

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
February 24, 2020**

1. CALL TO ORDER

Meeting was called to order by Chair McGrath at 4:30 p.m.

Members present: Marc Homer, Jordan Giese, Katherine Kasckow, Maura Hanning, Shannon Polk, and Jim McGrath (Chair).

Members absent: Brent Roth

Council Liaison: Bryan Shuster (Absent)

Staff Present: Derek Teini, Planning Manager; Matthew Cox, Associate Planner; Todd Feezer, Assistant City Manager; Ryan Shoefelt, Deputy City Clerk; and Eric Milliken, Civil Engineer.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

A. MOTION BY GIESE, seconded by Kasckow, to amend the Agenda as follows: reconvene as Board of Adjustment to handle the variance as the new item 6.V.

MOTION CARRIED by voice vote.

B. MOTION BY GIESE, seconded by Kasckow, that the Agenda was approved as amended.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 2.10.2020

No motion made.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Polk- review bylaws make updates, also provide updates from members on other boards and commissions.

Hanning- Community Builders sessions on code adjustments.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

None.

MOTION BY GIESE, seconded by Kasckow, to adjourn as Planning Commission and reconvene as the Board of Adjustment.

MOTION CARRIED by voice vote.

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6.B.iii. TA-19-03 Fall UDC Update

MOTION BY KASCKOW, seconded by Polk, to postpone TA-19-03 Fall UDC update to March 9th.

MOTION CARRIED by voice vote.

7. LONG RANGE PLANNING PROJECTS

No items

8. ~~VARIANCES (sitting as Board of Adjustment)~~ Moved to item 6.V.

9. ADJOURN

MOTION BY KASCKOW, seconded by Giese, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 6:38 p.m.

VALIDATED:



Jim McGrath, Planning Commission Chair

9 MAR 20

Date



Derek Teini, Planning Manager

3/9/2020

Date