



Limited Retail- Resort Liquor License

Must meet all the requirements listed in Laramie Municipal Code and Wyoming State Statutes for Resort Liquor Licenses.

Laramie Municipal Code references to liquor laws are located in LMC 5.09.

https://library.municode.com/wy/laramie/codes/code_of_ordinances?nodeId=TIT5BUTALIRE_CH5.09ALBE

Wyoming State Statute references to liquor laws are located in part in Title 12.

<https://wyoleg.gov/statutes/compress/title12.pdf>

Requirements:

WY § 12-4-401. Resort retail liquor licenses; authorized; qualifications; provision for licenses issued prior to January 1, 1980.

(a) The appropriate licensing authority in a county, city or town may issue resort retail liquor licenses to applicants who are owners or lessees of a resort complex where the resort complex satisfies the requirements of subsection (b) of this section.

(b) To qualify for a resort retail liquor license, the appropriate licensing authority shall require the resort complex to:

(i) Have an actual valuation of, or the applicant shall have committed or expended on the complex, not less than one million dollars (\$1,000,000.00), excluding the value of the land;

(ii) Include a restaurant and a convention facility, which convention facility shall seat no less than one hundred (100) persons; and

(iii) Include motel, hotel or privately-owned condominium, town house or home accommodations approved for short term occupancy with a minimum of one hundred (100) sleeping rooms; or

LMC 5.09.230 On all days, a licensee may open the dispensing building or room at six a.m. and shall close the dispensing room or building and cease the sale of both alcoholic and malt beverages promptly at the hour of two a.m. the following day and shall clear the dispensing room or building of all persons other than employees by two-thirty a.m.

5.09.310 - Prohibited on licensed premises—General exceptions.

A. No licensee (or the licensee's employee or agent) shall knowingly permit anyone under twenty-one years of age to enter or remain in the licensed building where alcoholic or malt beverages are dispensed unless:

1. The licensee is operating under a limited retail license (club), resort license, or golf license; or

5.09.540 - Limited retail—Club, resort or restaurant license—Restrictions. (W.S. Section 12-4-404)

Limited retail, resort, bar and grill, and restaurant liquor licensees shall not sell alcoholic or malt beverages for consumption off the premises owned or leased by the licensee. Any sale of alcoholic or malt beverages by a club retail liquor license holder or resort or bar and grill or restaurant liquor license holder for consumption off the premises is declared to be in violation of law and this may result in the assignment of points to the offending licensee pursuant to Section 5.09.800(H) of this chapter.

5.09.605 - Catering permits for special events.

A. The city manager or designee may issue a catering permit for special events authorizing the sale of alcoholic and malt beverages to any person holding a retail or resort retail liquor license authorizing the off-premises sale of both alcoholic and malt beverages, for sale at special events such as meetings, conventions, private parties and dinners or at other similar gatherings not capable of being held within the licensee's licensed premises. No licensee holding a catering permit for special events shall sell or permit consumption of any alcoholic or malt beverage off the premises described in the catering permit for special events.

B. A catering permit for special events may be issued for one twenty-four-hour period, subject to the schedule of operating hours for retail liquor licensees established by law and to any operating hours requirements made by the city manager or designee or city council.

Application:

- Must complete an approved application for liquor license accompanied by all required documents. New licenses must provide:
 - o application (LMC 5.09.060.A)
 - o floor plan (LMC 5.09.060.B)
 - o TiPS Training report (LMC 5.09.060.G)
 - o lease, if applicable, must contain a provision for Sale of Alcoholic or Malt Beverages and must be in the same entities name that applied for the license. (W.S. 12-4-103(a) (iii))
 - o application fee of \$50 (LMC 5.09.090)
 - o statement indicating the financial condition and financial stability of the applicant (W.S. 12-4-102 (a) (vi))

Application Process:

- Upon receiving a completed application and all accompanying documents the City Clerk will send notice to the newspaper for two consecutive weeks.
- After required posting period has been met a Public Hearing will be held by City Council to hear any comments or concerns from the public related to issuance of the requested license.
- City Council will consider the license application at the next regular Council meeting to determine whether to approve or deny the application.
- The City Clerk will send an invoice to the license holder that includes the annual fee and publication amount.
- Once the license fees have been paid and the City Clerk has done an inspection the license

can be issued by the City Clerk.

(Please plan for about three or four weeks total for processing. The total time will be determined by how the application is turned in complete to the City Clerk.)

Point System for alcoholic beverage license violations and suspensions:

Laramie Municipal Code 5.09.800 contains the information for the point system.

https://library.municode.com/wy/laramie/codes/code_of_ordinances?nodeId=TIT5BUTALIRE_CH5.09ALBE_5.09.800POSYALBELIVISU

Issuing of License:

Once the City Council has reviewed the application and approved the award of a license the City Clerk may issue the license if the following conditions have been met:

1. The licensee has received a Certificate of Occupancy from the Building Inspector signifying that the building has met code/fire requirements.
2. A Food License has been issued by the State of Wyoming Department of Agriculture signifying that the establishment meets all health code requirements to serve/sell manufactured malt beverages.

Until the above conditions have been met the license remains awarded and must be paid for to maintain the license within the year allotted by WY S.S. Title 12 and LMC 5.09.060.C.

Questions or additional information available:

City Clerk's Office Phone: 307-721-5220

Email: clerk@cityoflaramie.org or nancyb@cityoflaramie.org

Wyoming Liquor Division Website: <http://liquor.wyoming.gov/>

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