

<b>CHAPTER 15.24: BUILDINGS AND CONSTRUCTION</b> .....	<b>1</b>
<b>15.24.000 General Provisions</b> .....	<b>1</b>
15.24.000.A Purpose .....	1
15.24.000.B Building official.....	1
15.24.000.C Enforcement.....	2
<b>15.24.010 Building Codes</b> .....	<b>5</b>
15.24.010.A International Residential Codes.....	5
15.24.010.B International Building Code.....	6
15.24.010.C International Existing Building Code.....	9
15.24.010.D Uniform Code for the Abatement of Dangerous Buildings.....	9
15.24.010.E International Energy Conservation Code.....	11
15.24.010.F Moving Buildings .....	11
<b>15.24.015 General Contractor Licenses</b> .....	<b>15</b>
15.24.015.A Purpose .....	115
15.24.010.B Definitions .....	115
15.24.010.C Requirements for General Contractors.....	116
15.24.010.D Classes of General Contractor Licenses.....	116
15.24.010.E Requirements for General Contractor License .....	117
15.24.010.F Fees for Issuance of a General Contractor License .....	118
15.24.010.G Qualified Supervisors of Record.....	118
15.24.010.H Fees for Issuanec of a Qualified Supervisor or Record of License .....	119
15.24.010.I Failure to Obtain a License .....	119
15.24.010.J Suspension or Revocation of Licenses .....	119
15.24.010.K Effective Date and Renewal Periods .....	20
15.24.010.L Exemptions.....	20
<b>15.24.020 Plumbing, Heating and Cooling Codes</b> .....	<b>230</b>

15.24.020.A	General Provisions .....	230
15.24.020.B	Licenses.....	241
15.24.020.C	Certificates of Qualification .....	306
15.24.020.D	International Plumbing Code.....	339
15.24.020.E	International Fuel Gas Code.....	30
15.24.020.F	International Mechanical Code .....	33
<b>15.24.030</b>	<b>Electrical Codes .....</b>	<b>36</b>
15.24.030.A	National Electrical Code.....	36
15.24.030.B	Licenses.....	37
<b>15.24.040</b>	<b>Fire Code.....</b>	<b>407</b>
15.24.040.A	International Fire Code .....	407

## CHAPTER 15.24: BUILDINGS AND CONSTRUCTION

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### 15.24.000 GENERAL PROVISIONS

#### 15.24.000.A Purpose

The purpose of this chapter is to protect the health and safety of the public by regulating the construction, alteration, repair, demolition, and moving of buildings and structures within the city. The most recently issued editions of the International Residential Code for One-and Two-Family Dwellings, International Building Code, International Existing Building Code, International Mechanical Code, International Plumbing Code, International Fuel Gas Code, and the International Energy Conservation Code, all are adopted as published by the International Code Council; the most recent issued edition of the National Electrical Code, published by the National Fire Protection Association, are hereby adopted with certain amendments, additions and deletions thereto found to be in the best interest of the residents of the city (Ord. 1466 § 2, 2005; Ord. 1538 § 1, 2008; Ord. 1658 § 1, 2014; Ord. 1734 § 1, 2017; Ord. 1754 § 11-7-2018).

#### 15.24.000.B Building official

##### 1. Generally

There is created the office of the building official. The city manager shall designate a representative to act as the building official. (Ord. 1223 § 1, 1998: Ord. 928 § 1, 1988: prior code § 9-1).

##### 2. Recordation

The building official shall keep complete records of all permits issued and inspections made and other official work performed under the provisions of this title. (Ord. 928 § 5, 1988: prior code § 9-2(d)).

##### 3. Fees

###### a. Determination of Fees

The city council shall determine, adopt and amend fees required under this chapter pursuant to subsection 15.06.030.B of this code.

###### b. Fees to be Paid

No permit, license, application, or other fees shall be processed until the established fee has been paid.

###### c. Refund of Fees

Permit, License, Application, Certificate, and all other fees required by this code are non-refundable. The following exceptions may only be refunded within 180 days of the fee overpayment:

- (i) The Department or other applicable reviewing body determines that an application was accepted in error.
- (ii) The fee paid exceeds the amount due. Overpayment will be refunded to the applicant.
- (iii) No more than 80 percent of any permit fee may be refunded when no work has been issued in accordance with this code.
- (iv) No more than 80 percent of any plan review fee may be refunded when an application is withdrawn or canceled before any plan review effort has been expended.

#### **15.24.000.C Violation, penalty, enforcement and appeals**

##### **1. Purpose**

The city council finds that the enforcement of the municipal code and applicable building and fire codes throughout the city is vital to the public's health, safety and quality of life, and depends upon effective judicial and/or administrative enforcement.

##### **2. General penalty**

Any person or entity violating the provisions of this chapter may be prosecuted and punished pursuant to Chapter 1.28 of this Code and/or pursuant to a citation issued under this Chapter, and may also be subject to judicial action to compel compliance with this Chapter.

##### **3. Citation Authority**

- a.** Pursuant to Wyoming statutes, Council hereby appoints special municipal officers, to be specifically designated by the City Manager by name or position, to issue citations into Municipal Court for the purpose of enforcing violations of this Chapter of the Municipal Code. These special municipal officers are not peace officers and are subject to the rights and restrictions set out in Wyoming Statutes.

b. Persons or entities violating provisions of this Chapter are subject to, along with any other applicable penalties or remedies, citations into Municipal Court bearing the following fines, exclusive of court costs and other fees:

c.

<u>Code Citation</u>	<u>Event</u>	<u>Fine</u>
<u>15.24.000.D</u>	<u>Work without a permit (1<sup>st</sup> offense)</u>	<u>\$50</u>
<u>15.24.000.D</u>	<u>Work without a permit (2<sup>nd</sup> offense within 5 years of first offense)</u>	<u>\$250</u>
<u>15.24.000.D</u>	<u>Work without a permit (3<sup>rd</sup> offense and all other repeat offenses within 5 years of first offense)</u>	<u>\$750</u>
<u>15.24.000.E</u>	<u>Work without a license (1<sup>st</sup> Offense)</u>	<u>\$250</u>
<u>15.24.000.E</u>	<u>Work without a license (2<sup>nd</sup> Offense within 5 years of first offense)</u>	<u>\$500</u>
<u>15.24.000.E</u>	<u>Work without a license (3<sup>rd</sup> and all other repeat offenses within 5 years of first offense)</u>	<u>\$750</u>
<u>15.24.040</u>	<u>International Fire Code violation</u>	<u>\$500</u>
<u>15.24</u>	<u>Other violations of this chapter</u>	<u>\$250</u>

### 15.24.000.D Permits Required

1. No person or entity may commence any work, or allow any work to begin on premises owned or controlled by that person or entity, before obtaining all permits required under this Chapter. Permits are a privilege, good for the period issued, and may be revoked or suspended for cause.
2. No person or entity or entity whose agents are guilty of 3 violations of working without a permit in any 12-month period shall be eligible for another permit for 6 months following the last violation, and existing permits shall be deemed revoked. A person or entity may appeal that permit denial to the Building and Fire Code Board of Appeals, whose decision is final, and which may authorize the issuance of a permit with conditions.

