

CITY OF LARAMIE
PARKS, TREE & RECREATION ADVISORY BOARD
February 21, 2018
Minutes of Meeting

MEMBERS PRESENT: Chris Dixon, Richard Miller, Marius Favret, Larry Foianini, Pam Stamp

MEMBERS NOT PRESENT: Amber Holen, Stephen Ropp, Amy Williamson, Dave Hammond

COUNCIL LIASON: Pat Gabriel

GUESTS: Trevor Thatcher, Tracy Thatcher, Thane Thatcher

CITY STAFF PRESENT: Jodi Guerin, Recreation Manager; Scott Stevenson, Facilities Manager, Scott Hunter, Parks and Cemetery Supervisor; Kason Walton, Recreation Supervisor, Todd Feezer, Director

The regular meeting was called to order by Chair Foianini at 6:30 pm.

Motion by Favret, seconded by Dixon, that the Parks, Tree & Recreation Advisory Board change the order of the agenda by moving Regular Agenda Item #4 to Item #1 on the Agenda. Motion carried 5-0.

Consideration of project request by Trevor Thatcher to construct a bridge to provide safe crossing over the spillway at Huck Finn Pond. (Thatcher/Hunter, pages 24-26)

Hunter presented the project request and introduced Thane Thatcher. Thatcher presented on the project the reasoning for his request and presented that concrete would be donated by Bustos Concrete and that he has raised approximately \$1,000 towards this project. Timeline for project is April to early summer. Hunter indicated there was sufficient budget to cover the remaining \$2,600 estimated to fully fund the project. Questions were asked, and discussion was made.

Motion by Stamp, seconded by Dixon, that the Parks, Tree & Recreation Advisory Board recommend that the City of Laramie approve the project request by Thane Thatcher to construct a bridge to provide safe crossing over the spillway at Huck Finn Pond. Motion carried 5-0.

Consent Agenda:

1. To approve the minutes from the December 13, 2017 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)
2. To approve the minutes from the January 10, 2018 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 4-5)
3. To approve the minutes from the January 11, 2018 special meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 6-7)
4. To approve Adopt-A-Trail agreements with Trihydro Corporation, the Berry Biodiversity Conservation Center and Habitech, Inc. (Feezer, pages 8-15)
5. Consideration of a rental fee waiver for events hosted by Downtown Laramie/Laramie Mainstreet Alliance at the 1st Street Plaza as indicated. (Feezer, page 16)

Motion by Favret, seconded by Dixon, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. Motion carried 5-0.

Regular Agenda:

1. Election of Chair & Vice-Chair for the Parks, Tree & Recreation Advisory Board. (Feezer, pages 17-18)

Current Chair Foianini asked for nominations for 2018 Chair and Vice Chair of the Parks, Tree & Recreation Advisory Board.

Motion by Favret, seconded by Miller, that the Parks, Tree & Recreation Advisory Board elect Larry Foianini to serve as Chair of the Parks, Tree & Recreation Advisory Board for 2018. Motion carried 5-0.

Motion by Foianini, seconded by Miller, that the Parks, Tree & Recreation Advisory Board elect Marius Favret to serve as Vice Chair of the Parks, Tree & Recreation Advisory Board for 2018. Motion carried 5-0.

2. Consideration of a discounted rental fee request at the Laramie Ice & Event Center for Project Graduation to be held on May 25 & 26, 2018 (10:00pm to 4:00a.m.). (Guerin, pages 19-21)

Guerin presented the request for reduced fees for Project Graduation. Discussion was had. Board requested that staff develop a revenue/discount policy for future consideration.

Motion by Favret, seconded by Stamp, that the Parks, Tree, and Recreation Advisory Board recommend that the City of Laramie sponsor the 2018 Project Graduation by authorizing a 50% reduction in fees at the Ice & Event Center from the regular rates. Motion carried 5-0.

3. Consideration of a discounted rental fee request at the Laramie Community Recreation Center for a Laramie High School Volleyball Tournament fundraising event to be held on March 24 & 25, 2018. (Feezer, pages 22-23)

Feezer presented the request for reduced fees for a volleyball tournament to be held at the Laramie Community Recreation Center on March 24 & 25. Discussion was had, and questions were asked.

Motion by Favret, seconded by Dixon, that the Parks, Tree & Recreation Advisory Board recommend that the City of Laramie sponsor the March Mayhem Volleyball Tournament by authorizing a 50% reduction in fees at the Laramie Community Recreation Center from the regular rates. Motion carried 5-0.

4. Moved to Item #1 above.
5. Presentation of Parks & Recreation Department General Fund Equipment, General Fund Capital, Major Capital and Operational Budget Requests. (Feezer, pages 27-38)

Feezer presented the Parks & Recreation Department submittals for General Fund Equipment, General Fund Capital, Major Capital and Operational Budget request for the 19.20 Biennium. Discussion was had, and questions were asked.

6. Recreational Programs Presentation. (Walton, page 39)

Walton provided a presentation on the Recreational Programs offered by the Parks & Recreation Department. Discussing past programs, current issues and future planning. Discussion was had, and questions were asked.

Monthly Managers Report

Stevenson presented Facilities Division Staff Report

Guerin presented Recreation Division Staff Report

Hunter presented Parks Division Staff Report

Feezer presented Admin. Division Staff Report

Advisory Board Open Items:

1. None at this time.

Upcoming Items:

1. March will include training on Open Meetings Act by Nancy Bartholomew, Deputy City Clerk and a presentation by Keith Wardlaw/Tyler Shelving recapping the 2017 Mosquito Control Program and looking forward to the 2018 Mosquito Control Program.

Other Business:

1. None at this time.

Public Comments:

1. None at this time.

*Next Regular Meeting Date: March 14, 2018 @ 6:30pm.

Meeting adjourned at 8:25pm.

Respectfully Submitted,

Todd Feezer

Todd Feezer, Director

City of Laramie, Parks and Recreation Department