

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
MAY 11, 2020**

1. CALL TO ORDER

Meeting was called to order by Chair McGrath at 6:32 p.m.

Members present: Marc Homer, Jordan Giese, Maura Hanning, Shannon Polk, Brent Roth, and Jim McGrath (Chair).

Members absent: Katherine Kasckow

Council Liaison: Bryan Shuster (present)

Staff Present: Derek Teini, Planning Manager; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

1.A. Temporary Suspension of a Portion of Planning Commission By-Laws Relating to Being Physically Present at a Meeting to Count Towards a Quorum

MOTION BY GIESE, seconded by Polk, to approve a temporary suspension of the Planning Commission By-Laws, section XII, that would allow members not physically present to count towards a quorum for the May 11, 2020 Planning Commission meeting.

MOTION CARRIED by voice vote.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

MOTION BY HOMER, seconded by Hanning, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 4.27.2020

MOTION BY GIESE, seconded by Homer, to approve the minutes from April 27, 2020.

MOTION CARRIED by voice vote.

3. CITIZEN COMMENTS - Non-Agenda Related Topics - No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Giese- This is his last Planning Commission meeting.

Teini- Encourage completion of the Census, Community Clean Up Weeks, landfill vouchers, Wayfinding signage plan was rejected.

Councilor Shuster joined at 4:44 pm.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

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6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

6.B. NEW BUSINESS:

6.B.i. CUP-19-09: 1171 and 1271 W Baker Street - Campground, RV Park and Travel Trailer Park

MOTION BY GIESE, seconded by Hanning, to approve a Conditional Use Permit to allow for a Campground, RV Park and Travel Trailer Park located at 1171 and 1271 W Baker Street, based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

MOTION CARRIED by voice vote.

6.B.ii. Planning Commission Resolution No. 2020-04 And Support Letter

MOTION BY POLK, seconded by Giese, to approve Planning Commission Resolution No 2020-04 and the accompanying support letter related to the public comment period for Pilot Hill Land Swap.

MOTION CARRIED by voice vote.

7. LONG RANGE PLANNING PROJECTS

No items.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)


9. ADJOURN

MOTION BY ROTH, seconded by Polk, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:25 p.m.

VALIDATED:



Jim McGrath, Planning Commission Chair

17 July 20

Date



Derek Teini, Planning Manager

6/22/20

Date