#### **15.24.000.E Licenses Required**

1. No person or entity may commence any work, or allow any work to begin on premises owned or controlled by that person or entity, before obtaining all licenses required under this Chapter. Licenses are a privilege, good for the period issued, and may be revoked, denied or suspended for cause.
2. No person or entity or entity whose agents are guilty of 3 violations of working without a license in any 12-month period shall be eligible for another license for 6 months following the last violation, and existing licenses shall be deemed revoked. A person or entity may appeal that license denial to the Building and Fire Code Board of Appeals, whose decision is final, and which may authorize the issuance of a license with conditions.

#### **15.24.000.F Violations, Stop Work Orders, and Appeals**

All violations, stop work orders, and appeals are addressed in accordance with the most recently issued editions of the International Code Series. Decisions of the Building Official are to be appealed to the Building and Fire Code Board of Appeals.

#### **15.24.000.G Liability**

The city assumes no duty of care by virtue of the adoption or amendment of this code. No person is justified in relying upon the approval of a plan, the results of an inspection, or the issuance of certificate of inspection or occupancy, and such approvals, inspections, and certificates are not a guarantee that the plan or work so approved, inspected or certified

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The most recently issued editions of International Code Council Series and are hereby adopted as published. The most recently issued edition of the National Electrical code, published by the National Fire Protection Association are hereby adopted as published.

in fact complies with all the requirements of this code. It is the duty of the person owning, controlling, or constructing any building or structure to insure that the work is done in accordance with this code, and it is such persons and not the city who are to insure that the work is done in accordance with this code, and it is such persons and not the city who are responsible for damages caused by negligent breach of such duty. (Ord 1466; 24, 2005)

**15.24.010 BUILDING CODES**

The most recently issued editions of International Code Council Series and are hereby adopted as published. The most recently issued edition of the National Electrical code, published by the National Fire Protection Association are hereby adopted as published. Copies of such codes are on file in the office of the building official.

**15.24.010.A International Residential Code**

The most recently issued editions of the International Residential Code for One- and Two-Family Dwellings, including Appendix Chapters AE, AG, AH, AK, AM, AQ, AR and AS are adopted by reference and have the same force and effect as though fully set forth in this chapter, except as specifically amended by this chapter. Copies of such codes are on file in the Office of the Building Official. (Ord. 1466 § 3, 2005; Ord. 1538 § 2, 2008; Ord. 1658 § 2, 2014; Ord. 1734 § 3, 2017).

**1. Section R101.1 amended—Title**

The first paragraph of Section R101.1 is amended to read as follows: These provisions shall be known as the Residential Code for One- and Two-Family Dwellings of the city of Laramie, and shall be cited as such and will be referred herein as “this code.” (Ord. 1466 § 4, 2005).;

**2. Sections R102 through R114 amended—Administration**

**3. Table R301.2 amended—Climatic and geographic design criteria.**

Amended Climatic and Geographic Design Criteria Table	
Ground snow load	= 30 psf (1.44 kN/m <sup>2</sup> )
Roof snow load	= 30 psf

Wind speed	=	115 mph (3-second gust),
Topographic effects	=	Exposure C
Special wind region	=	No
Wind-borne debris zone	=	No
Seismic design category	=	Class B
Weathering	=	Severe
Frost line depth	=	42" (1067 mm)
Termite	=	none to slight
Decay	=	none to slight
Winter design temperature	=	-10 degrees F (-23 degrees C)
Ice shield underlayment required	=	Yes
Flood hazards	=	(Chapter 15.20 of the Laramie municipal code) FIRM Community Panel #560002 0005 D, October 16, 1996
Air freezing index	=	3000
Mean annual temperature	=	40 degrees F (4.4 degrees C)
Flood Hazards	=	Chapter 15.20 of the Laramie Municipal Code – The Flood Insurance Study for Albany County and Incorporated Areas, dated June 16, 2011, OR AS REVISED EFFECTIVE MAY 17, 2017.

(Ord. 1466 § 6, 2005; Ord. 1734 § 4, 2017).

**4. Reserved**

(Ord. 1734 § 8, 2017).

**15.24.010.B International Building Code**

**1. Adoption**

The most recently issued editions of the International Building Code, including Appendix Chapters C, E, H, I, and J, are adopted by reference and have the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the Office of the Building Official. (Ord. 1466 § 15, 2005, 2005; Ord. 1538 § 6, 2008; Ord. 1658 § 7, 2014; Ord. 1734 § 9, 2017).

**2. Section 101.1 amended—Title**

The first paragraph of Section 101.1 is amended to read as follows: These regulations shall be known as the Building Code of the city of Laramie, hereinafter referred to as “this code.” (Ord. 1466 § 20, 2005).

(Ord. 1466 § 15, 21 & 23, 2005; Ord. 1538 § 7, 2008; Ord. 1658 § 8-10, 2014)

**3. Reserved****4. Reserved****5. Reserved****6. Section 105.5 amended—Expiration**

Add a new paragraph to the end of Section 105.5 to read as follows: Every permit issued by the building official under the provisions of this code shall expire by limitation and become null and void if the building or work authorized by such permit is not completed and approved for occupancy within three years from the date the permit was issued, or three years from the effective date of the ordinance codified under this section, whichever is later. In order to renew or extend a permit, the applicant shall submit a new permit application with all required submittal documents showing compliance with the codes in effect at the time the new application is received. New permit and plan review fees may be prorated based on the amount of work completed under a previous expired permit. (Ord. 1466 § 25, 2005).

**7. Reserved****8. Section 109.2 amended—Schedule of permit fees**

The fee for each permit shall be as set forth pursuant to Section 15.06.030.B of the Laramie Municipal Code. For the purpose of determining fees the total building valuation

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may be reduced by the building official in an amount equal to the valuation included under other permits issued for other elements or structure in the building or structure.

