

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
JUNE 13, 2022**

1. CALL TO ORDER

Meeting was called to order by Chair Moody at 4:30 p.m.

Members present: Sharon Buccino, Chris Dixon, Micah Richardson, , and Chris Moody. One vacant seat
Members absent: Tom Mattimore and Jake Schneider.

Council Liaison: Jayne Pearce (present)

Staff Present: Derek Teini, Planning Manager; Philip Gabathuler, Principal Planner; Joseph Shahidi,
Associate Planner; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

MOTION BY RICHARDSON, seconded by Buccino, that the Agenda was approved as written.

MOTION CARRIED by voice vote and raised hands.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 5.9.2022

MOTION BY RICHARDSON, seconded by Dixon, to approve the minutes from May 9, 2022.

MOTION CARRIED by voice vote and raised hands.

2.B.ii. LPC Minutes 5.31.2022

Postponed until the next meeting.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Teini- Parks and Rec and Curmudgeons installed the parklet downtown. Introduced new Associate
Planner Joseph Shahidi.

Joseph Shahidi introduced himself to the Commission.

Buccino- Growth Management group had a meeting last week, data collection and research.

Buccino- WyoPass State Planning Association in Sheridan, next meeting in Laramie in September.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

None.

6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

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JUNE 13, 2022**

6.B. NEW BUSINESS:

6.B.i. CUP-22-07: 1064 N 5th St – Animal Shelter Fence

MOTION BY BUCCINO, seconded by Dixon, to approve a Conditional Use Permit for the expansion of a pre-existing non-conforming use of a kennel on a lot zoned B2 (business) located at 1064 N 5th St, based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

Roll call showed Aye: Buccino, Dixon, Richardson, and Moody. Nay: None. Absent: Mattimore and Schneider. One vacant seat. MOTION CARRIED.

Public Comment: None.

6.B.ii. PP-21-03: Knife River Business Park Preliminary Plat

MOTION BY RICHARDSON, seconded by Dixon, to recommend that the City Council approve the Knife River Business Park Preliminary Plat, based on findings of fact and conclusions of law and subject to staff's recommended conditions.

Roll call showed Aye: Buccino, Dixon, Richardson, and Moody. Nay: None. Absent: Mattimore and Schneider. One vacant seat. MOTION CARRIED.

Public Comment: None.

7. LONG RANGE PLANNING PROJECTS

No items.

MOTION BY BUCCINO, seconded by Richardson, to adjourn as Planning Commission and reconvene as Board of Adjustment.

MOTION CARRIED by voice vote.

Planning Commission adjourned at 5:32 pm.
Board of Adjustment convened at 5:32 pm.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)

8.A. VAR-22-03: 1302 Canby Street – Accessory Building – Setback and Height Exception

MOTION BY BUCCINO, seconded by Richardson, to approve the requested variance from Laramie Municipal Code 15.12.000.B, Table 15.12-2 Dimensional Requirements & LMC 15.10.030.C.3 for an accessory building in the R2 Zone, that would allow the applicant to construct an accessory building that exceed the height of the principal structure on the property of 14' 10.5" tall and located within the front setback at 20' from the property line, located at 1302 Canby Street, zoned R2, based on findings of fact and conclusions of law and subject to the recommend conditions.

**MINUTES
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LARAMIE PLANNING COMMISSION
JUNE 13, 2022**

Roll call showed Aye: Buccino, Dixon, Richardson, and Moody. Nay: None. Absent: Mattimore and Schneider. One vacant seat. MOTION CARRIED.

Public Comment: None.

9. ADJOURN

MOTION BY RICHARDSON, seconded by Dixon, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:56 p.m.

APPROVED:



Chris Moody, Planning Commission Chair

7/25/22

Date



Derek Teini, Planning Manager

7/25/22

Date