

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
APRIL 18, 2023

Pre-meetings are held prior to Regular Council meetings for the purpose of discussing items on the consent agenda and assigning introductions of items on the regular agenda.

Pre meeting began at 6:00 pm.

Council present: Pat Gabriel, Brandon Newman, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, Sharon Cumbie, and Brian Harrington. Absent: Erin O'Doherty.

Council discussed rearranging items on the regular agenda.

Pre-meeting recessed at 6:15 pm.

1. CALL TO ORDER

Regular Meeting of the City Council was called to order by Mayor Harrington at 6:30 p.m.

2. Pledge of Allegiance

Mayor Harrington led the Pledge of Allegiance.

3. Roll Call

Roll call showed present: Pat Gabriel, Brandon Newman, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, Sharon Cumbie, and Brian Harrington. Absent: Erin O'Doherty.

Directors and City Clerk present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Ryan Shoefelt, Deputy Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Brooks Webb, Public Works Director; Dan Johnson, Fire Chief; Eric Jaap, City Engineer; and Philip Gabathuler, Principal Planner.

4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)

(Limit of 3 minutes per speaker.)

Steven Boese
Chris McGlover
Ian Adams

5. Consideration of Changes in Agenda and Setting the Agenda

A. MOTION BY CUMBIE, seconded by Newman, that the following changes to the Agenda be approved: first that item 13 will be 19.A. and second item 16 will be item 19.B.

MOTION CARRIED by voice vote.

B. MOTION BY CUMBIE, seconded by Newman, that the Agenda be set as changed.

MOTION CARRIED by voice vote.

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
APRIL 18, 2023

6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS

6.A. PROCLAMATIONS & PRESENTATIONS

6.B. PUBLIC HEARING

6.B.i. PUBLIC HEARING: Original Ordinance No. 2057, Amending Laramie Municipal Code Chapter 2.56 Related to Purchasing

6.B.ii. PUBLIC HEARING: Original Ordinance No. 2058, Amending Laramie Municipal Code Section 9.16 Regulating Handbills Upon Private Property-When Nuisance Declared

6.B.iii. PUBLIC HEARING: Original Ordinance No. 2059, Adding to Laramie Municipal Code Section 2.54 Creating the Ranch Advisory Commission

6.B.iv. PUBLIC HEARING: Proposed Sale of Public Property described as the North Ten (10)feet of Lot 3, Block 218, City of Laramie, formerly the Town of Laramie, Albany County, Wyoming to Strothram Properties, LLC, without Calling for Bids as City Council has Determined that the Sale will Benefit the Economic Development of the Municipality

6.C. ANNOUNCEMENTS

6.C.i. Monthly Staff Recognition

- O'Wayne Dempsey, Sr. Solid Waste Operator (Rock Star of the Month)
- John Tonascia (Kudos Korner)

7. Disclosures by City Council Members

None.

8. Approval of Consent Agenda

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY CUMBIE, seconded by Pearce, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Gabriel, Newman, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: O'Doherty. MOTION CARRIED.

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
APRIL 18, 2023

9. CONSENT AGENDA

9.A. MINUTES: City Council Meeting Minutes from March 28 and April 4, 2023

Action:

that Council approve the Minutes of the following City Council meetings: the Public Hearing on March 28, 2023 and the Regular Meeting of April 4, 2023, and have them placed on file for public inspection.

9.B. CEMETERY DEEDS: Cemetery Deeds for April 1-15, 2023

Action:

that the Cemetery Deeds for April 1-15, 2023, be accepted, the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

9.C. AGREEMENT- INTERGOVERNMENTAL: 2023 Wildland Fire Management Annual Operating Plan

Action:

that Council approves the 2023 Wildland Fire Management Annual Operating Plan (AOP) between the City of Laramie, Wyoming and the United States Forest Service (USFS); and authorizes the Fire Chief and Mayor to sign.

