

CITY OF LARAMIE, WYOMING
CITY COUNCIL WORK SESSION MINUTES

AUGUST 22, 2023

Time Work Session began 6:00 p.m.

Present: Pat Gabriel, Brandon Newman, Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Andi Summerville, Sharon Cumbie, and Brian Harrington. Absent: None.

Staff present: Janine Jordan, City Manager; Nancy Bartholomew, City Clerk; Derek Teini, Planning Manager; and Philipp Gabathuler, Principal Planner.

1. WORKSESSION

1.A. Public Comment

None.

1.B. WORK SESSION: Seeking input on Wayfinding Project

Philipp Gabathuler, Principal Planner gave introduction to this topic.

Trey Sherwood, Laramie Main Street, provided additional perspective on wayfinding signs.

Scott Larson, Albany County Tourism, summarized the continued support for these signs.

Council asked questions related to cost of signs and possible reductions to cost.

Councilor Gabriel left at 6:18 pm, rejoined at 6:19 pm.

Council generally would like to see the 10 signs that are fabricated, being posted, and then keep exploring options for more.

The question was asked whether we can use volunteers for installation of signs?

(Gabathuler- City requires a licensed contractor)

Council would like to continue efforts with wayfinding signs with prioritized list and in conjunction with the gateway efforts.

1.B.i. Public Comment:

Steve Grabowski- in support of signs to museums and downtown.

Norbert Kriebel- other options to bring people downtown.

Sarah Brown Mathews- Pilot Hill would like to consider being a part of this effort; look for other partners.

1.C. WORK SESSION: The Retail Coach – Retail recruitment and Development Strategy

Derek Teini introduced Caroline Harrelson from Retail Coach.

Caroline provided a presentation related to retail recruitment. The study shows that our community's top tapestry segments including College Towns- 35.1% (Median Income \$32,200; Median Age 24.5), In Style- 26.9% (Median Income \$75,000; Median Age 48), and Dorms to Diplomas- 5.9% (Median Income \$16,800, Median Age 21.6). The presentation included Retail: 360 Process, retail recruitment successes (that included Insomnia Cookies, Sportman's Warehouse, and Jersey Mike's Subs), Laramie's Recruitment Strategy, Site Identification, and Next Steps. City staff will continue working with The Retail Coach to continue to make the right connections.

Councilor Summerville left at 7:18 pm.

Councilor Newman left at 7:32 pm.

Councilor Gabriel left at 7:39 pm.

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1.C.i. Public Comment:

None.

1.D. City Council Updates/Council Comments

Shumway- Traffic Safety Commission- parking update and best streets for bicycles plans;
Laramie Youth Council members.

Pearce- Ranch Advisory Commission openings.

Cumbie- Board of Health- no issues were brought up and food trucks have increased;

Albany County Mental Health Board did not meet; COVID vaccination efforts.

Richardson- Historic Preservation Board; Laramie Main Street Alliance- parking lots and
Pedal Palooza.

City Manager Jordan- Swearing in Laramie Police Department August 23, 2023 at 1:00 pm.

1.E. Agenda Review

Not applicable.

1.F. Adjourn the Work Session and Convene the Special Meeting

Mayor Harrington adjourned the work session and called to order the Special Meeting.

Time Work Session Adjourned 8:03 p.m.

Approved:



Nancy Bartholomew
City Clerk, CMC

8-25-23
Date



**CITY OF LARAMIE, WYOMING
CITY COUNCIL SPECIAL MEETING MINUTES**

AUGUST 22, 2023

2. SPECIAL MEETING

The City Clerk read the notice:

NOTICE IS HEREBY GIVEN that a Special Meeting of the Laramie City Council will be held Tuesday, August 22, 2023, following the end of the regularly scheduled Work Session at 6:00 pm in Council Chambers, 406 Ivinson Ave and via Zoom Meeting ID #813 1941 4726 Passcode #716742 for the following purpose: Special Meeting:

1. Call to Order
2. Roll Call
3. Adjourn to Executive Session regarding Personnel WY § 16-4-405(a)(ii) and (x).

2.A. Call to Order

2.B. Roll Call

Special Meeting was called to order by Mayor Harrington at 8:03 p.m.

Roll call showed present: Erin O'Doherty, Jayne Pearce, Micah Richardson, Joe Shumway, Sharon Cumbie, and Brian Harrington. Absent: Pat Gabriel, Brandon Newman, and Andi Summerville.

Staff present: Janine Jordan, City Manager; and Nancy Bartholomew, City Clerk.

2.C. Adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(ii) and (x)

MOTION BY PEARCE, seconded by O'Doherty, to adjourn to Executive Session regarding Personnel, WY § 16-4-405(a)(ii) and (x).

MOTION CARRIED by voice vote.

Council adjourned Special Meeting at 8:04 p.m.

Approved:



Nancy Bartholomew
City Clerk, CMC

9-5-23
Date



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