

**CITY OF LARAMIE**  
**PARKS, TREE & RECREATION ADVISORY BOARD**  
**July 20, 2016**  
**Minutes of Meeting**

MEMBERS PRESENT: Amy Williamson, Jacque Stonum, Larry Foianini, Helen Coates, Chris Dixon, Dave Hammond, Steve Ropp, Marius Favret, Dylan Esquivel

MEMBERS NOT PRESENT:

COUNCIL LIASON: Paul Weaver

GUESTS: Raj Patel

CITY STAFF PRESENT: Todd Feezer, Director; Randy Overstreet, City Arborist; Inez Wildenborg, Administrative Coordinator

The regular meeting was called to order by Madam Chair Stonum at 6:37 pm.

**Consent Agenda:**

1. To approve the minutes from the June 8, 2016 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)
2. To approve continuation of the American Red Cross Shelter Agreement and to authorize the completion of the agreement. (Feezer, pages 4-7)

Motion by Williamson, seconded by Hammond, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. Motion carried 9-0.

**Regular Agenda:**

1. Introduction of new board member Dylan Esquivel to fulfill position vacated by Jamie Le Jambre, term expires December 2016. (Feezer, pages 8-14)

Director Feezer introduced new Parks, Tree, and Recreation Advisory Board Member, Dylan Esquivel. Esquivel gave a brief introduction of his background.

2. Presentation of Raj Patel's donation for trees in honor of his grandparents to be planted on Boulder Drive medians adjacent to the new Laramie High School. (Overstreet, pages 15-17)

This beautification project progressed rapidly early this summer by an offer from Mr. Raj Patel to donate funds for planting trees in a city maintained and highly visible location, on Boulder Drive medians adjacent to the new Laramie High School, in honor of his Grandparents. Soon after Mr. Patel presented his offer, a group project opportunity was made known by University of Wyoming RA's who wanted to participate in a community service project. The tree planting will take place on August 22, 2016.

3. To discuss an Administrative Policy and Procedure for Naming/Renaming City of Laramie, Parks & Recreation Department Parks and/or Facilities and forward to City Council for acknowledgment. (Feezer, pages 18-21)

Motion by Williamson, seconded by Foianini, that the Parks, Tree & Recreation Advisory Board approve the Administrative Policy and Procedure for naming City of Laramie, Parks & Recreation Department Parks and Facilities and forward to City Council for acknowledgement of the adopted policy. Motion tabled.

There was a continued discussion related to an administrative policy and procedure for naming City of Laramie, Parks & Recreation Department Parks and Facilities. This was a second reading and discussion of this proposed policy.

Motion by Williamson, seconded by Foianini, to recommend further open discussion and postponement to future meetings in order to accomplish a renaming policy. Motion carried 9-0.

**Staff Reports FYI:**

- Director Feezer presented Manager's Report

**Upcoming Items:**

None at this time.

**Other Business:**

Hammond thanked Madam Chair Stonum for her dedicated service to the Parks, Tree, and Recreation Advisory Board.

**Advisory Board Open Items:**

1. Administrative Policy and Procedure for Naming/Renaming City of Laramie, Parks & Recreation Department Parks and/or Facilities.

\*Next Regular Meeting Date: Wednesday, August 10, 2016 at 6:30pm

**Public Comments:**

None

Meeting adjourned at 7:37pm.

Respectfully Submitted,



Inez Wildenberg  
Administrative Coordinator  
Parks and Recreation, City of Laramie