



CITY OF LARAMIE

April 2017 Activities | Submitted May 2, 2017

MANAGER'S REPORT

Departments

- City Manager's Office
- Administrative Services
- Fire
- Human Resources
- Parks and Recreation
- Police
- Public Works



City of Laramie

City Manager's Office
P.O. Box C
Laramie, Wyoming 82073

721-5226
Fax: 721-5211

MONTHLY REPORT | APRIL 2017 | CITY MANAGER'S OFFICE

WATER RESOURCES MANAGEMENT:

Surface Water Matters:

- Formally filed the petition for the Dowlin ditch area-of-use with the WY State Board of Control
- Extensive ditch maintenance occurred at the Monolith Ranch
- All data loggers were installed and tested
- Maintenance occurred on all hay meadows
- Obtained quoted for the alfalfa field expansion planting
- Irrigation commenced on Harney and Fivemile Creeks, as well as at Simpson Springs
- In conjunction with Ducks Unlimited, provided necessary information to the State for the Goforth Project

Ground Water Matters:

- Gave a presentation to Rotary on Casper Aquifer
- Filed a municipal production well permit with the State for the 41T3 well
- Solicited quotes and hired Trihydro for the Jacoby Ridge Trail Site Specific Investigation (SSI)
- Finished the SSI response for the Cornerstone Senior Housing Project proposed development
- The hydrodynamic separator at White's University Motors was inspected in collaboration with WY DEQ, and City Planning & Engineering Divisions
- EAC meeting was held with the primary focus being a presentation from Trihydro concerning potential I-80 issues in aquifer

Other Water Matters:

- CMO Staff presented to Laramie Local Foods with Utilities Manager Cal Van Zee and Parks and Recreation Director Todd Feezer
- Responded to interview request from Branding Iron concerning water issues
- Continuing to work with Tri-State concerning their substation project on the Monolith Ranch

GRANT-SEEKING/GRANT-FUNDED PROJECT UPDATES:

The application for re-purposing of the Consensus funds awarded originally to the Iverson Avenue project was submitted this month following Council's approval. If approved during the June 1st SLIB meeting, Iverson Avenue funds will instead be directed to the North Campus Relocation Project.

The Ayers and Associates team, which had helped to prepare the EPA Brownfield Application for the West Side, has reported that EPA officials plan to have a funding decision in May. As with previous funding cycles, nationwide competition is high.

The Retail Coach's Senior Vice President, Aaron Farmer, made another trip to Laramie April 3rd and 4th to conduct more research and to give an update to the project partners. The Retail Coach continues to update and adjust its list of potential retail recruits to Laramie, and in doing so, has had some promising feedback from potentially interested chains. The local challenge, however, may be availability of sufficient retail floor space and buildings.

Additionally, staff is working with LCBA and the airport on potential Business Ready Community grant applications for possible submittal in the spring or summer.

Staff Professional Development Activities:

The Grants Analyst toured different Cheyenne LEADS properties (Swan Ranch Industrial Rail Park, North Range Business and the Swan Range Industrial Park) through the Wyoming Economic Development Association's Mentor/Mentee program. Since its inception in 1986, Cheyenne LEADS has raised \$7.1 million from its members, \$2.1 million from the city and county, and \$5.9 million in private donations. With these investments, Cheyenne LEADS has generated \$19 million from LEADS owned business parks, \$14 million in sales and use taxes in and, in 2013 alone, \$1.1 million in sales tax on electricity in business parks owned by LEADS.

The Administrative Analyst is a member of the Leadership Laramie Class of 2017 and has nearly completed the program.

ECONOMIC DEVELOPMENT PROJECTS:

Bright Agrotech: Building permit is approved. Guaranteed Maximum Price (GMP) amendment for Council approval is in draft form and planned for presentation to Council in May, pending LCBA's completion of needed contract amendments. Construction will commence upon approval of the GMP amendment.

HiViz Phase II: Initial site plan permitting application is under review by City staff. Final design and pre-construction are 95% complete. Site work has commenced with partial permitting.

Big Hollow Food Co-op/Empress: Design and pre-construction is in progress. Drawing development is at 80%. Preliminary site investigation has started for final foundation design.

CENSUS 2020:

The Assistant City Manager represented the City at a meeting in Casper on April 27th. This meeting is the beginning of the planning process for the 2020 U.S. Census. Correct population counts are very important to the city as many funding sources use population as part of the distribution process.

CLERKING FUNCTIONS:

- Coordination of many Special Events Permits regarding alcohol: Civic Center Events, UW Events, etc., as well as business licenses.
- Coordination of numerous non-alcohol Special Events Permits for marches, parades, street closures, and noise permits, including Jubilee Days and Freedom Has a Birthday events.
- Research of business license opportunities within the City of Laramie, more to come.
- Coordination and implementation of electronic/online Special Events Permits – in the midst of implementation this month; expected to go live on May 8th.
- Civil Service Commission Program & Rule Changes Program. Planning a CSC Training in the spring/summer of 2017.
- Records Management; ordinance, contract, deed, easement, and resolution scanning and electronic organization is in process, research into a software program for filing is on hold.
- Management of travel plans/expenses: NLC, WAM.
- Prepared the Ordinance changes for the alcohol code revisions. First reading is May 2nd.
- The office is reorganizing Boards and Commissions.
- Received and processed 67 liquor license renewal applications. Renewals went before Council on April 4th.

INFORMATION TECHNOLOGY:

City WiFi Usage:

Free internet via Laramie Public Access saw 1,450 clients, and 1.08 TB of data usage.

RITS City employee access saw 194 clients, and 2.02 TB of data usage.

Work Order Summary:	April	Total for 2017
Work Orders Submitted:	130	612
Work Orders Completed:	125	588
Work Orders Still in Progress:	65	

Email Summary:	April	Total for 2017
Incoming messages prevented as spam	257,287	1,010,801
Incoming messages delivered	47,730	196,463

Web Site Summary:	April	Total for 2017
Total Visits	30,651	118,893
Total Page views	61,049	246,515

Top Site Search keywords: Jobs, free dump day, Basketball, Basketball tournament, 2013 annual building permit report, employment, landfill fees, mayor, Map, building code.