**9. Section 114.1 amended—Unlawful acts**

Violations of this code are punishable as provided by Chapters 1.28 AND 15.26 of the Laramie Municipal Code.

**10. Section 1608.1 amended—Snow load—General**

Section 1608.1 is amended to read as follows: The minimum roof snow load shall be thirty pounds per square foot (1.44 kN/m<sup>2</sup>), but the design roof load shall not be less than that determined by Section 1607. (Ord. 1466 § 31, 2005).

**11. Section 1608.2 amended—Ground Snow Loads**

Section 1608.2 is amended to read as follows: The minimum ground snow loads to be used in determining the design snow loads for roofs shall be 30 psf (1.44 kN/m<sup>2</sup>). (Ord. 1466 § 32, 2005).

**12. Reserved**

**13. Section 1612.3 amended**

The second sentence of 1612.3 is amended to read as follows: The flood hazard map shall include, at a minimum, areas of special flood hazard as identified by the Federal Emergency Management Agency in an engineering report entitled "The Flood Insurance Study for Albany County and Incorporated Areas," dated June 16, 2011, as amended or revised with the accompanying Flood Insurance Rate Map (FIRM) and Flood Boundary and Floodway Map (FBFM) and related supporting data with any revisions thereto, OR AS REVISED EFFECTIVE MAY 17, 2017.

**14. Section 1809.5 amended—Frost protection**

Add new sentence to the end of Method 1 to read as follows: The minimum frost depth shall be not less than 42" (1067 mm) below finished grade.

**15. Reserved****16. Reserved****17. Section J103.2 amended—Permits required—Exemptions**

Add exemption 8 to Section J103.2 to read as follows: A grading permit is not required for subdivision development where an approved plan or subdivision agreement is in place, or where written approval has otherwise been obtained for work located entirely within a public right-of-way when approved by the city engineer. (Ord. 1466 § 41, 2005).

**15.24.010.C International Existing Building Code****1. Adoption**

The most recently issued editions of the International Existing Building Code is adopted by reference and has the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the Office of the Building Official.. (Ord. 1466 § 44, 2005, 2005; Ord. 1538 § 12, 2008; Ord. 1658 § 20, 2014; Ord. 1734 § 11, 2017)

**2. Section 101.1 amended—Title**

Section 101.1 is amended to read as follows: These regulations shall be known as the Existing Building Code of the city of Laramie, hereinafter referred to as “this code.” (Ord. 1466 § 43, 2005).

(Ord. 1466 § 46, 2005, 2005; Ord. 1538 § 13, 2008; Ord. 1658 § 20, 2014)

**3. Reserved****4. Section 103 through 115 amended—Administration****15.24.010.D Uniform Code for the Abatement of Dangerous Buildings****1. Adoption**

The 1997 Uniform Code for the Abatement of Dangerous Buildings, published by the International Conference of Building Officials, is adopted by reference and have the same force and effect as though fully set forth in this chapter, except as specifically amended in Sections 15.04.610 through 15.04.680. Copies of such codes are on file in the community development department. (Ord. 1466 § 47, 2005).

**2. Section 201.3 amended—Right-of-entry**

Add new sentence to the end of the first paragraph of Section 201.3 to read as follows: In cases of emergency where there is believed to be imminent danger to any person the building official may enter any property to make any necessary inspections under this code or to take any other action authorized by this code without permission or warrant. (Ord. 1466 § 48, 2005).

**3. Section 203 amended—Violations**

Add new sentence to the end of Section 203 to read as follows: No owner or person having charge or control over any building or premises shall fail to comply with any order issued to such person under this code. (Ord. 1466 § 49, 2005).

**4. Section 302 amended—Dangerous building**

The first sentence of Section 302 is amended to read as follows: For the purposes of this code, any building or structure which has any or all of the conditions or defects hereinafter described shall be considered to be a dangerous building. (Ord. 1466 § 50, 2005).

**5. Section 401.2 (4) amended—Notice and order**

Subsection 4 of Section 401.2 is amended to read as follows: Statements advising that if any required repair or demolition work (without vacation also being required) is not commenced within the time specified, the building official (i) will order the building vacated and posted to prevent further occupancy until the work is completed, (ii) may proceed to cause the work to be done and charge the costs thereof against the property or its owner, and (iii) may cause a summons and complaint to be served upon the property owner or any person having charge or control over the building or premises for failure to make the required repairs or demolition within the specified time. (Ord. 1466 § 51, 2005).

**6. Section 801.1 amended—Performance of work of repair or demolition—Procedure**

Section 801.1 is amended to read as follows: When any work of repair or demolition is to be done pursuant to Section 701.3, Item 3, of this code, the building official shall arrange to have the work performed by personnel of this jurisdiction or by private contract under direction of the building official. Plans and specifications therefore may be prepared by the building official, or the building official may employ such architectural or engineering assistance on a contractual basis as deemed necessary. If any of the work is to be

accomplished by private contract, standard public works contractual procedures shall be followed, unless such work is deemed to be an emergency. (Ord. 1466 § 52, 2005).

**7. Section 801.2 amended—Costs**

Section 801.2 is amended to read as follows: A statement of the cost of such work, plus fifteen percent for administrative overhead, shall be billed to the record owner of the property. If not paid within thirty days of the billing it shall be transmitted to the city council who, upon approval, shall cause the same to be paid as a special assessment against the property. Costs incurred shall be paid out of the city treasury. Such costs shall be charged to the owner of the property or premises involved as a special assessment on the land on which the building or structure is located, and shall be collected in the manner prescribed for special assessments. (Ord. 1466 § 53, 2005).

**8. Section 802 amended—Repair and demolition fund**

Section 802 is deleted in its entirety. (Ord. 1466 § 54, 2005).

**9. Chapter 9 amended—Recovery of cost of repair or demolition**

Chapter 9 is deleted in its entirety. (Ord. 1466 § 55, 2005).

**15.24.010.E International Energy Conservation Code**

**1. Adoption**

The most recently issued editions of the International Energy Conservation Code, is adopted by reference and has the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the Office of the Building Official. (Ord. 1466 § 56, 2005, Ord 1538 § 15, 2008; Ord. 1658 § 23, 2014; Ord. 1734 § 12, 2017).

**2. Section 101.1 amended—Title**

Section 101.1 is amended to read as follows: The regulations shall be known as the Energy Conservation Code of the city of Laramie, and shall be cited as such. It is referred to herein as “this code.” (Ord. 1466 § 57, 2005).