9.D. GRANT: Authorization to submit a State Homeland Security Program grant application to the Wyoming Office of Homeland Security

Action:

move to authorize the Laramie Fire Department to submit a State Homeland Security Program (SHSP) grant application to the Wyoming Office of Homeland Security (WOHS) in an amount not to exceed \$273,000.00 for the purpose of supporting Regional Emergency Response Team #3 (RERT #3).

9.E. BID AWARD: Unit 887 Hybrid Pickup Truck without Trade-In

Action:

to award the bid for Unit 887 Hybrid Pickup Truck without Trade-In to Ken Garff, Cheyenne, WY in the total amount of \$56,415.00 and authorize the Mayor and City Clerk to sign.

9.F. AGREEMENT: Service Contract with Rocky Mountain Power for North Side Tank Pump Station

Action:

to approve the General Service Contract between Rocky Mountain Power and the City of Laramie for the North Side Tank Pump Station in the amount of \$70,380.12, amend the Water Fund budget accordingly, and authorize the Mayor and City Clerk to sign.

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
APRIL 18, 2023

9.G. CONTRACT: Consideration of a contract between the City of Laramie and The Lock Shop of Cheyenne, Cheyenne, Wyoming for the design and installation of a Wi-Fi door security and access system at the City of Laramie Municipal Operations Center

Action:

that Council approve the contract between the City of Laramie and The Lock Shop of Cheyenne, Cheyenne, Wyoming for the design and installation of the Wi-Fi door security and access system at the City of Laramie Municipal Operations Center in an amount not to \$72,315.19 plus an additional \$1,500.00 for contingencies for total not to exceed project of \$73,815.19 and authorize the Mayor and City Clerk to sign.

9.H. LICENSE: New Dispensing Area for Restaurant Liquor License No. R68 Studio City Movie Palace

Action:

to acknowledge the receipt of and approve the new dispensing area for Movie Palace Inc, dba Studio City UW Plaza Cinemas located at 2433 Grand Ave.

9.I. LICENSE: Temporary Use of Retail Liquor License No. 15 WRCH-Laramie, LLC in Albany County on April 27-29, 2023, 4:30pm- 6:30 pm, for UW Rodeo

Action:

move that City Council approve temporary use of City of Laramie Liquor License No. 15 WRCH-Laramie, LLC at Hansen Teaching Arena located at 470 WY-230, Laramie, WY in Albany County for the UW Rodeo on April 27-29, 2023, from 4:30 pm to 6:30 pm.

9.J. RESOLUTION: Resolution 2023-31, Appointing Nominating Committee to Recommend a Slate of Candidates and Terms of Office to Establish the Board of Commissioners for the Laramie Urban Renewal Agency

Action:

move to approve Resolution 2023-31, appointing nominating committee to recommend a slate of candidates and terms of office to establish the Board of Commissioners for the Laramie Urban Renewal Agency, and authorize the Mayor and Clerk to sign.

9.K. RESOLUTION: Resolution 2023-32, Appointing One Member to the Planning Commission/Board of Adjustment/Board of Appeals/Solar Board of Review for the City of Laramie, Wyoming

Action:

to approve City Council Resolution 2023-32, appointing Donal O'Toole, to a term expiring October 31, 2024, to the Planning Commission/Board of Adjustment/Board of Appeals/Solar Board of Review for the City of Laramie, Wyoming, and authorize the Mayor and Clerk to sign the Resolution.

9.L. PURCHASE AGREEMENT: Sale and Purchase of Real Property between City of Laramie and Maverik, Inc

Action:

move to approve the agreement to purchase approximately 496.63 square feet of real property from Maverik Inc. for the construction of the 3rd Street and Bill Nye Traffic Signal Project for a total of \$2,880.16, and authorize the Mayor and City Clerk to sign.

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
APRIL 18, 2023

9.M. QUITCLAIM DEED: Quitclaim Deed conveying 0.31 acres of land to the City of Laramie

Action:

to approve the Quitclaim Deed conveying an approximately 0.31 acre parcel of land to the City of Laramie.

