

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
JULY 13, 2020**

1. CALL TO ORDER

Meeting was called to order by Chair McGrath at 4:33 p.m.

Members present: Marc Homer, Katherine Kasckow, Shannon Polk, Evan Townsend, Brent Roth, and Jim McGrath (Chair).

Members absent: Maura Hanning

Council Liaison: Bryan Shuster (present)

Staff Present: Derek Teini, Planning Manager; Matthew Cox, Associate Planner; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

MOTION BY POLK, seconded by Roth, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 5.11.2020

MOTION BY ROTH, seconded by Polk, to approve the minutes from May 11, 2020.

MOTION CARRIED by voice vote.

2.B.ii. LPC Minutes 6.8.2020

MOTION BY POLK, seconded by Kasckow, to approve the minutes from June 8, 2020.

MOTION CARRIED by voice vote.

2.B.iii. LPC Minutes 6.22.2020

Postponed due to lack of quorum from the meeting.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

None.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

None.

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6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

6.B. NEW BUSINESS: No items.

7. LONG RANGE PLANNING PROJECTS

No items.

MOTION BY KASCKOW, seconded by Polk, to adjourn as Planning Commission and reconvene as Board of Adjustment.

MOTION CARRIED by voice vote.

Planning Commission adjourned at 4:39 pm.

Board of Adjustment convened at 4:39 pm.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)

8.A. VAR-20-02: 4204 Comanche Dr. - Setback Variance

MOTION BY KASCKOW, seconded by Townsend, to approve the requested variance from Laramie Municipal Code 15.12.000.B, Table 12-2 that would allow the applicant to retain a portico within the setback for a property located at 4204 Comanche Dr., zoned R2, based on findings of fact and conclusions of law from the findings of Mrs. Shea.

Findings of fact from Jodi Shea, P.C.

a. Special Circumstances- the lot is an irregularity that doesn't apply generally to the neighborhood.

b. Circumstances- the portico is there to protect their property.

d. Granting of the adjustment- Only a small portion of the portico does not meet code, so the minimum adjustment can be reached for the full structure.

Roll call showed Aye: Homer, Kasckow, Polk, Townsend, Roth, and McGrath. Nay: None. Absent: Hanning.

MOTION CARRIED.

9. ADJOURN

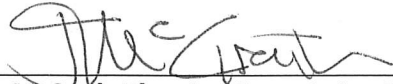
MOTION BY KASCKOW, seconded by Polk, to adjourn the meeting.

MOTION CARRIED by voice vote.

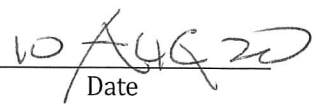
Meeting adjourned at 5:19 p.m.

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APPROVED:



Jim McGrath, Planning Commission Chair



Date



Derek Teini, Planning Manager



Date