**15.24.010.F Moving Buildings**

## 1. Building defined

For the purposes of this division, the term "building" means any permanent structure for the shelter or enclosure of persons, animals or property.

## 2. Permit

### a. Required

No person shall move any building over, along or across any street or alley in the city without obtaining a permit from the building official.

Exceptions:

- (i) Mobile, manufactured or modular buildings designed to be moved on streets and highways, provided they utilize the original manufacturer's chassis or off-frame equipment. Movements are subject to chapter 12.18 of the Laramie municipal code as it applies to vehicle size and weight limits.
- (ii) Garden sheds and accessory buildings being transported between a manufacturing facility or retail sales location to a point of customer sale. Movements may be subject to chapter 12.18 of the Laramie municipal code as it applies to vehicle size and weight limits.
- (iii) Buildings that do not exceed eight feet six inches in width, and do not have a transportable height exceeding fourteen feet.

Exemptions from permit requirements shall not be deemed to grant authorization for any movements to be done in an unsafe manner or in violation of any other laws, rules, codes or ordinances.

### b. Application

#### (i) Filing

A person seeking issuance of a permit under this division shall file an application for such permit with the building official.

#### (ii) Form

The application shall be made in writing, upon forms provided by the building official and shall be filed with the building official.

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**(iii) Contents**

The application shall set forth:

- (1) A description of the building proposed to be moved, giving the street number, construction materials, dimensions, number of rooms and condition of exterior and interior;
- (2) A legal description of the lot from which the building is to be moved;
- (3) A legal description of the lot to which the building is to be moved;
- (4) The streets and alleys over, along or across which the building is proposed to be moved;
- (5) Proposed moving date, length of time and anticipated hours of moving;
- (6) The approval of the fire chief, chief of police, the Wyoming Department of Transportation, the local franchised utility companies when required by the building official;
- (7) Any additional information which the building official finds necessary for a determination of whether a permit should be issued.

**(iv) Accompanying papers**

The application shall be supplemented by sufficient evidence acceptable to the building official that all taxes and city charges against the building to be moved are paid in full and a signed statement by the owner of the building that the mover is entitled to move same. The application shall be accompanied by:

- (1) A non-refundable permit fee in the amount of one hundred dollars;
- (2) A certificate of insurance, acceptable to the city attorney as to company, form and content, indicating a commercial auto liability policy with \$1,000,000 combined single limit bodily injury and property damage;
- (3) A corporate surety bond, with a company and in form and content acceptable to the city attorney in the amount of \$10,000 dollars, running to the city as an indemnity to insure compliance with the requirements in 15.24.010.F.4.

**c. Inspection--Grounds for refusal.**

The building official shall inspect the building and the applicant's equipment to determine whether the standards for issuance of a permit are met. He shall refuse to issue a permit if he finds:

- (i) That any application requirement or any fee or deposit requirement has not been complied with;
- (ii) That the building is too large to move without endangering persons or property in the city;
- (iii) That the building is in such a state of deterioration or disrepair or is otherwise so structurally unsafe that it could not be moved without endangering persons and property in the city;
- (iv) That the applicant's equipment is unsafe and that persons and property would be endangered by its use;
- (v) That zoning or other ordinances would be violated by the building in its new location;
- (vi) That for any other reason, persons or property in the city would be endangered by the moving of the building.

**d. Issuance.**

Upon determination that all standards for issuance of the permit are met, the building official shall issue the permit and deposit the surety bond and evidence of auto liability insurance in force with the city treasurer.

**3. Assurance of public safety**

The building official and the chief of police shall act to assure maximum safety to persons and property in the city and to minimize congestion in traffic hazards on public streets.

**4. Permittee's duties**

Every permittee under this section shall:

- a.** Move a building over only the streets or alleys designated for such use in the written permit;

- b. Notify the building official in writing of a desired change in moving date and hours as proposed in the application
- c. Notify the building official in writing of any and all damage done to property belonging to the city or other persons or their property within twenty-four hours after the damage or injury has occurred;
- d. Provide flagmen, warning lights or flares as required by the chief of police to warn the public of the obstruction and to protect the public from damage or injury by reason of the removal of the building;
- e. Comply with the fire and building codes, the zoning ordinances and all other applicable ordinances and laws upon relocating the building in the city;
- f. Remove all rubbish and materials, fill all excavations as required by section 8.64 of the Laramie municipal code, and provide erosion prevention measures as described by section 15.14.020.E, of the unified development code. Excavations may be fenced or barricaded, and materials may be stored on such site, as directed by the building official where a valid building permit has been issued for new construction;
- g. Ensure that the sewer and water service lines are abandoned, as required by the utility. Permittee shall notify the telephone, television, gas and electric service companies to remove their services;
- h. Not permit the building being removed, to remain on any street or alley of the city between the hours of sunset and sunrise unless authorized in writing by the building official.

#### 5. Permittee's liability

The permittee shall be liable for damage to any street, alley, or improvement, including damage to trees, landscaping, signs, utility poles and lines, traffic signals and other public or private improvements. (Ord. 1596 § 61, 2011).

### 15.24.015 GENERAL CONTRACTOR LICENSES

#### 15.24.015.A. Purpose

To establish requirements within the building industry, through the licensing of General Contractors and Qualified Supervisors of Record working within the city

limits of Laramie, to protect and safeguard the public safety, health and general welfare.

#### **15.24.015.B. Definitions**

“Construction” under this Chapter means all residential and commercial construction-related activities which require a permit under Laramie Municipal Code 15.24.000.

“General Contractor” means any person or entity who, for compensation, contracts to do or be in charge of, lead or manage construction as defined above.

“Qualified Supervisor of Record” is an individual that, is either the General Contractor license holder or an employee of the General Contractor license holder, who has met the requirements of this code at the license level held by the General Contractor and is responsible for overseeing any work in progress.

#### **15.24.015.C. Requirements for General Contractors**

In order to engage in construction in, or obtain building permits from, the City of Laramie, a General Contractor must: 1) have a General Contractor license issued by the City, of the class appropriate for the work being performed, and 2) employ a Qualified Supervisor of Record licensed by the City for the class appropriate for the work being performed by the General Contractor.