Social Media Summary:

Facebook: 2,278 Likes	Twitter: 656 Followers
------------------------------	-------------------------------

Phone System Summary:	April	Total for 2017
Total incoming calls	9,923	41,256
Total outbound calls	4,637	20,247

GEOGRAPHIC INFORMATION SYSTEMS:

- The following maps were created and installed on Utility crew tablets: Main break inspection, Valve inspection, Curb Stop, Meter, Hydrant inspection, Map Change, Distribution, and a combined water/sewer map
- Desktop computer versions of these same maps available to office staff were created as well
- These maps are supported by our GIS database and as such, will support the City water modeling
- Contact GIS if you would like further information

PLANNING DIVISION:

Planning Commission/Board of Adjustment met twice in April on the 10th and 24th. The Planning Commission considered the following items:

- Nuisance Training
- VAR-17-03 Relief to Driveway & Site Development Standards (Approved)
- VAR-17-04 Modification of a Non-Conforming Pole-Style Sign
- VAR-17-05 Public Improvement Requirements Simple-5/Pine St.

12 new development applications were submitted to the Planning Division during the month of April:

- AR-17-01 CPM 3rd, 6th and 4th Filings
- CUP-17-02 National Guard
- LL-17-04 Lot Line Adjustment CPM 3rd
- LL-17-05 Lot Consolidation CPM 3rd
- MAM-17-04 665 11th Street
- MLD-17-01 1974 Riverside Drive

- SP-17-09 National Guard
- SP-17-10 3000 Grand Ave. McDonalds
- SP-17-11 Tesla Charging Station
- SP-17-12 213 Grand Ave. Speedgoat
- VAR-17-07 227 Colorado Deck
- VAR-17-08 Riverside Drive

3 Building Permits were reviewed by the Planning Division in April.

ZONING ENFORCEMENTS:

This year staff has investigated 8 enforcement actions. The following Enforcement actions are presently active:

- E-15-10 – Illegal Signs
- E-16-07 – Illegal Parking Lot Modifications
- E-16-17 – 1500 Block McCue (Illegal Use)
- E-16-24 – Snowy Range Road
- E-16-26 – 171 Fremont Street (Front Yard Landscaping)
- E-16-28 – I-80 Towing Storage on Vacant Lot
- E-16-29 – 500 Block South Pierce Street (Failure to comply with approved plans)
- E-17-03 – 3112 Grand Avenue
- E-17-04 – 3108 Grand Avenue
- E-17-05 – King Hill Properties
- E-17-06 – Centennial Drive Shipping Containers
- E-17-07 – 18th Street Fence Height
- E-17-08 – 18th Street Fence Height

The following enforcement actions are pending Attorney action:

- E-16-30 – 1300 Block McCue (Illegal Signage)
- Cedar Street – Use of right-of-way (structure built) without City permission

The following Enforcement actions are recently closed:

- E-17-02 – 504 Grant Street
- E-16-08 – Illegal Parking Lot Modifications
- E-16-15 – Fetterman (Illegal Use in R3)
- E-16-19 – 600 Block Ord – Illegal Use
- E-17-01 – TNT Motor Sports 3rd Street – Illegal Use

Long Range Projects/Other Planning & Zoning Information:

Unified Development Code (UDC) Review/Revisions: Staff continues work with the LEDC Community Development Liaison Committee (CDLC) on amendments. Recent amendments were approved by the City Council for 3rd and Final Reading on April 18th. The next round of amendments is anticipated late this Fall.

New Food Truck/ Mobile Vending Program and Licensing: Staff has completed draft regulations for the proper licensing, maintenance and codes for safe and appropriate use and establishment of mobile vending operations. Draft Rules and Regulations will be before the Planning Commission May 8th.

Urban Systems Advisory Committee (USAC) met on February 8th to consider proposed changes to the Major Street Plan. The changes to the Major Street Plan were approved and will soon be moving forward to both City and County governing bodies for approval.

Staff has put on hold the **Comprehensive Plan Update**. Information related to the plan can be found at www.cityoflaramie.org/comprehensiveplan and questions or comments can be sent to CompPlanUpdate@cityoflaramie.org

15th Street Discussion: The City and University held a Work Session on April 25th regarding the future of 15th Street. Staff anticipates further discussion and meeting regarding this topic in the future

CODE ADMINISTRATION & ENFORCEMENT:

Status of current code enforcement actions are listed in the following table:

April 2017 Code Enforcement Report							
	End of		New Issues	End of		Year to	Year to
	March		April	April		Date	Date
	2017		2017	2017		2017	2016
Type of Violation	Total Number	Not Resolved		Total Number	Not Resolved	Total Number	Total Number
Offensive Growth	2	2	2	4	2	2	3
Junk	67	20	49	69	28	131	121
Junked Vehicles	22	12	7	19	13	28	12
Other	9	0	4	4	0	34	20
Snow removal	8	0	0	0	0	256	184
Signs	7	0	9	9	0	24	46
Nuisance Totals	115	34	71	105	43	477	388
Volunteer Hours	26.5		15.5			42	41.5

April 2017
Monthly Building Permit Report

	Permits			Valuations ¹			Fees ²		
	Month	YTD 17	YTD 16	Month	YTD 17	YTD 16	Month	YTD 17	YTD 16
New Single Family	5	6	17	801,500.00	981,500.00	3,014,333.00	6,665.55	8,107.30	24,274.55
New Multiple Family MTD Units = 0	0	1	1	0.00	878,000.00	398,556.00	0.00	5,029.25	2,668.15
No. Units - YTD 17 = 8									
No. Units - YTD 16 = 12									
Residential Remodel	21	52	75	178,922.00	647,492.00	1,193,244.00	3,470.25	10,581.37	18,366.75
New Commercial or Industrial	1	1	1	50,109,460.00	50,109,460.00	50,000.00	184,860.25	184,860.25	643.75
New Public Facilities	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00
Commercial, Industrial or Public Remodel	6	23	11	241,675.00	17,803,007.00	10,292,818.00	2,965.45	75,393.45	45,631.75
Demolition	0	0	5	0.00	0.00	366,928.00	0.00	0.00	3,469.10
Signs	0	9	6	0.00	124,615.00	90,280.00	0.00	5,442.25	1,467.70
Electrical	24	96	96	222,665.00	439,700.00	541,920.00	3,549.25	5,409.70	10,574.10
Plumbing	27	98	90	2,262,885.00	8,272,618.00	774,513.00	2,275.00	8,533.40	8,281.95
Mechanical	3	29	59	1,905,209.00	4,316,126.00	1,194,290.00	114.40	2,448.10	3,415.90
Misc. Reinspection Fee									
TOTALS	87	315	361	55,722,316.00	83,572,518.00	17,916,882.00	203,900.15	305,805.07	118,793.70
Plant Investment Fees	8	12	20				139,451.00	159,101.00	102,008.70
Water Meters	8	11	19				9,325.00	15,581.00	7,380.00
TOTALS	16	23	39				\$148,776.00	\$174,682.00	\$109,388.70
Plan Review Fees	20	50	46				\$16,741.81	\$205,578.64	\$78,605.76

