

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
SEPTEMBER 14, 2020**

1. CALL TO ORDER

Meeting was called to order by Vice Chair Roth at 4:34 p.m.

Members present: Marc Homer, Maura Hanning, Shannon Polk, Evan Townsend (arrived at 4:38 pm), and Brent Roth.

Members absent: Katherine Kasckow and Jim McGrath (Chair).

Council Liaison: Bryan Shuster (absent)

Staff Present: Derek Teini, Planning Manager; Matthew Cox, Associate Planner; Todd Feezer, Assistant City Manager; and Ryan Shoefelt, Deputy City Clerk.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

MOTION BY POLK, seconded by Hanning, that the Agenda was approved as written.

MOTION CARRIED by voice vote.

2.B. Planning Commission Meeting Minutes

2.B.i. LPC Minutes 8.24.2020

Postponed due to lack of quorum from the meeting.

3. CITIZEN COMMENTS - Non-Agenda Related Topics - No Action Can Be Taken

None.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Teini- Fill the census out, dedicated a new park last Saturday, EPA Brownsfield wrap up.

Commissioner Townsend joined at 4:38 pm.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

None.

6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

6.B. NEW BUSINESS: No items.

7. LONG RANGE PLANNING PROJECTS

No items.

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MOTION BY HANNING, seconded by Polk, to adjourn as Planning Commission and reconvene as Board of Adjustment.

MOTION CARRIED by voice vote.

Planning Commission adjourned at 4:40 pm.
Board of Adjustment convened at 4:40 pm.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)

8.A. VAR-20-04: 3609 Grand Avenue – Tyrrell Ford – Aquifer Protection Overlay Zone and Off-Street Parking Lot Landscaping Variance

MOTION BY HOMER, seconded by Townsend, to approve the requested variance from Laramie Municipal Code 15.08.040.A.7.b (Aquifer Protection Overlay Zone – 100 foot setback from a vulnerable feature) and LMC 15.14.050.G (Off Street Parking Lot Landscaping) that will allow construction of an expanded vehicle display area for an automobile sales use and modification to approved landscaping for a property located at 3609 Grand Avenue, zoned B2/APO, based on findings of fact and conclusions of law and subject to the recommend conditions.

MOTION BY TOWNSEND, seconded by Polk, to amend that every year on August 1st, the city checks on the hydrodynamic separator making sure that it is working.

Roll call on amendment showed Aye: Hanning, Homer, Polk, Townsend. Nay: Roth. Absent: Kasckow and McGrath.

MOTION CARRIED.

MOTION BY HANNING, seconded by Polk, to amend to the agreement between the City and Tyrell Ford as follows:

- Re-organize the document to take all operational requirements (inspecting the parking lot, maintaining the hydrometric separator, maintaining and inspecting the culvert) and group them together and make clear what is expected.
- Make a separate section for the monitoring requirements and have it reiterate the date of August 1st to inspect the facility.
- Refer to the ability to penalize somebody, to be laid out in the document and reference code.

Roll call on amendment showed Aye: Hanning, Homer, Polk, Townsend. Nay: Roth. Absent: Kasckow and McGrath.

MOTION CARRIED.

Roll call on main motion showed Aye: Hanning, Homer, Polk, Townsend, and Roth. Nay: None. Absent: Kasckow and McGrath.

MOTION CARRIED.

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9. ADJOURN

MOTION BY POLK, seconded by Homer, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 6:33 p.m.

APPROVED:



Jim McGrath, Planning Commission Chair

27 OCT 20

Date



Derek Teini, Planning Manager

10/27/2020

Date