#### **15.24.015.D. Classes of General Contractor Licenses**

**15.24.015.D.1 General Contractor Class A (GC-A)**

A GC-A license allows the General Contractor to perform and obtain permits for all construction, alterations, repairs, or demolition of any type on any size structure. A GC-A license holder may also perform all work allowed under Class B, Class R, and Class C General Contractor licenses.

**15.24.015.D.2 General Contractor Class B (GC-B)**

A GC-B license allows the General Contractor to perform and obtain permits for all construction, alterations, repairs, or demolition of one, two, three or four unit residential buildings of three stories or fewer; other residential buildings, including shops, garages, pole barns, store rooms; alterations or repair of other buildings not affecting the structural integrity of the building; and non-structural tenant finish and construction of one-story commercial buildings with 10,000 sq. ft. total area or less. A GC-B license holder may also perform all work allowed under Class R, and Class C General Contractor licenses.

**15.24.015.D.3 General Contractor Class R (GC-R)**

A GC-R license allows the General Contractor to perform and obtain permits for all construction, alterations, repairs, or demolition of detached single-family dwellings not more than 3 stories above-grade in height with a separate means of egress and accessory structures. A GC-R license holder may also perform all work allowed under Class C General Contractor licenses.

**15.24.015.D.4 General Contractor Class C (GC-C)**

A GC-C license allows the General Contractor to perform and obtain permits for roof assemblies (new, repair, removal and replacement, re-shingle of existing), siding (new, removal and replacement of existing), egress windows (new, removal and replacement of existing), permitted fencing and signs (new, removal and replacement of existing).

**15.24.015.E. Requirements for a General Contractor license**

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The City shall issue a General Contractor license to any person or entity who fully completes and meets the requirements of the Class of application being sought with the City of Laramie, which application shall include at least:

- 1.** Name and contact information for the applicant;
- 2.** Name and contact information for the Qualified Supervisor(s) of Record employed by the Applicant and licensed by the City for the class of license the applicant is seeking;
- 3.** Agreement that a duly licensed Qualified Supervisor of Record will be assigned to and be responsible for every project or job on which the applicant works;
- 4.** Agreement the applicant will immediately notify the City as Qualified Supervisors of Record leave the applicant's employ and immediately provide the name and contact information of Qualified Supervisors of Record who are added to its employ;
- 5.** Agreement the applicant will immediately notify the City if the applicant no longer has any Qualified Supervisors of Record in its employ and agreement the applicant has 30 days to employ a Qualified Supervisor of Record.
- 6.** Proof of Workers Compensation coverage (State of Wyoming Workers Compensation. Certificate of Good Standing Certificate with the City of Laramie as recipient).
- 7.** Agreement that all trade subcontractors (electrical, mechanical plumbing, fire suppression, lawn sprinkler, gas service, refrigeration, petroleum) shall be licensed with the City of Laramie and all necessary permits shall be obtained prior to work commencing.
- 8.** Agreement that all building sub-contractors (framing, drywall, concrete, masonry) working under the building permit of the of the General Contractor shall carry general liability insurance.
- 9.** Agreement that all permits shall be clearly visible and displayed at the job site.
- 10.** Proof of liability insurance with the City of Laramie listed as Certificate Holder, liability insurance shall be continuous. A renewed Certificate of Liability Insurance shall be provided to the City, upon renewal, maintaining the City of Laramie as the certificate holder. The City of Laramie shall receive a 30 days' advance notice upon renewal, cancellation or modification of liability insurance. The amounts of the required liability insurance shall be as follows for each class of

a General Contractor license:

Liability Insurance		Table 15.24.015-E1			
Class A	\$1,000,000 occurrence	per	\$2,000,000 aggregate	total	
Class B	\$ 500,000 occurrence	per	\$1,000,000 aggregate	total	
Class R	\$ 500,000 occurrence	per	\$1,000,000 aggregate	total	
Class C	\$ 300,000 occurrence	per	\$ 600,000 aggregate	total	

**15.24.015.F. Fees for issuance of a General Contractor license**

Applicants seeking a General Contractor license must pay the following fees for their initial license and each renewal. Fees shall not be prorated.

Contractor Fees		Table 15.24.015-C1	
Class A	\$500 new	\$200 renewal	
Class B	\$450 new	\$150 renewal	
Class R	\$450 new	\$150 renewal	
Class C	\$300 new	\$ 75 renewal	

**15.24.015.G. Qualified Supervisors of Record**

**15.24.015.G.1 License Requirement**

Every Qualified Supervisor of Record (QSOR) performing work for a General Contractor in the City of Laramie must have a QSOR license

issued by the City of the class appropriate to the work being performed by the General Contractor.

### **15.24.015.G.2 Proof of competency requirements for each class of QSOR**

A person seeking a QSOR license must demonstrate his or her competency for the class of license applied for as follows:

QSOR for Class A General Contractors: must prove 7 years of experience in the construction trade with a minimum of 4 years on projects that demonstrate skills and proficiency for a Class A license and successful completion of ICC National Standard General Building Contractor (A) exam #F11 or equivalent.

QSOR for Class B General Contractors: must prove 5 years of experience in the construction trade with a minimum of 3 years on projects that demonstrate skills and proficiency for a Class B license and successful completion of the ICC National Standard General Building Contractor (B) exam #F12 or equivalent.

QSOR for Class R General Contractors: must prove 5 years of experience in the construction trade with a minimum of 3 years of projects that demonstrate skills and proficiency for a Class R license and successful completion of the ICC National Standard Residential Building Contractor exam #F13 or equivalent.

QSOR for Class C General Contractors: must prove 3 years of experience in roofing, siding, egress window installation, fencing or siding on projects that demonstrate skills and proficiency for a Class C license.

### **15.24.015.G.3. Requirements for a QSOR license**

The City shall issue a QSOR license to any person who fully completes an application with the City of Laramie, which application shall include at least:

1. Name and contact information for the applicant;
2. Proof of competency requirements set out in 15.24.015.G.2 that demonstrates skills and proficiency related to the type of license being requested and years of experience required.
3. Agreement the QSOR will communicate with the City about any construction the QSOR is supervising within one business day after oral or written notice from the City.

**15.24. 015.H Fees for issuance of a Qualified Supervisor of Record license and each renewal. Fees shall not be prorated.**

Applicants seeking a Qualified Supervisor of Record license must pay the following fees for their initial license and each renewal:

Qualified Supervisor Fees	Table 15.24.015-F3
Class A	\$100 new \$50 renewal
Class B	\$100 new \$50 renewal
Class R	\$100 new \$50 renewal
Class C	\$100 new \$50 renewal

**15.24. 015.I Failure to obtain a license**

Upon oral or written notice from the City of Laramie to any person or entity acting as a General Contractor without a General Contractor's license, that person or entity shall: 1) stop all construction work and 2) within 3 business days from that notice obtain a General Contractor license. If that person or entity continues construction work after that notice, then that person or entity shall be fined \$750 per day of work, and the City may pursue all other legal or equitable remedies available to it.