1 Building valuations do not include site development

2 Fees do not include sales tax or other collections for services during the period



City of Laramie
Administrative Services
P.O. Box C
Laramie, Wyoming 82073

721-5223
Fax: 721-5211

MONTHLY REPORT | APRIL 2017 | ADMINISTRATIVE SERVICES

To: City Manager; Mayor and Council
Fr: Malea Brown, Administrative Services Director
Date: May 2, 2017

- Admin. Director working with Kaiser financial manager to assist on bonding procedures and overall recommendations for financing requirements for North Campus Public Works Center. Kaiser provided a timeline for the resolution and building authority to proceed.
 - Next Steps Resolution Adoption May 2nd
 - Building Authority members established and training members on roles, bylaws etc., - middle of May
 - Bond Attorney and Financial Planner preparing paperwork for non-profit and other documents to move building authority forward
- Raftelis to provide City of Laramie estimate on BOD sewer study.
- Business Operations reviewing process with Creditron on remote remittance to understand if changes to process need to be done
- Finance began implementation of Executime timekeeping software for the Police Department (January – June 2017). Finance has successfully implemented the software for Animal Control, Records and LARC. Finance is meeting with team in Patrol to review processes to implement for Patrol
- Pay practices updated and in final review with City Manager
- Training new employees continues in Accounting (Payroll – Accounting), Administrative Coordinator, Business Operations and Municipal Court
- Supplemental budget book published and City Manager preparing for budgetary meetings with Council
- Municipal Court completed update of website changes
- Municipal Court attending Municipal Court conference in Sheridan
- Administrative Services Managers and Director are attending the GFOA (Governmental Finance Officer's Association) conference in Denver (May 21-May 24)
- Business Operations is in the process of reviewing customer files to prepare for "Image Documenting" and coordinating with other departments to have a demo of the software (May – June)
- Administrative Services completed additional financial requirements for the SRF loan applications Part 2 for the North Side Tank
- WAM scheduled conference call to begin review of Municipal Finance Planning meeting to provide data to JRC (Joint Revenue Committee). Administrative Services provided a summary of Data requested through a WAM questionnaire.
- Business Operations Manager working with Utilities on new Water Dispensing software financial tie in



City of Laramie

Fire Department
P.O. Box C
Laramie, WY 82073

721-5332
Fax: 721-5333

MONTHLY REPORT | APRIL 2017 | FIRE DEPARTMENT

To: City Manager; Mayor and Council
Fr: Dan Johnson, Fire Chief, LFD
Date: April 27, 2017

ADMINISTRATION:

- Budget review
- Airport EMA exercise planning meeting
- Bargaining with IAFF Local 946
- LARC quarterly meeting
- Work with UPRR on emergency response plan review
- FRFC conference call and spring academy review
- PSOB claim initiated for fallen Greybull Fire Chief, and appeals work continues for the Casper claim
- Coordinating with Iverson museum on reviewing LFD archives
- Information provided to WARM attorney for ongoing personnel action - continues
- Attended elected official and department head workshop
- Attended the Wyoming Homeland Security flood planning meeting in Riverton
- Review of proposed 15th Street closure

LIFE SAFETY AND FIRE PREVENTION:

- Attended numerous meetings – Sprinkler Coalition, EMS, Code enforcement, HR training
- Generation of updated inspection list for shift Company Inspections - issued
- Meeting with EMA to review Tier II facilities
- Coordination with UPRR regarding access into old Tie Plant
- St. Andrews Lutheran Church suppression system issues
- UW buildings (issues addressed) include: Arena Auditorium, Plaza Theater, Science Initiative Building, Engineering/Education, and the Indoor Practice facility
- Public building (issues addressed) include: Bright Agro-tech, HiViz, McDonalds, Shocktoberfest, IMH – Office, Loves Truck Stop, RTC, Game and Fish, old TNT Motorsports building
- C.U.P. reviews include: Regal Theater, Taylor Street lot adjustment, HiViz phase 2, tire factory paint booth, Carpet One expansion
- Daycare inspections – 1
- New inspections – 4
- Re-inspections – 32
- Completed inspections – 9
- Hydrant flows – 5

TRAINING:

- Company Officer and Command staff meetings
- Recruit Test development and planning
- Company Officer promotional testing
- Front Range Fire Consortium Academy participation
- Ladder #5 training and response planning
- Eclipse planning meeting
- Preparation for Candidate Physical Ability Test to be administered
- Assistance with closeout of a grant
- Attended LEPC quarterly meeting

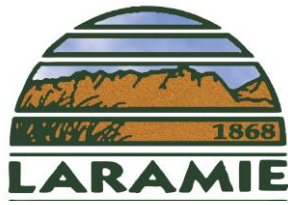
- Attended EMA airport exercise planning and EMA drill planning
- Planning of department physicals with EMS division

OPERATIONS:

- Station 2 Verizon project underway – easement issues IDed – project near completion
- Meeting room bathroom heater scheduled for replacement, project extended due to wrong heater being sent
- Evaluation of adding exhaust system to new bay – quote is requested
- Station 2 – hose rack and hose placed into station
- Approval of personnel assigned to Safety Committee
- Evaluation of acting Equipment Operator status of personnel
- Fire report oversight
- Engine 1 taken out of service and Engine 4 moved to reserve status
- Ladder 5 placement into service
- Engine 1 and MS 142 (old) – sale to district
- Budget analysis and purchasing
- Ladder 5 warranty information submitted
- UL ladder testing scheduled
- Engine 3 thermostat replaced
- MS 144 roof leak repaired
- Engine 6 flat tire repaired
- Work with County IT to get response configuration updated in CAD
- Grant review
- SCBA upgrades continue
- Fire reporting oversight
- General Station maintenance
- Training – EMT clinicals coordinated, CO test preparation, wildland refresher
- Reprogrammed BK radios

EMS:

- MOU with ambulance service in Cheyenne – IMH agreement is finalized and waiting on signatures
- EMT intermediate class continues – complete in June
- ACLS and PALS training scheduled for May
- Assist IMH with ACLS megacodes
- Attended mass fatality class sponsored by EMA
- Researching disinfecting devices for the ambulances
- 1 more Ipad ordered
- Ordered new ring cutters for front line ambulances
- Preparation for EMT basic class this fall – instructor group meeting and books ordered
- Scheduling physicals
- MS 144 door repair underway
- MS 149 paint work and lettering finished under warranty
- Audit of reports completed
- Update to Ambulance Trip Sheets – transfer request forms
- EMCC meeting scheduled
- Exposure protocols – coordinating with IMH exposure program is near completion
- Class work on new Medicare rules for providers
- External billing audit
- Attended Regional Trauma Committee meeting
- IMH trauma meeting held
- Working with Laramie Care Center administrators to improve process for DNR patients



City of Laramie
Human Resources Office
P.O. Box C
Laramie, Wyoming 82073

721-5247
Fax: 721-5307

MONTHLY REPORT | APRIL 2017 | HUMAN RESOURCES

To: City Manager; Mayor and Council
Fr: Lori Curry, Human Resources Director
Date: May 1, 2017

WELLNESS

The brown bag lunch for April was a Healthy Cooking class. Chef Jarrett Parten showed 20 city employees how to make Spinach Lasagna Roulade. The alternative BBL this month, the Unwrapped Challenge is designed to help employees track the amount of fruits and veggies they are consuming.

