City of Laramie.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

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17. Original Ordinance No. 2083, Amending Chapters 13.44.010 of the Laramie Municipal Code to Regulate Water Rates in the City of Laramie

Introduction and First Reading. (Introduced by Richardson)

MOTION BY RICHARDSON, seconded by Pearce, to approve First Reading of Original Ordinance No. 2083, amending Chapter 13.44.010 of the Laramie Municipal Code to regulate water rates in the City of Laramie.

Public Comment: none.

Roll call showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: None. MOTION CARRIED.

18. Original Ordinance No. 2080, Amending Title 2 of the Laramie Municipal Code to Establish Rate of Pay for the Governing Body

Second Reading. (Introduction by Shumway)

MOTION BY SHUMWAY, seconded by Gabriel, to approve Original Ordinance No. 2080, amending Title 2 of the Laramie Municipal Code, on second reading to establish the rate of pay for the governing body.

Amendment one:

MOTION BY RICHARDSON, seconded by Gabriel, to amend to include "to make this ordinance effective on January 1, 2025."

Public Comment on amendment: none.

Roll call on amendment showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Cumbie, and Harrington. Nay: None. Absent: Summerville. MOTION CARRIED.

Amendment two:

MOTION BY PEARCE, seconded by Newman, to amend to move the Mayor salary from the suggested \$300 down to \$200.

Public comment on amendment: none.

Roll call showed Aye: Newman and Pearce. Nay: Gabriel, O'Doherty, Richardson, Shumway, Summerville, Cumbie, and Harrington. Absent: None. MOTION FAILED.

Public comment on main motion:

Jerry Gruber- opposed to the pay increases.

Roll call on main motion showed Aye: Gabriel, O'Doherty, Richardson, Shumway, Cumbie, and Harrington. Nay: Newman, Pearce, and Summerville. Absent: None. MOTION CARRIED.

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Added to the agenda 18.A. Resolution 2024-16, Amending City Council Rules of Procedure 4.02(A) Related to Public Comment at Regular Meetings to Prevent Public Comments on Non-agenda Related Items Via Web-conferencing

MOTION BY PEARCE, seconded by Cumbie, to approve Resolution 2024-16, amending City Council Rules of Procedure 4.02(A) related to public comment at Regular Meetings to prevent public comments on non-agenda related items via web-conferencing, and authorize the Mayor and City Clerk to sign.

Amendment:

MOTION BY NEWMAN, seconded by O'Doherty, to amend #4 to read "Public comments on non-agenda related items at the beginning of the meeting may only be taken in person at the physical location of the meeting."

Public Comment on amendment: none.

Roll call on amendment showed Aye: Gabriel, Newman, O'Doherty, Richardson, Shumway, Cumbie, and Harrington. Nay: Pearce and Summerville. Absent: None. MOTION CARRIED.

Public comment on main motion: none.

Roll call on main motion showed Aye: Gabriel, Newman, O'Doherty, Pearce, Richardson, Shumway, Cumbie, and Harrington. Nay: Summerville. Absent: None. MOTION CARRIED.

19. Public Comments on Non-Agenda Items

Not addressed.

20. Consideration of future Council work session topics

None.

21. Adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(x)

MOTION BY PEARCE, seconded by Richardson, to adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(x).

MOTION CARRIED by voice vote.

Council adjourned at 8:28 p.m.

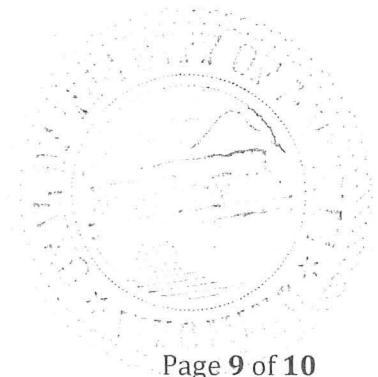
Approved:



Nancy Bartholomew, CMC
City Clerk

2-20-24

Date



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