**15.24. 015.J Suspension or revocation of licenses**

**15.24.015.J.1** A General Contractor license or Qualified Supervisor of Record license may be suspended, denied or revoked by the City for any good cause, including but not limited to:

1. Failure to abide by the agreements in the licensing applications;
2. Violation of any provision of the Laramie Municipal Code regarding construction permits, construction activities, or building codes.

**15.24.015.J.2** Upon the City's determination a license should be suspended, denied or revoked the City shall send written notice to the licensee, specifying the reasons for the suspension, denial or revocation. The notice may include what is required by the City to cure the reasons for the suspension, denial or revocation.

**15.24.015.J.3.** The licensee shall have ten days from the date of the suspension, denial or revocation notice to deliver to the City a written request for an appeal to the Building and Fire Code Board of Appeals of the suspension or revocation, including a summary of the grounds for the appeal. If the licensee does not timely appeal, the suspension or revocation becomes permanent. If the licensee does timely appeal, a hearing in front of the Building and Fire Code Board of Appeals shall be held within 30 days of the date of the written appeal. The hearing shall be conducted in accordance with the provisions of the Wyoming Administrative Procedures Act for "contested case" type hearings. The Board of Appeals may uphold, reverse, or modify what is required to cure the suspension or revocation. The licensee may appeal the Building and Fire Code Board of Appeals decision only to the courts as allowed by law.

#### **15.24.015.K Effective date and renewal periods**

This section shall become effective upon approval of City of Laramie City Council with all requirements being met by December 31<sup>st</sup> of 2021.

General Contractor and Qualified Supervisor of Record licenses shall expire December 31<sup>st</sup> of each year and shall be renewed by January 31<sup>st</sup> of the following calendar year. Any work performed after expiration and prior to obtaining such license shall be in violation of this section. To reestablish a license

after January 31<sup>st</sup>, a new application shall be filed with payment of new license fees.

#### **15.24.015.L Exemptions**

1. Homeowners performing work in their personal primary residence with their own hands; and
2. Property owners in charge of, leading or managing any work on their own real property.

### **15.24.020 PLUMBING, HEATING AND COOLING CODES**

#### **15.24.020.A General Provisions**

##### **1. Definitions**

For the purposes of this division, the following definitions shall apply:

- a. "Certificate of qualification" means the authority to perform certain skills and is issued to an individual by the city upon successful completion of an examination. A certificate of qualification is not transferable.
- b. "License" means the authority given to an individual, person, firm, company, corporation or any other organization to whom it is issued to perform work as herein specified. All work must be performed under the supervision of a person holding a valid master or supervisor certificate of qualification in that trade. A license shall not be transferable.
- c. "Supervision" means the continuous control of all work in progress. An apprentice shall have a journeyman or master present at all times while work is being performed. (Ord. 880 § 1, 1986: prior code § 30-1(a)).

##### **2. Licenses and certificates of qualification**

There is vested in the building official the duty of determining the qualifications of the applicants for those certain licenses and certificates established by this section. Upon approval, the building official shall issue such licenses and certificates.

##### **3. Examining procedures**

- a. The building official shall give examinations for certificates of qualification.
- b. The board of examiners, if appointed, shall review applicants for certificates of qualification and shall assist in determining the character of the examination given to determine the competency of such applicants. (Ord. 880 § 2, 1986: prior code § 30-1(c)).

**4. Prior to effective date--When examination not required for renewal**

Certificates of qualification shall be issued without examination to currently certified individuals upon application for renewal of their certificates and payment of renewal fee. (Ord. 880 § 4, 1986: prior code § 30-13(part)).

**15.24.020.B Licenses**

**1. Requirements and Exceptions**

- a. Licenses shall be required for all types of work involving skills hereinafter specified and classified. It shall be unlawful for any person, firm, corporation or any other organization to perform any work as specified by this ordinance without first obtaining a license from the administrative authority.

**b. Exceptions**

- (i) Homeowners performing work in their personal residence with their own hands:  
and
- (ii) Public utility companies regulated by the Public Utilities Commission of the state, persons holding a franchise from the city, and appropriate departments of the city, county and state when so approved by the building official will not be required to obtain licenses for the firm or corporation nor for their employees when engaged in the installation, operation and maintenance of equipment which will be used for the production, generation or distribution of the utility, product or service from the source of the utility, product or service through the facilities owned or operated by such utility company to the point of customer service. (Ord. 880 § 6, 1986: prior code § 30-2(b)).

**2. Application**

**a. Generally**

Every applicant for a license shall complete a form provided by the building official. A non-refundable application fee of five dollars shall be submitted at the time of application. The name of the certified supervisor shall appear on the license application. A final review and appropriate action shall be taken on such license application and the applicant shall be notified by the building official within thirty days of such action. (Ord. 880 § 7, 1986: prior code § 30-2(c) (part)).

**b. Disapproval**

If the application for license is disapproved, the applicant may appeal from such adverse decision to the city manager. (Prior code § 30-2(c) (part)).

**3. Established business location required**

- a.** No license shall be issued unless the licensee has a business telephone listed under the name of the business in the city telephone directory, with directory information service, or at the office of the city building official in the event the licensee is unable to be listed in the city telephone directory or directory information service. The telephone shall be answered during normal working hours. The removal of the telephone service shall automatically suspend the license. The license may be removed from suspension by providing the required telephone service within a ten-day period after suspension. In order to reestablish the business license after said ten-day period and within sixty days of such suspension the licensee must provide the required telephone service and pay the full new license fee. In the event that the license is not removed from suspension within the sixty-day period immediately following suspension of the license, the license shall automatically be revoked and in order to reestablish said license the full application and fee process for new licenses must be followed.
- b.** Every applicant for a license shall provide a business address and mailing address. In the event of any change in required address, the licensee shall notify the building official within a ten-day period. Failure to do so shall automatically suspend the license. The license may be removed from suspension by providing the required address within ten days of such suspension. After said ten-day period and within sixty days of such suspension, the license may be removed from suspension by providing the required address and paying the full new license fee. In the event that the license has not been removed from suspension within the sixty-day period immediately following suspension of the license, the license shall automatically be revoked and in order to

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reestablish said license the full application and fee process for new licenses must be followed. (Ord. 880 § 8, 1986: Ord. 773 § 1, 1984: prior code § 30-2(d)).