RECOGNITION

HR has taken over the birthday list and updates it monthly. Employee birthdays can be found on the City intranet.

RECRUITMENTS

As per the City Manager's direction, the City has been placed in a hiring freeze. Any new open positions will remain vacant unless leaving the position unfilled causes 1) a significant decrease in a legally-mandated service, or 2) a deleterious effect on public safety.

Four benefited positions and eleven provisional positions were open during the month of April. HR processed 122 applications during the month.

Executive Assistant-CMO – Position became available when employee retired. Position is open until filled. Currently, HR has processed 30 applications for this position. The hiring manager reviewed the online assessments required by the candidates, five of which were selected for interviews. The interviews were conducted in April and two candidates were selected to participate in 2nd interviews which also occurred in the month of April. The successful candidate will start in mid-May.

Firefighter – Testing for a new list will occur in June. Currently, HR has processed 54 applications for the testing.

Law Enforcement/Fire Dispatcher – Position is always open. Currently, HR has processed one application for a second testing that will occur in the next few months. Individuals that passed the March assessments and the oral boards were forwarded in a list to the Civil Service Commission in April. Two individuals were hired off the March testing. After successful completion of the background checks, applicants will start in May.

Police Officer Recruit – Position is always open. Scheduled testing and oral boards are in May or early June. Currently, HR has processed seven applications.

The HR department has worked diligently with the City Manager and Department Heads to evaluate unfilled positions for options to improve efficiencies.

The remaining positions listed or advertised in April were seasonal (provisional) workers and consisted of positions for the Parks and Recreation. HR assisted with the Criminal Justice Job Fair at UW on April 4th and attended the UW Job Fair for the College of Business on April 11th. HR processed a total of 68 applications for 11 provisional positions throughout the month.

RISK MANAGEMENT

Liability: In April one (1) claim was received.

Safety: In April five (5) accidents/incidents were reported.

TRAINING

Harassment and Drug Free Workplace classes have been scheduled and will occur in April and May of 2017.

In April, HR staff attended Refresh Leadership Training put on by Express Employment and has included some of the ideas into the interview process. HR staff also participated in a week-long boot camp of learning HR best practices in order to prepare to take certification testing later this year.

HR is in the process of coordinating with WARM to provide a Risk Management 101 Course for all interested employees and members of the City's boards and commissions.

OTHER

HR assisted in 1 interview process, provided new hire orientation for one new employee and processed 2 provisional new hires in April.

HR staff processed 3 FMLA certifications and processed one worker's compensation claim during the month.

HR staff also processed 1 benefited employee termination and conducted 1 exit process for a benefited staff member.

Two members of HR staff participated in Fire Negotiations which were finalized during the month of April. The CBA is being updated and will be included in a May Council meeting for Council approval.

HR has created an assessment on Civic HR to identify where potential candidates are seeing job posts. It will help identify the most effective ways to solicit applicants and the least expensive ways to advertise.

HR staff are participating with WAM on an ad hoc committee addressing HR issues. Currently, the topic is unemployment benefits. The ad hoc committee is working with Wyoming Workforce and the legislature interim committee to review the seasonal workforce benefit and the possibility of exempting the employer's charge for seasonal employees.



City of Laramie
Parks and Recreation Department
P.O. Box C
Laramie, Wyoming 82073

Parks: 721-5264
Fax: 721-5256
Recreation: 721-5269
Fax: 721-5284
Facilities Mgmt. Div: 721-3585

MONTHLY REPORT | APRIL 2017 | PARKS & RECREATION DEPARTMENT

To: City Manager; Mayor and Council
Fr: Todd Feezer, Director
Date: May 1, 2017

Parks & Recreation – Administration

- Simon Contractors was awarded the Cirrus Sky Tech Park Trail bid. We hope this project breaks ground the week of May 1st.
- Jacoby Ridge Rural Trail construction is underway. The entire trail has been roughed in and the next three to four weeks will be dedicated to trail surfacing. We are working with UW on the development of a parking lot for access off Crow Drive and improving an upper parking lot at the Jacoby Golf Course.
- UW Little League Chain Link Repair & Replacement Project was award to 5C Fencing and Custom Buildings, LLC. We expect this project to last 1 week and to be completed before June 1st.
- First Street parking lot improvements are coming forward. A point of consensus by all parties involved has been reached that will be the basis of an MOU detailing the improvements, maintenance and upkeep of the parking lot.

Parks & Cemetery – Cemetery Report

- Spring cleanup is ongoing. Presently, about 1/5 of the cemetery has been swept and cleaned for Memorial Day.
- Winter graves have been prepped for spring sod. Sod has been ordered and is scheduled to arrive the week of May 8th.
- Deer continue to be a problem in the cemetery. Deer cause damage to both the turf and young trees. The Wyoming Game & Fish Department has been contacted and they will assist with problem solving and removing the deer.
- Community gardens are being cleaned up for plantings. Water will be turned on the first week of May.
- Staff have begun mowing and trimming operations.

Parks & Cemetery – Parks Report

- Staff continues spring clean-up in the parks. Leaves, branches and cones are being picked up in all locations.
- Cowboy Field and the Optimist Dog Park are being aerated and will be over-seeded the first week of May.
- Central Irrigation satellites are being inspected in preparation of irrigation fire up. Irrigation will be charged the first week of May, with drip line systems starting first followed by large irrigation systems.
- Drip line tubes will be staked and covered in areas where the wind has uncovered them.
- The Little League backstop repair & installation project has been completed.
- The skylight in the men's restroom at the Otto Dahl Shelter in Washington Park has been damaged. Staff intends to complete the repair with a flat Lexan replacement cover.