9.N. QUITCLAIM DEED: Quitclaim Deed conveying 0.10 acres of land to the City of Laramie

Action:

to approve the Quitclaim Deed conveying an approximately 0.10 acre parcel of land to the City of Laramie.

9.O. QUITCLAIM DEED: Quitclaim Deed conveying 0.31 acres of land to the City of Laramie

Action:

to approve the Quitclaim Deed conveying an approximately 0.31 acre parcel of land to the City of Laramie.

9.P. QUITCLAIM DEED: Quitclaim Deed conveying 0.21 acres of land to the City of Laramie

Action:

to approve the Quitclaim Deed conveying an approximately 0.21 acre parcel of land to the City of Laramie.

9.Q. SCHEDULE MEETINGS:

that the following meeting be scheduled:

- a. April 25, 2023, 6:00 pm – WORK SESSION: Laramie Regional Airport Update
- b. April 25, 2023, 6:00 pm – WORK SESSION: Changes to State Loan and Investment Board process for awarding grants and loans
- c. May 9, 2023, 6:00 pm (cancel) – WORK SESSION: Supplemental Budget

10. REGULAR AGENDA

11. Award of Bid: Unit 679 Refuse Collection Truck with Trade-In

MOTION BY RICHARDSON, seconded by Gabriel, to award the bid for replacement of Unit 679 Refuse Collection Truck to CMI-TECO, Casper, WY in an amount not to exceed \$427,068.00, amend the Solid Waste budget appropriately, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Gabriel, Newman, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: O’Doherty. MOTION CARRIED.

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
APRIL 18, 2023

12. Award of Professional Engineering Services Agreement for the West Laramie Main Lift Station Project

MOTION BY PEARCE, seconded by Newman, to award the Professional Engineering Services Agreement for the West Laramie Main Lift Station project, to Tetra Tech of Denver, CO, in the amount of \$387,516.00 plus a contingency of \$38,484.00 for a total amount not to exceed \$426,000.00, amend the Fiscal Year 2023 Wastewater Fund Budget accordingly, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Gabriel, Newman, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: O'Doherty. MOTION CARRIED.

13. Moved to Item 19.A. Approval of a License Agreement with the University of Wyoming to Construct, Use & Maintain Utilities in the Public Right-of-Way (9th Street, between Lewis and Iverson)

14. Consideration of a Land Purchase Agreement between the City of Laramie and Strotham Properties, LLC

MOTION BY CUMBIE, seconded by Gabriel, to approve the Purchase Agreement between the City of Laramie, WY and Strotham Properties, LLC, for public property described as the north ten (10) feet of Lot 3, Block 218, City of Laramie, formerly the Town of Laramie, Albany County, Wyoming and authorize the Mayor and Clerk to sign.

Public Comment: None.

Roll call showed Aye: Gabriel, Newman, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: O'Doherty. MOTION CARRIED.

15. Original Ordinance No. 2057, Amending Laramie Municipal Code Chapter 2.56 Related to Purchasing

Second Reading. (Introduced by Newman)

MOTION BY NEWMAN, seconded by Richardson, to approve the Second Reading of Original Ordinance No.2057, Amending Laramie Municipal Code Chapter 2.56 Related to Purchasing.

Public Comment: None.

Roll call showed Aye: Gabriel, Newman, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: O'Doherty. MOTION CARRIED.

16. Moved to Item 19.B. Original Ordinance No. 2058, Amending Laramie Municipal Code Chapter 2.56 Regulating Handbills Upon Private Property- When Nuisance Declared

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
APRIL 18, 2023

17. Original Ordinance No. 2059, Adding Laramie Municipal Code Section 2.54 Creating the Ranch Advisory Commission

Second Reading. (Introduced by Pearce)

MOTION BY Pearce, seconded by Cumbie, to approve Original Ordinance Number 2059 on second reading, adding Laramie Municipal Code Section 2.54 creating the Ranch Advisory Commission.