#### **4. Supervisor required**

Every contractor shall be required to have in their employ a person holding a valid supervisor or master certificate of qualification in such classification as the license is issued. The license shall be valid only as long as the named supervisor shall remain in the employ of the licensee in an active, full-time capacity on all work in progress. Supervisors shall, upon request, be available to meet with the building official within twenty-four hours of notice, either verbal or written. If the supervisor should leave the employ of the licensee, the licensee shall notify the building official within five business days. Failure of the licensee to notify the building official shall be cause for suspension or revocation of the license. The licensee shall be required to obtain a supervisor certified according to the requirements of Chapter 15.12 within ten days of notification to the department. The building official may grant not more than three ten-day extensions when considered to be in the best interest of the city. If such supervisor is not obtained within the ten-day period or subsequent extension, the license shall be deemed suspended until such supervisor is obtained. (Ord. 880 § 9, 1986: prior code § 30-2(e)).

#### **5. Certificate of insurance**

- a. Every applicant for a license shall provide a certificate of insurance evidencing the fact that the applicant has purchased and has in effect an insurance policy issued by an insurance company authorized to do business in the state of Wyoming, providing for public liability and property damage. Coverage in the sum of five hundred thousand dollars combined single limit coverage, to protect the applicant and the city from any expense, cost, damage and any liability of any kind or character whatsoever, resulting from or which may arise as a result of the applicant's work under the license granted or which may in any way be connected therewith or relating thereto. The insurance policy shall be continuous until cancelled. The city shall receive twenty days' notice by registered mail, in advance of such cancellation.
- b. All contractors shall be required to have employee's liability insurance and shall have proof of certification of Worker's Compensation coverage as required, if employees are hired. (Ord. 880 § 10, 1986).

#### **6. Classifications**

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There shall be various classes of licenses and the holder of each license shall be authorized to do the following:

- (i) **Plumbing Contractor.** Erection, installation, alteration, addition, repair, relocation, Replacement, or maintenance of all sanitary plumbing, sanitary sewer, and potable water supply and distribution piping and appliances connected thereto, including all plumbing fixtures and traps and potable water treating or using equipment, and including piping for transmission of chemicals and gases, installation of steam and hydronic heating and cooling systems, the installation of heat-producing appliances, water heaters and vents for same, and low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a master plumbing certificate of qualification.
- (ii) **Mechanical Contractor.** Erection, installation, alteration, repair, relocation, replacement, addition to, or maintenance of any heating, ventilating, cooling, refrigeration system, incinerators, or other miscellaneous heat-producing appliances, except hydronic systems and does include low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a master mechanical certificate of qualification.
- (iii) **Gas Service Contractor.** Installation, repair, or maintenance of fuel gas systems and heat-producing appliances, venting, controls, and low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a master gas service certificate of qualifications.
- (iv) **Refrigeration Contractor.** Installation, repair, or maintenance of refrigeration systems for freezing or cooling cabinets, mechanically refrigerated air-conditioning, controls and low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a master refrigeration certificate of qualification.
- (v) **Fire Protection Contractor.** Installation, repair, or maintenance of automatic fire extinguishing systems of all types, standpipe systems and appurtenances, controls, and low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a master fire protection certificate of qualification.

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- (vi) Lawn Sprinkler Contractor. Installation, repair, or maintenance of underground lawn sprinkler systems, including their connection to potable water systems, controls, and low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a master lawn sprinkler certificate of qualification.
  - (vii) Water Softener Contractor. Installation, repair or maintenance of potable water softeners and filtering equipment, including all necessary connections to the potable water supply and drainage system, controls and low-voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of a holder of a master water softener certificate of qualification.
  - (viii) Petroleum Products Piping Contractor. Installation, repair, and maintenance of petroleum products piping, distribution equipment, tanks and filling station dispensing equipment, controls, and low voltage wiring which does not exceed twenty-four volts. All work shall be performed by or under the supervision of the holder of a petroleum products certificate of qualification.
  - (ix) Water and Sewer Utilities Contractor. Installation of water and sewer utility mains and service utility lines in the public right-of-way in conjunction with new utility mains and new subdivision work. All work shall be performed by or under the supervision of the holder of a supervisor water and sewer utilities certificate of qualification, under the supervision of a professional engineer. (Ord. 880 § 11, 1986; Ord. 579 § 1, 1979; prior code § 30-3(a)).

## **7. Appliance connections**

Upon the issuance of a permit either to the homeowner or appropriate licensed contractor, the homeowner, his agent or licensed contractor may connect appliances to required electrical, plumbing or gas fitting work which has been properly installed and stubbed out by a licensed contractor or the homeowners. The stubbed out facilities shall have been installed to the immediate area of the appliance to be connected. (Prior code § 30-3(b)).

## **8. Responsibilities of licensees**

All licensees shall be responsible for work requiring a permit under the provisions of this division and without limitation to the items as specified in this section:

- a. To provide minimum safety measures and equipment to protect workmen and the public as prescribed by the Laramie municipal code;
- b. To obtain permits and inspections when they are required;
- c. To present certificate of qualification cards when requested;
- d. To faithfully construct, without substantial departure from or disregard of drawings and specifications when such drawings and specifications have been filed and approved, and permit issued for same, unless such changes are approved by the administrative authority;
- e. To complete all work authorized by the permit issued unless good cause is shown;
- f. To pay any fee assessed by the Laramie municipal code;
- g. To comply with all applicable codes and ordinances;
- h. To be responsible for all work for which a permit is issued. (Ord. 880 § 12, 1986).

## 9. Fees

### a. Annual

New license and renewal fees applicable to those licenses enumerated in this chapter shall be paid pursuant to section 15.06.030.B of this code and may be found in the Administrative Manual.

### b. Renewal.

Licenses shall expire on December 31st of each year and shall be renewed by January 31st of the following calendar year. Any work performed after expiration and prior to obtaining such license shall be in violation of this section. To reestablish a license after January 31st, a new application shall be filed and "new license" fees shall be paid. (Ord. 880 § 15, 1986: prior code § 30-5).