- Baseball and softball fields are open for use – weather pending. Soccer practice has begun and Little League opens on May 1st. UW club teams are practicing on Cowboy Field and girl's fast pitch are practicing on all field locations at Aragon and LaBonte parks.
- Park inspections are currently under way and items are being identified for repair and replacement.
- The local skate park group received grant money to begin construction of the next phase of the skate park. Staff will meet with the group this month to set a schedule and a work plan.
- The contractors have begun working on the Jacoby Ridge Trail system. UW and City representatives have walked through the intended path site and made some revisions. Work inspections will be on a weekly basis.
- Provisional staff have been hired for the Parks and Cemetery crews. Many of the employees will start around May 15th.
- Restrooms are open in all locations; utility rooms will be heated until nighttime temperatures stay above 30 degrees.
- Staff will begin spot mowing and trimming park areas that show growth.

Mosquito & Urban Forestry – Forestry Report

- Selected and ordered plant material for the Annual Arbor Day Celebration & Tree Sale to be held on June 10th at the Ice & Events Center. Planning & preparation for the ceremonial planting and tree sale is ongoing.
- Provided site plan review for multiple projects under development for the Planning Department.
- Completed contractual pruning of 16 large trees at Washington Park. Staff provided the clean up as a cost-saving measure.
- Submitted a landscape proposal and planting list to WYDOT for the 2017 Community Service Day on Hwy 130 west of Laramie. Awaiting the approval from WYDOT for the proposed project.
- Marked additional trees in the City's system for hazard pruning. Prepared quote for a second phase of contractual pruning.
- Set up and staffed an educational booth for the Albany County Conservation Expo.
- Presentation at the Laramie Local Foods Gathering on April 29th.
- May projects will include: contractual pruning phase 2, stump removal, insecticidal treatments of infested trees for scale and gall insects, continued planning for 2017 Arbor Day Celebration and planning for 2017 Community Service Day.

Mosquito & Urban Forestry – IPM Report

- Held monthly Safety Team meeting and developed the monthly safety tidbits.
- Assisted with snow removal operations during the heavy spring snow storms.
- Assisted with mosquito control pesticide bid process.
- Assisted with interviews and hiring process for summer provisional staff.
- Spring projects include: preparation of IPM equipment and calibration of sprayers and broadleaf weed applications at the Greenhill Cemetery in preparation for Memorial Day.

Mosquito & Urban Forestry – Mosquito Report

- Bids for Mosquito Control Pesticides were received. The award was split between Adapco and Univar as neither vendor could supply the full list of needed products.
- Training was conducted with OMI (Baxter tie Plant) for first responders to access the Greenbelt sites.

- Submitted a grant proposal to the 2017 Emergency Insect Management Grant Program. Attended EIMG board meeting on April 19th to present our proposal. The result of this grant was secured funding of \$48,525 for 2017.
- Conducted interviews and hiring of provisional employees for the 2017 season. Most provisional positions are filled, with 3 positions remaining open.
- Presented information on mosquitoes and the Mosquito Control Program info for the Annual Ag Expo on April 18-19. This expo reached all 3rd grade classes in Albany County.
- May activities include: orientation and training of summer staff, spring larval control, and a 2-day statewide Mosquito Control training with University of Wyoming on May 16 & 17.

Facilities Management Division

- The City Hall Annex Roof and Cornice project is out for bid. Bids are due on May 16th, and construction on this project should begin in June.
- The recent high winds have caused damage to the Recreation Center Leisure Pool roof. Staff has made temporary repairs. Gem City Roofing, Inc., of Laramie, is under contract for replacing the damaged metal roofing.
- With the Ice season ending for the year, the Facilities staff has completed the removal of the ice sheet, and will complete a deep cleaning of the building in preparation for summer season rentals and programming.
- Facilities Maintenance staff has begun de-winterizing the Laramie Community Recreation Center outdoor pool. The process of getting this pool ready for the season will take more than a month to complete. The outdoor pool is scheduled to open on June 3rd. The de-winterizing of the Undine Park splash pad and the Washington Park wading pool will start in May.
- The Facility Work Order System has been well received and is being used heavily by all City staff. In April, we received thirty-five (35) work orders, nine (9) of which are still open and in progress. Twenty-six (26) work orders were completed and closed out.

Recreation Division

- Online registration is active and available on the Senior Olympics website. We utilized past participant lists to email the registration link and sent promotional materials to approximately 300 regional senior centers, YMCAs, recreation departments, sporting goods stores, golf courses and related organizations. Planning for the 2017 event continues to move forward.
- The 27th Annual Youth Basketball Tournament had very favorable results this year. Revenues topped \$37,000 for this event and was well received by participants and staff alike. A full analysis will be completed shortly.
- Run, Jump and Throw started in late April and will conclude with a track meet at the original Deti stadium on May 6th for youth grades 3-6. This is an event that is open to the public and registration is available online at www.cityoflaramie.org/runjumpthrow.
- Registration for Summer Camps will begin with an evening registration on May 1st from 5-7 p.m. at the Laramie Community Recreation Center.
- The summer program guide will be mailed the first week of May and registration opens on May 1st for summer activities. Youth athletics and swim lessons will conduct an in-person registration on May 22 & 23 from 5-7 p.m. at the Recreation Center. Staff will be on hand to conduct swim assessments and answer program questions.
- On May 30th, the new Membership Rates will go into effect along with the inclusion of core fitness classes as a member benefit. This is a highly anticipated change and we are anxious to see the impact on attendance in fitness classes and memberships.

- The Ice season concluded on March 26th and the facility has several bookings throughout the summer. In May, the Laramie Home Show and the Jordan World Circus will be renting the facility and we will continue to host roller skating, birthday parties and Laramie Fun Factory events.
- The inaugural Laramie GM Touch-A-Truck event will take place on May 20th from 10 a.m.-2 p.m. at the Laramie Ice & Event Center and Laramie Recreation Center parking lots. This will be an opportunity for young and young-at-heart to see some big equipment up close, ask questions of their operators and receive some fun gifts. We will have free books, t-shirts and trading cards available for the first 100 kids. This event is a benefit for the Parks & Recreation Scholarship Fund.
- Three staff members attended the Midwest Regional Parks and Recreation Association conference in Lawrence, Kansas. The City of Laramie will host this conference in 2019 and looks forward to professional development and the impact this event will have on the local community.
- The outdoor pools are currently preparing to open on June 3rd, weather permitting. Swim lessons will begin in mid-June and we have several pool events scheduled for families and young people alike.



