

**CITY OF LARAMIE, WYOMING  
BOARD OF HEALTH MEETING MINUTES  
NOVEMBER 16, 2023**

**1. Call to Order and Roll Call**

Regular Meeting of the Board of Health was called to order by Chair Wambeke at 5:32 p.m.

Present: Dr. William M. Comly, Aaron Taff, and Becce Wambeke. Absent: Evan Johnson and Emmalee Moore.

Staff Liaison: Sharon Cumbie (absent).

Staff: Janine Ryan Shoefelt, Deputy City Clerk; and Cody Talbott, Environmental Health Specialist.

**2. Approval of Agenda and Minutes**

**2.A. Consideration of Changes in Agenda and Setting the Agenda**

MOTION BY COMLY, seconded by Taff, that the Agenda be set as submitted.

MOTION CARRIED by voice vote.

**2.B. Minutes from the August 17, 2023 Board of Health Meeting**

MOTION BY TAFF, seconded by Comly, to approve the minutes from the August 17, 2023 meeting.

MOTION CARRIED by voice vote.

**3. Public Comments on Non-Agenda Items- No action will be taken**

None.

**4. Board of Health and Staff Reports and Comments**

**4.A. Updates from Environmental Health Inspector**

Cody Talbott provided an update.

Comly- asked how often each place is inspected?

Talbott- annually to semi-annually depending on risk, food type, and complaints.

**5. Disclosures**

None.

**6. Business**

**6.A Old Business**

None.

**6.B. New Business**

Deputy Clerk- Evan Johnson was appointed to fill the vacant seat on the board.

**7. Date for Next Regular Meeting- February 15, 2024 at 5:30 p.m.**

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**8. Adjourn**

MOTION BY TAFF, seconded by Comly, to Adjourn.

MOTION CARRIED/FAILED by voice vote.

Board adjourned at 5:42 p.m.

Approved:

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Ryan Shoefelt, CMC  
Deputy City Clerk

\_\_\_\_\_  
Date

The minutes are being published prior to approval and are subject to changes.