

CITY OF LARAMIE
PARKS, TREE & RECREATION ADVISORY BOARD
March 27, 2019
Minutes of Meeting

MEMBERS PRESENT: Chris Dixon, Steve Ropp, Richard Miller, Larry Foianini, Amy Williamson, Amber Holen, Pam Stamp, Dave Hammond, Marius Favret

MEMBERS NOT PRESENT:

COUNCIL LIASON: Pat Gabriel

GUESTS: Margaret Brown, Michelle Visser, Susan Moldenhauer

CITY STAFF PRESENT: Scott Hunter, Parks Manager; Jodi Guerin, Recreation Manager; Todd Feezer, Director; Inez Wildenborg, Administrative Coordinator

The regular meeting was called to order by Chair Foianini at 6:33 pm.

Consent Agenda:

1. To approve the minutes from the December 12, 2018 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 2-3)
2. To approve the minutes from the January 9, 2019 regular meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 4-5)
3. To approve the minutes from the January 10, 2019 special meeting of the Parks, Tree and Recreation Advisory Board. (Feezer, pages 6-7)
4. Consideration of a park reservation fee waiver for the Thursday Local Market to be held at Undine Park – June 20 through September 26, 2019 (\$235.00 Fee Waiver). (Feezer, pages 8-12)

Motion by Hammond, seconded by Favret, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated within the staff reports. Motion carried by voice vote 8-0.

Regular Agenda:

1. Welcome new/returning board members. Selection of Chair and Vice Chair of the Parks, Tree & Recreation Advisory Board for from March of 2019 through March of 2020. (Foianini, pages 13-14)

Introduction of new board members Wendy King and Brett Kahler. Motion by Favret, seconded by Miller to re-nominate Foianini for board chair. Motion carried by voice vote 8-0.

Motion by Foianini, seconded by Holen to nominate Favret for board vice-chair. Motion carried by voice vote 8-0.

2. Consideration of fee for services agreement with the Laramie Public Art Coalition for the provision of public art in Laramie, Wyoming. (Guerin, pages 15-19)

Motion by Hammond, seconded by Dixon, that the Parks, Tree & Recreation Advisory Board support the fee for services agreement between the City of Laramie and the Laramie Public Art Coalition (LPAC), setting forward the working framework for public art projects that are instigated by the City or by LPAC requesting the use of City funds and forward to City Council for consideration.

Motion by Favret, seconded by Dixon, to include an amendment to come before the PT&R Board (5d) - Provide a written financial and transaction report of the sources and uses made of funds received under this Agreement. The report will be provided to the City Manager and City Council, **and the Parks, Tree and Recreation Advisory Board**, on July 10 of each year for the prior year activity (i.e., the report for July 1, 2018 – June 30, 2019 will be due on July 10, 2019.) If the report is not received, payments under this or subsequent agreements may be withheld. Motion carried by voice vote 9-0 (now including Williamson's vote).

3. Consideration of a Resolution supporting the submission of a grant application to the Wyoming Department of Agriculture for a 2019 Emergency Insect Management Grant in the amount of \$67,632.00. (Shevling, pages 20-22)

4. Mosquito Control Presentation – Presentation (Shevling, page 23)

Items #3 and #4 are postponed until next meeting on April 10, 2019.

Monthly Managers Report

Hunter presented Parks Division Staff Report

Guerin presented Recreation Division Staff Report

Feezer presented Admin. Division Staff Report and Facilities Division Staff Report

Advisory Board Open Items:

1. None at this time.

Upcoming Items:

1. ACRB meeting April 22 at 6:00pm at The Recreation Center.

Other Business:

1. Winter Senior Olympics to possibly hold games in Laramie for 2020 and 2021. Motion by Hammond, seconded by Williamson that the Parks, Tree & Recreation Advisory Board request City staff to submit a letter to help WSO – Winter with the coordination of the games. Motion carried by voice vote 9-0.

Public Comments:

1. None at this time.

*Next Regular Meeting Date: April 10, 2019 @ 6:30pm.

Meeting adjourned at 8:00pm.

Respectfully Submitted,

Inez Wildenborg

Administrative Coordinator

City of Laramie, Parks and Recreation Department