City of Laramie
Police Department
P.O. Box C
Laramie, Wyoming 82073

721-3551
Fax: 721-3590

MONTHLY REPORT | APRIL 2017 | LARAMIE POLICE DEPARTMENT

To: City Manager; Mayor and Council
Fr: Dale Stalder, Police Chief, LPD
Date: May 1, 2017

CRISIS INTERVENTION TEAM

About 10 years ago, the Laramie Police Department made an internal decision to begin training officers in Critical Intervention Team (CIT) concepts. CIT is a community based approach to handling people in mental crises. From the perspective of the police department, CIT training includes identification of different mental illnesses, strategies for diffusing volatile situations that result from someone being in crisis, and the development of community alternatives and contacts for those in mental crisis. The overarching goals of CIT training are to give officers “tools” that will help them stay safer when dealing with those in crisis and to create networks within the community that will allow officers, who are almost always the first point of contact for those in crisis, to solve the issue in a non-enforcement and noncustodial way.

Since 2008, the Laramie Police Department has hosted a yearly CIT training. The classes are 40 hours and include several sections, including identification of mental illness, verbal skills, an overview of Title 25 statutes, and an introduction to pharmacology issues related to mental illnesses. Officers in the training must successfully complete role-playing scenarios as well as complete an exam. Once trained, CIT officers are identified in the field by “CIT” insignia, since “end users” in the community know the CIT program and know that CIT officers have been trained to deal with their complicated issues.

The Laramie Police Department has been honored by the Wyoming chapter of the National Alliance for Mental Illness (NAMI) conference for their work in bringing CIT training to Wyoming.

The Memphis Crisis Intervention Team (MCIT) is an innovative police based first responder program that has become nationally known as the “Memphis Model” of pre-arrest jail diversion for those in a mental illness crisis. This program provides law enforcement based crisis intervention training for helping those individuals with mental illness. Involvement in CIT is voluntary and based in the Patrol Unit of the police department. In addition, CIT works in partnership with those in mental health care to provide a system of services that is friendly to the individuals with mental illness, family members, and the police officers.

Outcome research has shown CIT to be effective in developing positive perceptions and increased confidence among police officers; providing very efficient crisis response times; increasing jail diversion among those with mental illness; improving the likelihood of treatment continuity with community based providers; and impacting psychiatric symptomatology for those suffering from a serious mental illness as well as substance abuse disorders. This was all accomplished while significantly decreasing police officer injury rates.

In addition to the CIT that the PD utilizes, much work is being done with the County Attorney's Office as well as IMH to improve outcomes in the Title 25 emergency detention field. We are working to reduce EDs through gatekeeper programs as well as attempting to reduce the time of detention by establishing safety plans that can be monitored by a designated aftercare specialist.

The Laramie Police Department is proud of the work accomplished locally and across the state with CIT training.

News Releases

April 7, 2017

Dog Bite Reported

CONTACT LIEUTENANT GWEN SMITH | 307-721-3569

On April 5, 2017 at approximately 3:00 p.m., a dog bite occurred on the south side of Undine Park.

The victim was bitten on his lower right leg and the dog involved was an off-leash black and white border collie type accompanied by a man with a short beard who appeared to be in his 60's.

Locating the dog in question is important for rabies monitoring purposes.

Anyone with information on the whereabouts of this dog or the owner is asked to call the Animal Control Unit at 721-5385 or the non-emergency Dispatch line at 721-2526.

The Animal Control Unit would like to remind everyone that animal bites could involve exposure to rabies and that all animal bites must be reported to the Animal Control Unit immediately.

— END —



CITY OF LARAMIE

Public Works Department
P.O. Box C
Laramie, WY 82073

Public Works 721-5230
Solid Waste 721-5279
Streets 721-5277
Utility 721-5280
Engineering 721-5250

MONTHLY REPORT | APRIL 2017 | PUBLIC WORKS DEPARTMENT

To: Janine Jordan, City Manager; City Council
Fr: Earl Smith, Public Works Director
Date: April 27, 2017

DIRECTOR COMMENTS

The highlight of the month was finding we were successful in obtaining approval of three State Revolving Fund (SRF) Loans for two of our major projects. On April 6th, the State Land and Investments Board (SLIB) approved a Clean Water and a Drinking Water SRF for the North Campus Project (a.k.a. PWSC) totaling \$5,000,000. SLIB also approved a \$4,356,000 DWSRF for the North Side Tank Project. Thank you to all who helped make those applications successful.

Staff presented information to City Council at a Work Session on April 11th concerning options for our compost/green waste program. Several alternatives were presented to Council and it was decided a curb side collection program made the most sense long term. Staff subsequently developed and issued a Request for Qualifications (RFQ) soliciting proposals from the private sector to develop a curb side collection service. Proposals are due on May 5th, and will be reviewed and considered in comparison to a City-provided service. Recommendations will be presented to City Council for consideration in May.

The Public Works Department, Wastewater Treatment staff met with a representative of the Wyoming Department of Environmental Quality (DEQ) to discuss an EPA funded Nutrient Removal Grant. Under this program the EPA would fund a project to help us determine more effective means of nutrient removal from our wastewater. An additional benefit of this program is that our energy costs will likely go down. As we put this program together we will keep you updated.

Toward the end of the month the Director attended an informational meeting concerning the total solar eclipse that will occur on August 21st. This eclipse will be the first total eclipse on American soil since 1991, the first total eclipse on the main land since 1979, and the first total eclipse to sweep across the entire country since 1918. As you might expect, this is drawing significant interest from a wide variety of people so we are planning ahead in order to be prepared for an influx of people. Although the eclipse will not be visible in Laramie, we are anticipating a large number of visitors to our fine community.

Capital Projects:

- **Public Works Service Center – Ascent Construction** – As mentioned above, the applications for State Revolving Loans (DWSRF & CWSRF) were approved by SLIB on April 6th. The loans will provide funding for the water and wastewater portion of the project. The due diligence period under the purchase agreement was extended an additional 30 days to allow completion of the ALTA survey. We continue to work with our design/construction team on preliminary designs for renovating the property. It is our intent to begin the renovations once we have closed on the property.
- **North Side Water Supply Project – DOWL** – The project has reached the 50% design milestone. The consultant has been finalizing design documents for submittal to the WWDO for review. Staff

has begun negotiating easements for the project. Once we have reached agreement with the land owners we will present them to City Council for approval. We are still on track to pursue construction of the project sometime just after July 1st, with the most likely bid date for the project sometime in August.

- **Wastewater Master Plan – Burns & McDonnell** – The consultant has installed flow monitoring equipment at strategic locations in our system and is currently collecting flow data. This data will tell us about our base wastewater flows and give us an indication of inflow and infiltration into our system.

