

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
MARCH 3, 2020

**1. AGENDA**

Regular Meeting of the City Council was called to order by Mayor Shumway at 6:30 p.m.

**2. Pledge of Allegiance**

Mayor Shumway led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver (arrived at 6:33 pm), Gabriel, and Shumway. Absent: None.

Staff present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Nancy Bartholomew, City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Lori Curry, Human Resources; and Dan Johnson, Fire Chief.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

None.

**5. Consideration of Changes in Agenda and Setting the Agenda**

MOTION BY GABRIEL, seconded by Shuster, that the Agenda be set as submitted.

MOTION CARRIED by voice vote.

**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PROCLAMATION: March Disability Awareness Month Business Recognition**

Councilor Weaver arrived at 6:33 pm

**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: City Council Resolution 2020-11, certifying Planning Commission action, regarding a Comprehensive Plan Amendment to amend the Future Land Use Map (Map 3.2) of the 2007 Laramie Comprehensive Plan from Auto Urban Multi-Family to Auto-Urban Commercial, of an approximate 19 acre property, located at 1171 & 1271 W Baker Street.**

**6.B.ii. PUBLIC HEARING: Original Ordinance No. 2008 amending the City of Laramie's official zoning map to rezone two parcels of land located 1171 and 1271 W Baker Street from B1 (Limited Business) to B2 (Business) zone district within the City of Laramie.**

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**6.C. ANNOUNCEMENTS**

None.

**7. Disclosures by City Council Members**

None.

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY GABRIEL, seconded by Pearce, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meetings February 18, 2020**

**Action:**

that Council approve the Minutes of the following City Council meeting: Regular Meeting and Public Hearing of February 18, 2020, and have them placed on file for public inspection.

**9.B. CEMETERY DEEDS: Cemetery Deeds for February 16-29, 2020**

**Action:**

that the Cemetery Deeds for February 16-29, 2020 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**9.C. VOUCHERS: February 2020**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of March. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

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**9.D LICENSE: AGREEMENT: Professional Services Agreement for the Design of the Pressure Reducing Valve Installation Project– Venture Dr.**

**Action:**

to award a Professional Services Agreement for the design of the Pressure Reducing Valve Installation project at Venture Drive, to Engineering Associates of Laramie, WY, in the amount of \$48,740.00, plus a contingency of \$4,874.00 for a total not to exceed \$53,614.00 and authorize the Mayor and City Clerk to sign.

**9.E. GRANT: Authorization for Submission of a Grant Application to FEMA - Assistance to Firefighters Grant Program**

**Action:**

to authorize the Laramie Fire Department to submit a grant application to FEMA's Assistance to Firefighters Grant Program (AFG) in the amount of \$125,000.00 (one-hundred-twenty-five-thousand dollars) for the purpose of obtaining a Training Flashover Simulator.

**9.F. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

1. April 28, 2020, 6:00 p.m. – WORK SESSION: Plastic Bag Research
2. May 26, 2020, 6:00 p.m. – WORK SESSION: Annual Partner Reports
3. June 23, 2020, 6:00 p.m. – WORK SESSION: WYDOT's State Transportation Improvement Program (STIP) projects for the next six years
4. June 9, 2020, 6:00 p.m. – (CANCEL) WORK SESSION: Monolith Ranch Committee update

**10. REGULAR AGENDA**

**11. Acknowledgement of receipt of the 2019 Building Permit Report.**

MOTION BY SHUSTER, seconded by O'Doherty, to acknowledge receipt of the 2019 Building Permit Report and place it on file for public inspection.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**12. Approval of Contract with Arete Design Group for Architectural Services, Engineering Design Documents, and described phases for the Laramie Fire Department Public Safety Training Center Renovation**

MOTION BY HARRINGTON, seconded by Shuster, to approve the contract with Arete Design Group in the amount of \$380,158.80 (three hundred-eighty thousand, one-hundred-fifty-eight dollars and 80 cents) for architectural services, engineering design documents, and all phases described in the RFQ for the Laramie Fire Department Public Safety Training Center Renovation; and authorize the Mayor and City Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

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**13. Original Ordinance No. 2008, amending the City of Laramie's official zoning map to rezone two parcels of land located 1171 and 1271 W Baker Street from B1 (Limited Business) to B2 (Business) zone district within the City of Laramie**

Second Reading. (Introduction by Shuster)

MOTION BY SHUSTER, seconded by Gabriel, to approve Original Ordinance No. 2008, on second reading, establishing B2 Zoning District for two properties approximately 19 acres in size, located at 1171 and 1271 W Baker Street, in accordance with findings of fact and conclusions of law; noting a public hearing was held on March 3, 2020.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**14. Resolution 2020-14, Establishing the Intent of the Governing Body Immediately Reduce Carbon Emissions from Municipal Government Operations and Pursue a Net Zero, Carbon Neutral Future for the City of Laramie, Wyoming**

MOTION BY O'DOHERTY, seconded by Pearce, to approve Resolution 2020-14, establishing the intent of the Governing Body to pursue a net zero, carbon neutral future for the City of Laramie, Wyoming, and authorize the Mayor and Clerk to sign.

Roll call showed Aye: Harrington, McKinney, O'Doherty, Pearce, Shuster, Stalder, Weaver, Gabriel, and Shumway. Nay: None. Absent: None. MOTION CARRIED.

**15. Public Comments on Non-Agenda Items**

Council recessed at 7:42 pm.

Council reconvened at 7:49 pm.

**16. Consideration of future Council work session topics**

None.

**17. Adjournment**

MOTION BY PEARCE, seconded by Shuster, to adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 7:55 p.m.

Approved:

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Nancy Bartholomew  
City Clerk

Date

Duly published in the newspaper and posted online at [www.cityoflaramie.org](http://www.cityoflaramie.org) on 11<sup>th</sup> day of March 2020.