MOTION BY SUMMERVILLE, seconded by Cumbie, to amend Section 2.54.040 – Membership to state:

The Ranch Advisory Commission shall consist of five (5) members, all appointed by City Council, as follows:

- One (1) City Council Member, Voting Member
- Four (4) At Large Voting Members Residing within the City Limits.

Public Comment on amendment: None.

Roll call on amendment showed Aye: Gabriel, Newman, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: O'Doherty. MOTION CARRIED.

Public Comment on main motion: None.

Roll call on main motion showed Aye: Gabriel, Newman, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: O'Doherty. MOTION CARRIED.

18. Original Ordinance No. 2060, an Ordinance Amending Title 15 of Laramie Municipal Code for the Purposes of Amending the Comprehensive Plan Amendment Review Procedure

Introduction and First Reading. (Introduced by Shumway)

MOTION BY SHUMWAY, seconded by Gabriel, to approve Original Ordinance No. 2060, amending Title 15 of Laramie Municipal Code for the purposes of amending the comprehensive plan amendment review procedure, as recommended by the Planning Commission, on first reading, in accordance with findings of fact and conclusions of law.

Public Comment: None.

Roll call showed Aye: Gabriel, Newman, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: O'Doherty. MOTION CARRIED.

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
APRIL 18, 2023

19. Resolution 2023-33, authorizing the award of \$221,190 in Community Partner Funds Contingent on the Adoption of the Fiscal Year 2023/2024 Budget and on the Availability of Funds

MOTION BY RICHARDSON, seconded by Pearce, to approve Resolution 2023-33, awarding \$221,190 (due to rounding) in Fiscal Year 2023/2024 Community Partner funds in accordance with the amounts listed in the resolution, and authorize the Mayor and Clerk to sign.

Public Comment: None.

Roll call showed Aye: Gabriel, Newman, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: O'Doherty. MOTION CARRIED.

19.A. Moved from Item 13. Approval of a License Agreement with the University of Wyoming to Construct, Use & Maintain Utilities in the Public Right-of-Way (9th Street, between Lewis and Iverson)

Mayor Harrington introduced item by title.

MOTION BY GABRIEL, seconded by Summerville, to approve a License Agreement with the University of Wyoming to construct, use and maintain utilities in the Public Right-of-Way, and authorize the Mayor and City Clerk to sign.

Public Comment:
Brett Glass
Melanie Arnett

Roll call showed Aye: Gabriel, Newman, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: O'Doherty. MOTION CARRIED.

19.B Moved from Item 16. Original Ordinance No. 2058, Amending Laramie Municipal Code Chapter 2.56 Regulating Handbills Upon Private Property- When Nuisance Declared

Second Reading. (Introduced by Summerville)

MOTION BY SUMMERVILLE, seconded by Newman, to approve Original Ordinance Number 2058 on Second Reading, Amending Laramie Municipal Code Section 9.16 Regulating Handbills Upon Private Property – When Nuisance Declared.

MOTION BY SUMMERVILLE, seconded by Gabriel, to postpone 2nd Reading of this item to May 2, 2023.

Public Comment: None.

Roll call on postponement showed Aye: Gabriel, Newman, Pearce, Richardson, Shumway, Summerville, Cumbie, and Harrington. Nay: None. Absent: O'Doherty. MOTION CARRIED.

MINUTES
CITY OF LARAMIE, WYOMING
CITY COUNCIL MEETING
APRIL 18, 2023

20. Public Comments on Non-Agenda Items

None.

21. Consideration of future Council work session topics

Summerville- Community Partner Funding (Pearce and Gabriel)

22. Adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii)

MOTION BY PEARCE, seconded by Summerville, to adjourn to Executive Session regarding Litigation, WY § 16-4-405(a)(iii).

MOTION CARRIED by voice vote.

Council adjourned at 8:59 p.m.

Approved:

Nancy Bartholomew
City Clerk

Date

Duly published in the newspaper and posted online at www.cityoflaramie.org on 26th day of April 2023.