GRANT AND LOAN ADMINISTRATION

Reimbursements for the following grant funded projects have been submitted for the month of April:

PROJECT CODE	PROJECT DESCRIPTION	GRANT AWARD AMOUNT	REQUESTED REIMBURSEMENTS
WTNSTK	North Side Tank	1,200,000.00	\$39,937.34
WWBA07	Banner Road	1,468,000.00	64,563.87
WTLGA2	Grand Ave 13 th – 15 th	1,650,000.00	43,366.98
	TOTAL		\$ 147,868.19

MAJOR CAPITAL PROJECTS (MCP) - EXPENDITURES

Paid \$1,624,295.14 in MCP invoices for the month of April.

STREET & FLEET DIVISION

Street:

April's mild weather allowed the Street Division to continue crack sealing and dressing gravel roads. The Street Division uses roughly 46,000 lbs. of crack seal per year. The crack seal stops the water from getting under the asphalt and makes the streets last longer. Crack sealing is one of the most inexpensive preventive maintenance operations available, and one of the most important.

The signal techs installed a new traffic control cabinet and video detection unit at 9th and Reynolds. This month, Street Division had one more person retire, leaving 4 full time positions vacant.

Fleet:

Fleet has been busy this month. They have been working with the dealers on the two sewer jet trucks in Utilities. Both vehicles had several issues with the exhaust system, the issues are covered under warranty. Fleet has been graciously assisting the Street Division as needed to make up for shortage in staffing.

Work Orders: April 2017: 73 Year-to-date: 388

UTILITY DIVISION

Water Treatment Plant:

Staff treated and delivered 96.72 million gallons of water the past month. The 30-year average for the month is 127.07 million gallons.

Staff continues to provide support for capital projects and new subdivisions.

The sanitary survey report identified an issue with the low-level tank overflow. Camp Creek Engineering has been asked to provide a possible solution and Jake Crosby of the Environmental Protection Agency has been informed.

The cryptosporidium sampling is continuing, with the March sample testing clean.

Staff has begun sampling for the Wyoming Technical institute site.

The low-level tank roof repairs have begun and there are significant leaks requiring extensive repairs. A major re-roofing project may be in the future to address the roofing issue.

Wastewater Treatment Plant:

The staff is up to date on all composting projects. Sifting of last year's compost has been completed. The Monolith Ranch hauled 837.2 tons of compost this year for placement on the alfalfa field. The dates for free compost and loading have been set as May 6th and 20th. We also plan on offering loading on the two free-compost days in June, dates yet to be determined.

General maintenance takes up a large portion of the operator hours and service of equipment is completed in-house as much as possible. These projects range from monthly greasing of bearings to rebuilding pumps and motors. This month 48 work orders were completed of various tasks.

The Main Lift heater replacement construction is ongoing. The concrete pad has been poured, new electrical ran and ductwork has been modified.

Staff received two drafts from Burns & McDonnell for the wastewater master plan. Some editing took place and was returned to the Public Works Director.

Industrial Pretreatment Program:

- Staff conducted 22 Industrial user inspections.
- Influent, effluent and bio-solids quarterly sampling was completed by staff.
- The annual inspection of Alsco has been completed with no deficiencies noted.

MARCH 2017 ELECTRONIC DISCHARGE MONITORING REPORT

PARAMETER	RESULTS	DEQ/EPA LIMITS
BOD (Biochemical Oxygen Demand) % Removal	98.31%	85%
TSS (Total Suspended Solids) % Removal	98.06%	85%
Nitrogen Monthly Average	.01 mg/L	1.05-3.76 mg/L
pH: Maximum	7.09	6.5-9.0
pH: Minimum	7.04	6.5-9.0
E.coli Monthly Average	3.2 Colonies/100 ml	126-630 Colonies/100 ml
Average Million Gallons Treated per day	3.23 MGD	
TOTAL GALLONS TREATED	94.57 million gallons	

Water Distribution:

Staff checked 43 main line valves, repaired 1 main line valve, repaired 6 valve boxes, and completed 1 new valve installation; checked 9 fire hydrants and completed repairs on 2 fire hydrants; checked 6 curb stops; completed 248 utility locate requests; checked 4 air relief valves; and completed 1 main line repair.

The 20" Transmission Rehabilitation project is continuing with approximately 58,715 feet of liner installed out of a total of 92,400 feet.

Water Meters:

Staff completed 3 back flow device tests; completed 24 re-read and final read requests from Utility Billing; completed 4 new installations; completed 173 meter maintenance work orders; responded to 15 customer service requests; turned on 6 accounts previously shut off for non-payment; completed 11 requests for irrigation meters; distributed 48 door hangars; completed 10 hydrant meter requests; completed 2 large meter changes; completed 8 meter checks; checked 2 curb stops; and responded to 1 no water call.

Sanitary Sewer Collection:

Staff responded to 1 sewer call that was not in the collection main. There was 312 feet of sewer line washed because of the sewer call. Staff completed 15,797 feet of system washing, and completed 5,020 feet of closed circuit television inspection of the collection system.

SOLID WASTE DIVISION

Collections:

Staff completed 10 work orders and 25 service orders in April. Green Waste containers were placed out for public use on April 24th and a press release went out to local media explaining the rules and locations of the drop-off sites.

Landfill:

Although the Community Cleanup Day was cancelled on April 22nd due to weather, the Landfill continued with fee waivers. The site was muddy from recent rain and snow, but staff did a great job keeping traffic moving. The tipping area that had been established for Free Day was not safely accessible for the public due to snow and mud. Staff had to move the tipping area to a safer location which had a smaller tipping area and caused for some minor delays. The Landfill serviced 334 customers and waived fees for 82.25 tons of waste.

Staff Hours Dedicated to Litter Collection 2017

January	February	March	April	May	June	July	August	September	October	November	December	Total
23.5	75	82	180									360.5

Landfill Scale Summary

Month of April 2017			TOTAL 2017		
Materials IN	Vehicles	Tons	Materials IN	Vehicles	Tons
Municipal Solid Waste	385	1,578	Municipal Solid Waste	1,612	5,843
Construction & Demolition	890	1,340	Construction & Demolition	2,811	3,953
Dead Animals	18	18	Dead Animals	94	69
Green Waste	654	361	Green Waste	1,313	1,049
E-Waste	24	1	E-Waste	171	15
Metal	21	8	Metal	136	31
	Vehicles	Count		Vehicles	Count
Refrigeration Units	17	17	Refrigeration Units	59	68
Tires	42	329	Tires	98	607
Materials OUT	Vehicles	Tons	Materials OUT	Vehicles	Tons
Compost Out	77	911	Compost Sold	112	950.5

