

**MINUTES  
CITY OF LARAMIE, WYOMING  
LARAMIE PLANNING COMMISSION  
May 9, 2022**

**1. CALL TO ORDER**

Meeting was called to order by Vice-Chair Moody at 4:30 p.m.

Members present: Sharon Buccino, Chris Dixon, Tom Mattimore, Micah Richardson, Jake Schneider, Chris Moody, and one vacant seat.

Members absent:

Council Liaison: Jayne Pearce (present)

Staff Present: Derek Teini, Planning Manager; Philip Gabathuler, Principal Planner; Todd Feezer, Assistant City Manager; and Nancy Bartholomew, City Clerk.

**1.A. Appoint Planning Commission Chair**

MOTION BY BUCCINO, seconded by Mattimore, to nominate the current Vice- Chair Chris Moody for the position of Chair.

Roll call showed Aye: Buccino, Dixon, Mattimore, Richardson, Schneider, and Moody. Nay: None. Absent: None. One Vacant Seat. MOTION CARRIED.

**1.B. Appoint Planning Commission Vice- Chair**

MOTION BY BUCCINO, seconded by Mattimore, to nominate Jake Schneider as the Vice- Chair.

Roll call showed Aye: Buccino, Dixon, Mattimore, Richardson, Schneider, and Moody. Nay: None. Absent: None. One Vacant Seat. MOTION CARRIED.

**2. APPROVAL OF AGENDA AND MINUTES**

**2.A. Changes and Approval of Agenda**

MOTION BY SCHNEIDER, seconded by Mattimore, that the Agenda be approved as presented.

MOTION CARRIED by voice vote and raised hands.

**2.B. Planning Commission Meeting Minutes**

**2.B.i. LPC Minutes 4.25.2022**

MOTION BY BUCCINO, seconded by Mattimore, to amend the minutes to add a link to the presentation, the slides that were presented to the Planning Commission and add a link to the recording to the minutes from April 25, 2022.

MOTION CARRIED by voice vote.

**3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken**

None.

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**4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS**

Teini- presented Long Range Growth Plan to City Council last week, webpage under Planning to a survey.

**5. DISCLOSURES - Ex-parte communications; potential conflicts of interest**

None.

**6. CURRENT PLANNING PROJECTS**

**6.A. OLD BUSINESS:** No items.

**6.B. NEW BUSINESS:**

**6.B.i. CUP-22-01: 450 N 3rd Street – Lumberyard**

MOTION BY SCHNEIDER, seconded by Richardson, to approve a Conditional Use Permit for the establishment of lumber yard on property zoned C2 (General commercial) District located at 450 N 3rd Street, based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

Roll call showed Aye: Buccino, Dixon, Mattimore, Richardson, Schneider, and Moody. Nay: None. Absent: None. One vacant seat. MOTION CARRIED.

**6.B.ii. CUP-22-06 1765 Riverside Dr. - Oversized Garage**

MOTION BY MATTIMORE, seconded by Schneider, to approve a Conditional Use Permit for the establishment of an oversized accessory building on a lot zoned RR (Rural Residential) District located at 1765 Riverside Drive, based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

Roll call showed Aye: Buccino, Dixon, Mattimore, Richardson, Schneider, and Moody. Nay: None. Absent: None. One vacant seat. MOTION CARRIED.

**7. LONG RANGE PLANNING PROJECTS**

No items.

MOTION BY RICHARDSON, seconded by Mattimore, to adjourn as Laramie Planning Commission and reconvene as Board of Adjustment.

MOTION CARRIED by voice vote and raised hands.

Planning Commission adjourned at 6:00 pm.  
Board of Adjustment convened at 6:00 pm.

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**8. VARIANCES (sitting as Board of Adjustment)**  
(Swearing in of witnesses.)

**8.A. VAR-22-02: 1765 Riverside Drive – Oversized Accessory Building –Height Exception**

MOTION BY SCHNEIDER, seconded by Mattimore, to approve the requested variance from Laramie Municipal Code 15.12.000.B, Table 15.12-2 Dimensional Requirements & LMC 15.10.030.C.3 for an accessory building in the RR Zone, that would allow the applicant to construct an accessory building that exceeds the height of the principal structure on the property of 18 feet tall, located at 1765 Riverside Dr., zoned RR, based on findings of fact and conclusions of law and subject to the recommended staff conditions.

Roll call showed Aye: Buccino, Dixon, Mattimore, Richardson, Schneider, and Moody. Nay: None. Absent: None. One vacant seat. MOTION CARRIED.

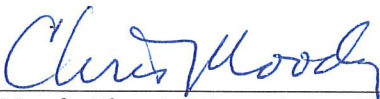
**9. ADJOURN**

MOTION BY MATTIMORE, seconded by Richardson, to adjourn the meeting.

MOTION CARRIED by voice vote.

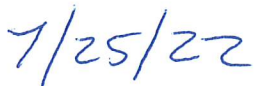
Meeting adjourned at 6:06 p.m.

APPROVED:

  
\_\_\_\_\_  
Chris Moody, Planning Commission Chair

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Derek Teini, Planning Manager

  
\_\_\_\_\_  
Date