

MINUTES  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
AUGUST 2, 2022

**1. CALL TO ORDER**

Regular Meeting of the City Council was called to order by Mayor Weaver at 6:31 p.m.

**2. Pledge of Allegiance**

Mayor Weaver led the Pledge of Allegiance.

**3. Roll Call**

Roll call showed present: Sharon Cumbie, Pat Gabriel, Brian Harrington, Erin O'Doherty, Fred Schmechel, Bryan Shuster, Andi Summerville, Jayne Pearce, and Paul Weaver. Absent: None.

Directors and City Clerk present: Janine Jordan, City Manager; Todd Feezer, Assistant City Manager; Ryan Shoefelt, Deputy City Clerk; Bob Southard, City Attorney; Malea Brown, Chief Operating Officer; Brooks Webb, Public Works Director; and Dale Stalder, Police Chief.

**4. Public Comment on Non-Agenda Items (Aggregate time limit 30 minutes)**

(Limit of 3 minutes per speaker.)

None.

**5. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY PEARCE, seconded by O'Doherty, that the following changes to the Agenda be approved: first two changes on the consent agenda on Item 9.O. on August 9 we are adding a special meeting and August 30 we are adding a special meeting; adding two items to the regular agenda Item 15.A. Reconsideration of the postponement of Original Ordinance No. 2048 Original Ordinance No. 2048, Vacating Approximately a 29,500 Square Foot Area of Right-of-Way on Lewis Street, between 14th Street and 15th Street and 15.B. Original Ordinance No. 2048, Vacating Approximately a 29,500 Square Foot Area of Right-of-Way on Lewis Street, between 14th Street and 15th Street.

MOTION CARRIED by voice vote and raised hands.

B. MOTION BY PEARCE, seconded by Harrington, that the Agenda be set as changed.

MOTION CARRIED by voice vote and raised hands.

**6. PROCLAMATIONS/NOTIFICATIONS/PUBLIC HEARINGS**

**6.A. PROCLAMATIONS & PRESENTATIONS**

**6.A.i. PROCLAMATION: Professional Engineers Day**

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**6.B. PUBLIC HEARING**

**6.B.i. PUBLIC HEARING: New Special Malt Beverage Permit for Roxie's Catering LLC dba Roxie's Catering located at 1000 E University Ave, UW Football Stadium excluding the Wildcatter**

**6.C. ANNOUNCEMENTS**

None.

**7. Disclosures by City Council Members**

None.

**8. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY PEARCE, seconded by Summerville, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

Roll call showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: None. MOTION CARRIED.

**9. CONSENT AGENDA**

**9.A. MINUTES: City Council Meeting Minutes from July 19, 2022**

**Action:**

that Council approve the Minutes of the following City Council meetings: the Regular Meeting and Public Hearings of July 19, 2022, and have them placed on file for public inspection.

**9.B. MINUTES: Monolith Ranch Advisory Committee Minutes from May 19, 2022 - Bath Ranch**

**Action:**

move to acknowledge receipt of the Minutes from the Monolith Ranch Advisory Committee's May 19, 2022, Special Meeting regarding the Bath Ranch and place them on file for public inspection.

**9.C. MINUTES: Minutes from the May 12, 2022 Traffic Safety Commission**

**Action:**

move to acknowledge receipt of the May 12, 2022, Traffic Safety Commission Minutes and place them on file for public inspection.

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**9.D. CEMETERY DEEDS: Cemetery Deeds for July 16-31, 2022**

**Action:**

that the Cemetery Deeds for July 16-31, 2022 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk.

**9.E. VOUCHERS: July 2022**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of August. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**9.F. MEMBERSHIP DUES: Wyoming Association of Municipalities (WAM)**

**Membership Dues**

**Action:**

to approve the renewal of Wyoming Association of Municipalities Membership for the City of Laramie in the amount of \$32,075.00.

**9.G. MOU: Memorandum of Understanding Between the City of Laramie, Wyoming and the University of Wyoming for the purpose of Providing Additional Emergency Medical Services**

**Action:**

that Council approves the Memorandum of Understanding between the City of Laramie, Wyoming and the University of Wyoming for providing additional emergency medical services during the University of Wyoming athletic and special events as requested for the 2022-2023 season (August 1, 2022 - June 30, 2023); and authorize the Mayor and City Clerk to sign.