Tires Out	0	0
E-Waste Out	0	0
Metal Out	4	14
Batteries Out	0	0
Single Stream Out	5	104
Mulch Out	4	1
Household Hazardous Waste	0	0
Total Monthly Vehicle Count	1,992	
Daily Vehicle Count Average	85	
Average Disposal Tons per Day	120	

Tires Out	0	0
E-Waste Out	0	0
Metal Out	10	33
Batteries Out	1	0.5
Single Stream Out	22	454
Mulch Out	8	23
Household Hazardous Waste	2	8
Total Monthly Vehicle Count	6,195	

ENGINEERING DIVISION

Traffic Commission:

- Traffic Commission cancelled April 13, 2017
- No items currently on the May 11, 2017 traffic commission agenda

Development Review

April – Completed, Year to Date: 74

Reviews Received -		Reviews Completed -		Reviews in Progress -	
Total: 11		Total: 13		Total: 5	
Building Permit Review	2	Building Permit Review	4	Conditional Use Permit	1
Conditional Use Permit	1	Planned Unit Development	1	Other Projects	1
Other Projects	1	Site Plan Review	5	Planned Unit Development	1
Planned Unit Development	1	Subdivisions	1	Site Plan Review	2
Site Plan Review	4	Variances	2		
Subdivisions	1				
Variances	1				

- **UW License Agreements** – City Council approved the license agreement for chilled water and high-pressure steam lines on April 4th, and the signed agreement has been returned to UW. The irrigation license agreement is currently under review.

Field Inspections:

April

- 5 service line inspections
- 1 concrete permits
- 3 excavation permits
- 3 street closures
- 3 right of way permits
- 2 water main testing
- 3 sewer main/new install – subdivision

Development Construction:

- **Big D Truck Stop** – Staff has been coordinating with the contractor to replace the waterline in Taylor St prior to paving. The contractor has been installing a storm inlet box and traffic rated grate in the approach and removing the slotted drain system.

- **UW Engineering building** – Staff has been meeting with crews to coordinate the utility crossing both 12th and Lewis Streets.
- **FP-16-07 Indian Ridge Subdivision, 4th Filing** – Work has begun on the subdivision and staff is conducting inspections and performing utility testing.
- Staff has been inspecting ROW work on the new hospital addition.

Engineering Studies:

- **City-Wide Aerial – Ayers Associates** – A professional services agreement was approved by City Council on April 18th. Ayers Associates is ready to perform the required flights when the weather allows.
- **South Laramie Master Drainage Plan – AMEC** – Staff met with AMEC on March 10th to review the comments gathered for the South Laramie Drainage Master Plan. AMEC is aiming to finalize this portion of the study. A contract amendment was approved by Council for AMEC to fully design the new detention pond at the end of Regency Drive and to design modifications to the existing Boulder and Beech pond. The Regency pond is planned to be built this year.
- **Engineering Design Manual – Trihydro** – A list of comments that need to be addressed were delivered for staff to review. Trihydro has coordinated a meeting to review these comments with staff to move to the 90% submittal.
- **Laramie River Floodplain Update – Anderson Consulting Engineers** – Staff has tried to contact the consultant to finalize this project but due to various scheduling conflicts the required conversations have not been conducted.
- **2016 Pavement Study Addendum – DOWL** – The consultant is finalizing the specifications and will submit the final document. A meeting with the local contractors is still being scheduled.
- **Spring Creek Floodplain Update – AMEC** – A submittal for the “No Rise” documents is expected at the end of April.
- **City-Wide Traffic Study – HDR** – A Notice of Award has been given to HDR. A kick off meeting is scheduled for May 1st.

City Projects:

- **2017 CIPP** – Utilities and Streets have sent over which pipe lines need to be lined this year. Staff is working to produce a project manual for this project.
- **Cirrus Sky Trail Project – Western Research and Development/Simon Contractors** – A pre-construction meeting was conducted and the contractor is looking to begin work by the end of April. The final location of the bridge crossing 22nd street is still being determined and production for the bridge will dictate the project’s final completion date.
- **Harney Street Viaduct – WYDOT** – Staff has been working with WYDOT, S&S, Knife River and MSI as issues arise on this project. MSI is proceeding with the installation of the storm line in Harney Street, staying ahead of the pile driving crew. Knife River is performing the earth work for the west approach to the new bridge and the new Snowy Range Road alignment.
- **Linford School Drainage Improvements – AMEC/Hamaker Excavation** – The retainage has been released on this project and the final documents have been submitted.
- **Cirrus Sky Technology Park – City Engineering/Simon Contractors** – City staff is working with the contractor to close the project. The punch list items are not complete due to weather.
- **Spring Creek Restoration and Enhancement – Wester-Wetstein & Associates** – Staff submitted comments regarding the 90% submittal. This project is waiting on the “No-Rise” documents from the South Laramie Drainage Study.
- **15th Street Reconstruction – WWC Engineering** – The construction contract was awarded to Knife River Corporation on April 18th by City Council.

- **18th Street Reconstruction – WWC Engineering** – The apparent low bidder is Simon Contractors. Bids were received on April 11th. The construction contract is scheduled to appear before City Council on May 16th.
- **Ivinson Street Reconstruction – Trihydro** – This project is on hold until funding can be determined.
- **Mill Street – Coffey** – City Council approved this construction contract on April 4th. Simon Contractors would like to start work in the middle of May.
- **20" Transmission Line Rehab – MSI** – Staff is working with MSI to coordinate all the service line tie-ins.
- **Grand Avenue 13th to 15th – Trihydro** – DEQ and SRF have approved the project for construction. Advertisements started on April 22nd and will run again April 29th. A mandatory pre-bid meeting is scheduled for May 2nd.
- **Mitchell Street Water Line Replacement – JUB** – JUB is working on the 50% design.
- **North Side Tank – DOWL** – Engineering is providing support as needed.
- **11th Street Water Line Replacement – DOWL** – DOWL has completed the 50% design and is making corrections to submit the plans and specifications to DEQ.
- **Laramie Streets Bill Nye Avenue – DOWL/Simon Contractors/WYDOT** – The streetlights have been installed and three of the four have been turned on. The last light needs to have the power connected.
- **Banner Road – Trihydro/Simon Contractors** – Easement negotiations for the waterline are progressing. The waterline is currently being reviewed by DEQ for approval.
- **C-Line Replacement Hancock to Canby – Trihydro** – Trihydro submitted a memorandum with alignment options. Staff has given Trihydro more direction after reviewing the memorandum.
- **South Laramie Sanitary Sewer – AMEC/Simon Contractors** – Simon Contractors is finalizing the punch-list items and a final completion will be issued.
- **Duna Drive – Trihydro/Simon** – Staff is working to close out this project.