



CITY OF LARAMIE
Public Works Department
P.O. Box C
Laramie, WY 82073

Public Works 721-5230
Engineering 721-5250
Solid Waste 721-5279
Street 721-5277
Utility 721-5280
FAX 721-5286

MINUTES
Traffic Commission
Thursday, May 9, 2019 at 7:00 AM
City Annex Building, Conference Room
405 Grand Avenue, Laramie, WY

Traffic Commission meetings are open to the public. Requests from persons with disabilities must be made to the Public Works Administrative Assistant 24 hours in advance of the meeting.

I. CALL TO ORDER/ ROLL CALL

Meeting convened at 7:01 AM

Members present: Harold Colby, Nancy Sindelar, Michael Moeller, Philip Varca, Gwen Clark

Members absent: Will Hutchinson, Lindsay Schumaker

There was a quorum present at all times.

Council Liaison: Erin O'Doherty

Staff Present: Eric Jaap, Cindy Williams, Eric Milliken, Shane Johnson, Jason Crumpton, Brooks Webb, Malea Brown, William Winkler

Guests Present: Jay Talbott, James Rinehart, Jordan Achs, Michael Busch

II. APPROVAL OF AGENDA AND MINUTES

A. Changes and Approval of Agenda

MOTION BY Colby, second by Moeller, to approve the Agenda as written.

Aye: 5

Nay: 0

Absent: 2

Motion carried.

B. Changes and Approval of Minutes

MOTION BY Colby, second by Moeller, to approve the April 11, 2019 Minutes as written.

Aye: 5

Nay: 0

Absent: 2

Motion carried.

III. CITIZEN COMMENTS – *No action can be taken*

- Michael Busch: Representative for condominiums on Willett Drive. Concerns over speed on Willett from The Verge traffic. Suggested stop sign by The Verge or Joanna Bruner would help.
- Jaap: Busch's application to TC was received. This item will be addressed at June's TC. Improvements to Willett are being budgeted.
- Discussion on traffic, pedestrians, bicycles.
- Rinehart: Discussion on traffic counts at 4th & Clark intersection. Rinehart has WYDOT's traffic count info and will bring to next TC. Would like to know if City has officially adopted AASHTO Green Book.

- Talbott: 4th & Clark intersection isn't the only business intersection affected.

IV. TRAFFIC COMMISSION OR STAFF COMMENTS

A. Presentation on Open Meetings Act – *Clerk's Office*

B. Staff Comments

- Clark: Clarification on 4th & Clark options. Clarification on process of an item coming before TC and going to Council.
- Jaap: Staff is contacting the State to find out what is classified as a school for the Head Start item. This item will probably be on the June agenda.
The City has contracted with DOWL to design and construct a traffic signal at 22nd & Reynolds. The signal will be solar powered with electrical backup.
Letters have been sent out to update current handicap spaces. Staff will call applicants if we have not received a response.
Traffic study is underway at 22nd & Willett intersection to review ways for improvement.
Staff researched ways to improve the TC Minutes approval process. Staff recommends approving Minutes at the next regular meeting or at a Special Meeting if approval is needed sooner.

V. DISCLOSURES – Ex-parte communications; potential conflicts of interest

VI. OLD BUSINESS

VII. NEW BUSINESS

A. Traffic Commission Council Work Session Discussion (*proposed topics by Sindelar*)

- Strongly orientated toward automobiles; not seeing pedestrians and cyclists. The car culture also doesn't benefit businesses – a big chunk of our tax base. Discussion on recent Council work session on one-way downtown streets.
- Decisions are made one intersection at a time instead of as part of a larger plan.
- Not following the democratic process: citizens must be consulted and contribute when changes that would affect them are proposed.
- Bicycle & Pedestrian Transportation Workshop June 27th.
- Moeller: Suggest commissioners be observant and bring items to TC as needed.
- Varca: Would like historical data on changes within the City/past studies.
- Jaap: Data can be retrieved with a public records request; crash data is recorded by WYDOT; more detailed info is gathered on request.
- Discussion on who gathers and keeps different study information.
- Brown: Staff will research past speed and traffic studies.
- Jaap: Council will hold a Traffic Work Session later in the summer. TC to work with staff to present TC concerns for a unified proposal.
- Moeller: Request training for TC on what TC's role is and the process.
- Sindelar: There will be a discussion on Public Transportation at the Eppson Center, Friday @ 3:00.
- Clark: Concern over green arrows at times of day when there is little traffic.
- Johnson: Contact Street office if you notice a problem so we can address it.
- Discussion on lights and cameras.
- Busch: Concern with higher speed on Grand Ave. around the high school.
- Discussion of how a speed limit is determined.

VIII. NEXT MEETING DATE – June 13, 2019

IX. ADJOURN

MOTION BY Moeller, second by Varca, at 8:37 AM.

VALIDATED:

Nancy Sindelar, Traffic Commission Chair

Date

Cindy Williams, Traffic Commission Staff Liaison

Date

The signed document is on file.