**9.H. LICENSE: Temporary Use of an Albany County Retail Liquor License for Cavalryman Steakhouse at the Train Depot on August 6, 2022, 4:00 pm to 12:00 am, for a Reunion**

**Action:**

that City Council approve a temporary use of an Albany County Retail Liquor License Cavalryman Steakhouse at the Train Depot on August 6, 2022, 4:00 to 12:00 am, for a reunion.

**9.I. AGREEMENT AMENDMENT: Amendment One to Fee for Service Agreement with the Laramie Chamber Business Alliance**

**Action:**

move to approve the Amendment One to Fee for Service Agreement with the Laramie Chamber Business Alliance, and authorize the Mayor and Clerk to sign.

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**9.J. RESOLUTION: Resolution 2022-48, Appointing One Member to the Downtown Development Authority**

**Action:**

move to approve Resolution 2022-48, appointing Chaz Avila to the Downtown Development Authority for a term expiring June 30, 2026, and authorize the Mayor and City Clerk to sign.

**9.K. ORDINANCE: Original Ordinance No. 2047, Amending Laramie Municipal Code Section 13.78.070 Related to the City's Industrial Pretreatment Program**

Third and Final Reading. (Introduced by Schmechel)

**Action:**

move to approve the third and final reading of Original Ordinance No. 2047, amending LMC Section 13.78.070 related to the City's industrial pretreatment program, and authorize the Mayor and City Clerk to sign.

**9.L. ORDINANCE: Original Ordinance No. 2049, Vacating Approximately a 1.09 Acre Public Utility Easement within Laramie River Business Park II, Block 8, Lot 1**

Third and Final Reading. (Introduced by Schmechel)

**Action:**

move to approve Original Ordinance No. 2049, on third reading, vacating approximately a 1.09 acre utility easement within Laramie River Business Park II, Block 8, Lot 1 as recommended by the Planning Commission; based on findings of fact and conclusions of law, and authorize the Mayor and Clerk to sign the ordinance.

**9.M. ORDINANCE: Original Ordinance No. 2050, Amending Title 5.09 Alcoholic Beverages to Include the Provisions for Retail Liquor Licenses for Commercial Service Airports**

Third and Final Reading. (Introduction by Harrington)

**Action:**

move to approve Original Ordinance No. 2050 on third and final reading, amending Laramie Municipal Code Section 5.09 Alcoholic Beverages to include retail liquor licenses for commercial Service Airports and correct language, and authorize the Mayor and City Clerk to sign.

**9.N. EASEMENT: Easement Agreement between the City and WyoTech**

**Action:**

move to approve the Grant of Easement from WyoTech to the City of Laramie for the purposes of laying, construction, operating, inspecting, maintaining, repairing, replacing, substituting, relocating, and removing public utility lines, and authorize the Mayor and City Clerk to sign.

**9.O. SCHEDULE MEETINGS:**

**Action:**

that Council schedule the following meeting(s):

- a. August 9, 2022, 6:00 pm - WORK SESSION: LPD Annual Report & Details
- b. August 9, 2022, 6:00 pm - WORK SESSION: Missing Middle Housing Update: City's Efforts & Activities including Urban Renewal Implementation N. 4th Street & State Level Policy Discussion

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- c. August 9, 2022, 6:00 pm - SPECIAL MEETING
- d. August 30, 2022, 6:00 pm - WORK SESSION: CANCEL- Ward Meetings due to Election Season
- e. August 30, 2022, 6:00 pm - SPECIAL MEETING

**10. REGULAR AGENDA**

**11. Award of Professional Services Agreement for the Street PCI Evaluation and System Implementation**

MOTION BY SCHMECHEL, seconded by O'Doherty, to award the Professional Services Agreement for the Street PCI Evaluation and System Implementation, to IMS Infrastructure Management Services of Tempe, AZ, in the amount of \$225,000.00 plus a contingency of \$24,000.00 for a total amount not to exceed \$249,000.00, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: None. MOTION CARRIED.

**12. Submission of an FAA Airport Improvement Program Grant Agreement for Expanding Snow Removal Equipment Building (Phase 1-Design)**

MOTION BY HARRINGTON, seconded by Shuster, to approve the submission and ratification of a Grant Agreement for FAA's Airport Improvement Program (AIP) by Laramie Regional Airport for Expansion of Snow Removal Equipment Building (Phase 1 - Design) in the amount of \$242,880, and authorize the Mayor and City Attorney to sign.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: None. MOTION CARRIED.

