
MINUTES
Ranch Advisory Commission
November 8, 2023, 11:00 AM
(In person – 4373 N. 3rd St., and via Zoom)

Members Present: Jayne Pearce, Marius Favret, Amy Nagler, Steve Williams, Ashley Lang

Members Absent: none

Staff Present: Mike Lytle, Cindy Sanchez, Shawn Klein, Phil Zimmermann, Janine Jordan, Jay Smith, Nancy Bartholomew, Brooks Webb

Guests Present: Martin Hicks & Bobby Compton – WY Game & Fish

I. CALL TO ORDER

First meeting of the Ranch Advisory Commission called to order at 10:58 AM.

II. WELCOME & INTRODUCTIONS – *Staff*

III. ELECTION OF OFFICERS – *Staff*

A. Chair

Nominations were opened. Williams **nominated Favret** for Chair. There were no other nominations. Nominations were closed.

Nomination of Favret was seconded by Pearce.

Aye: 4

Nay: 0

Abstain: 1 (Favret)

MOTION CARRIED.

B. Vice-Chair

Nominations were opened. Pearce **nominated Nagler** for Vice-Chair. There were no other nominations. Nominations were closed.

Nomination of Nagler was seconded by Williams.

Aye: 4

Nay: 0

Abstain: 1 (Nagler)

MOTION CARRIED.

IV. APPROVAL OF AGENDA

MOTION BY Nagler, second by Williams, to approve the agenda as written.

Aye: 5

Nay: 0

MOTION CARRIED.

V. APPROVAL OF MINUTES – none

VI. PUBLIC COMMENTS – none

VII. GUEST SPEAKERS

A. Wyoming Open Meetings Act Presentation – *City Clerk's Office*

VII. NEW BUSINESS

A. RAC General Responsibilities – *City Manager’s Office*

1. Review of Ordinance 2059 & RAC bylaws – general responsibilities and purpose
2. Ranch management goals & objectives

B. Ranch Lease Subcommittee Discussion – *Smith*

1. Current lease extended to Dec. 31, 2024
2. Formation of working group. Goal: by end of 1st quarter 2024 give Council recommendations for options within lease focusing on careful stewardship of natural resources on entire ranch operation (lease will be for Monolith property only). Group will use established goals & objectives, discuss, analyze, provide economic review.
3. Lease will go out for public bid.
Nagler volunteered to be in the working group.

MOTION BY Williams, second by Lang, to appoint Nagler to the Ranch Lease Working Group.

Aye: 5

Nay: 0

MOTION CARRIED.

C. Bylaw Review Discussion – *Chair*

1. Discussion of possible changes to bylaws

MOTION BY Pearce, second by Lang, to make the following changes to the current RAC Bylaws:

1. Article II, Section 2 to read “This commission is to give advice and recommendations to City Council and shall not make or direct expenditures without approval in advance by City Council, and shall not direct the activities of City staff **with** without the approval of the City Manager.”
2. Article V, Section 3 to read “The commission shall hold regular meetings **on the second Thursday of the month at 1:00 pm** once a quarter at a location set by resolution of the commission.”

Aye: 5

Nay: 0

MOTION CARRIED.

D. Resolution Setting Location and Months (Quarterly) of RAC Meetings – *Chair*

MOTION BY Williams, second by Nagler, to set regular quarterly meetings the months of February, May, August, and November on the second Thursday of the month at 1:00 PM at the City of Laramie, MOC, 4373 N. 3rd Street.

Aye: 5

Nay: 0

MOTION CARRIED.

E. Ranch Property Tour – *Smith/Zimmermann*

1. Discussion of potential dates, tour specific to ranch operations. Staff Liaison will send out doodle poll for possible dates the first week of December.

IX. OLD BUSINESS – none

X. SET NEXT MEETING AGENDA

Add “Disclosures” and keep standard agenda template.

XI. NEXT MEETING – February 8, 2024

XII. ADJOURNMENT

Adjourned by Chair.

12:41 PM

Draft minutes must be publicly posted for City of Laramie transparency per State Statute within 10 days of each meeting. Final minutes will be posted upon approval of the Board.