**13. New Special Malt Beverage Permit No. Special-8 to Roxie's Catering LLC location at University of Wyoming Football Stadium excluding Wildcatter**

MOTION BY GABRIEL, seconded by Pearce, to approve the application for Special Malt Beverage Permit No. Special-8 to Roxie's Catering LLC dba Roxie's Catering, location of permit at University of Wyoming Football Stadium excluding Wildcatter, Laramie, Wyoming for the licensing term August 15, 2022, through May 07, 2023, and authorize the Mayor and Clerk to sign.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, and Shuster. Nay: Harrington, Summerville, Pearce, and Weaver. Absent: None. MOTION CARRIED.

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**14. Resolution 2022-49, Setting the Liquor License Master Fee Schedule to Include Commercial Service Airports**

MOTION BY CUMBIE, seconded by Shuster, to approve Resolution 2022-49, setting the Liquor License Master Fee Schedule as indicated in Attachment A, and authorize the Mayor and City Clerk to sign.

Public Comment: None.

Roll call showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: None. MOTION CARRIED.

**15. Original Ordinance No. 2041, Amending LMC Chapter 10.32 – Bicycles to Update Language to Reflect Current Device Uses**

Second Reading. (Introduced by O'Doherty)

MOTION BY O'DOHERTY, seconded by Cumbie, to approve Original Ordinance No. 2041, amending Laramie Municipal Code Chapter 10.32 – Bicycles to update language to reflect current device uses, on second reading.

MOTION BY O'DOHERTY, seconded by Cumbie, to postpone the second reading of Original Ordinance No. 2041 to September 20, 2022.

Public Comment: None.

Roll call on postponement showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, Pearce, and Weaver. Nay: None. Absent: None. MOTION CARRIED.

**15.A. Reconsideration of the Postponement of Original Ordinance 2048, Vacating Approximately a 29,500 Square Foot Area of Right-of-Way on Lewis Street, between 14th Street and 15th Street**

Second Reading. (Introduced by Pearce)

MOTION BY SHUSTER, seconded by O'Doherty, to reconsider Original Ordinance No. 2048.

Public Comment: None.

Roll call showed Aye: Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, and Weaver. Nay: Cumbie and Pearce. Absent: None. MOTION CARRIED.

**15.B Original Ordinance No. 2048, Vacating Approximately a 29,500 Square Foot Area of Right-of-Way on Lewis Street, between 14th Street and 15th Street**

Second Reading. (Introduced by Pearce)

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**Motion on the floor from July 19, 2022:**

MOTION BY SUMMERVILLE, seconded by Gabriel, to postpone second reading of this to September 6, 2022.

MOTION BY GABRIEL, seconded by O'Doherty, to amend the postponement of Original Ordinance 2048 on second reading to August 17, 2022.

MOTION BY PEARCE, seconded by Summerville, to call the question.

Roll call on the question showed Aye: Cumbie, Gabriel, Harrington, O'Doherty, Schmechel, Shuster, Summerville, and Pearce. Nay: Weaver. Absent: None. MOTION CARRIED.

Roll call on amendment showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, and Summerville. Nay: Harrington, Shuster, Pearce, and Weaver. Absent: None. MOTION CARRIED.

Public Comment: Sam Farstad.

Roll call on postponement showed Aye: Cumbie, Gabriel, O'Doherty, Schmechel, Shuster, Summerville, and Weaver. Nay: Harrington and Pearce. Absent: None. MOTION CARRIED.

**16. Public Comments on Non-Agenda Items**

Shuster- Slade School ribbon cutting August 12, at 10:00 am.

**17. Consideration of future Council work session topics**

Cumbie- Formation of the Police Board follow up

O'Doherty- Public Service Announcement- Council Elections coming up, bring IDs to the polls.

**18. Adjournment**

MOTION BY SHUSTER, seconded by Cumbie, to adjourn.

MOTION CARRIED by voice vote.

Council adjourned at 8:31 p.m.

Approved:

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Nancy Bartholomew  
City Clerk

Date

Duly published in the newspaper and posted online at [www.cityoflaramie.org](http://www.cityoflaramie.org) on 10<sup>th</sup> day of August 2022.