### c. Inactive status

- (i) Upon written request to the building official, any license issued under this division may be placed on inactive status for a period of not more than one year, provided that renewal fees are paid in accordance with Section 15.24.020.B.9.b. Licensees shall notify the building official in writing at such time as they wish to reinstate a license, and shall at that time provide all the required items and information in order to place their license on active status.
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- (ii) Licenses placed on inactive status shall not be required to maintain a certified supervisor, business telephone, insurance or business and mailing addresses, as required for active licenses. No work shall be performed at any time that the license is not on active status. (Ord. 880 § 16, 1986).

**d. Suspension or revocation**

- (i) The building official shall review any complaint concerning the licensee's activities and upon finding good cause for license suspension or revocation, shall notify the licensee in writing of the grounds for suspension or revocation. The licensee shall have ten days from receipt of said notice in which to file a written request for hearing in front of the board of examiners. Such hearing shall be held within thirty days of the request and shall be conducted in accordance with the provisions of the Wyoming Administrative Procedures Act for "contested case" type hearings. Failure to timely file a written request for hearing shall constitute a waiver by the licensee of any right to a hearing on the matter.
- (ii) After hearing, or after the ten-day notification period runs in the event that there is not written request for hearing, the board shall take whatever action it deems appropriate as to the license, including but not limited to, suspension or revocation of said license. The board's decision may be appealed to the district court by the city or the licensee pursuant to the Wyoming Rules of Appellate Procedure. (Ord. 880 § 17, 1986: prior code § 30.6).

**15.24.020.C Certificates of Qualification**

**1. Required**

Certificates of qualification shall be required for all types of work involving skills as specified and classified in this chapter, except as otherwise provided. (Ord. 880 § 19, 1986: prior code § 30-7(b)).

**2. Application--Fee**

Every applicant for a certificate of qualifications shall fill out the form provided by the building official and shall pay an application fee of five dollars at the time of filing. Such fee shall not be refundable. Application fees shall not apply to apprentices. Such fee shall entitle the applicant to one examination only, and if the applicant is reexamined for any reason whatsoever, a new application shall be filed and an additional fee of five dollars shall be required. (Ord. 880 § 20, 1986: prior code § 30-7(c)).

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### 3. Issuance

A certificate of qualification shall be issued to every person who makes application for such certificate, is able to show proper qualifications, pays the required fees and successfully passes an examination conducted by the building official; provided, however, that in lieu of an examination, the building official may issue such certificate to any person who makes application therefore, is able to show proper qualifications, pays the required fees and possesses and presents a valid certificate of qualification issued to them by any other governmental agency giving an examination, the scope and character of which, in the opinion of the board of examiners, is at least equal to that given by the building official. The applicant shall procure such certificate within thirty days after being notified of approval. Thereafter, a new application shall be filed. (Ord. 880 § 21, 1986: prior code § 30-7(d)).

### 4. Examination failure

When an applicant has failed to pass the examination, he shall be so notified in writing by the building official within thirty days of the examination. Every applicant who fails to pass the required examination shall not be eligible for another examination for thirty days, and any applicant who fails to pass the second examination shall not be eligible for reexamination for six months thereafter. (Ord. 880 § 22, 1986: prior code § 30-7(e)).

### 5. Classifications

#### a. Generally

- (i) **Supervisors or Master Certificate of Qualification.** A certificate of qualification shall be required and shall permit the holder thereof to be supervisor or master for each of the trades in which he has been certified.
- (ii) **Journeyman Certificates of Qualification.** A journeyman certificate of qualification shall be required in the trades described in this chapter and shall entitle the individual to work only in the trade for which they are certified and classified. Such certificates shall permit the individual to work only under the supervision of a certified master or supervisor.
- (iii) **Apprentice Certificate of Qualification.** An apprentice certificate of qualification shall entitle the individual to work under the direct supervision of a journeyman or master within each respective classification, provided however, that no individual journeyman or master shall have more than two apprentices under their direct

supervision. (Ord. 880 § 23, 1986: Ord. 579 § 2 (part), 1979: prior code § 30-8(a), (b) (part)).

**b. Experience required**

No person shall file an application for any classification of certificate of qualification without first serving a period of time as listed below, in the next lower classification, in an active, full-time capacity. Experience shall be determined by any combination of direct, on-the-job training or education as may be approved by the building official. A person may not upgrade their certificate to the next higher classification until they have met the experience requirements in Table 15.24.020-1 below.

Table 15.24.020-1			
	Master	Journeyman	Apprentice
Plumbing	3	4	Note No. 1
Mechanical	3	4	Note No. 1
Gas service	2	3	Note No. 1
Refrigeration	2	3	Note No. 1
Fire protection	2		
Petroleum Products Piping	2		
Lawn sprinkler	1		
Water and sewer utilities	2		
Water softener	1		
Note No. 1. Employment with a licensed contractor of the same classification.			
(Ord. 880 § 24, 1986: Ord. 579 § 2 (part), 1979: prior code § 30-8(b)(1)).			

**6. Fees**

The fees for certificates of qualification shall be paid pursuant to subsection 15.06.030.B of this code and may be found in the Administrative Manual.

**7. Renewals**

Certificates of qualification shall expire on December 31st of each year and shall be renewed by January 31st of the following calendar year. Any work performed after

expiration of the certificate and prior to obtaining a renewal of such certificate shall be a violation of this section. Certificates of qualification renewed after January 31st shall require a new application to be filed, along with a new application fee. (Ord. 880 § 29, 1986: prior code § 30-10).

## **8. Suspension and revocation**

- a.** The board of examiners shall review any complaint concerning the activities of the holder of a certificate of qualification and upon finding good cause for certificate suspension or revocation, shall notify the holder in writing of the grounds for suspension or revocation. The holder shall have ten days from receipt of said notice in which to file a written request for hearing in front of the board, which hearing shall be held within thirty days of the request and shall be conducted in accordance with the provisions of the Wyoming Administrative Procedures Act for “contested case” type hearings. Failure to timely file a written request for hearing shall constitute a waiver by the holder of any right to a hearing on the matter.
- b.** After hearing, or after the ten-day notification period runs in the event that there is no written request for hearing, the board shall take whatever action it deems appropriate as to the certificate, including but not limited to, suspension or revocation of such certificate. The board’s decision may be appealed to the district court by the city or the holder pursuant to the Wyoming Rules of Appellate Procedure. (Ord. 880 § 30, 1986: prior code § 30-11).

## **15.24.020.D Plumbing, heating and cooling codes**

### **1. Adoption**

The most recently issued editions of the International Plumbing Code are adopted by reference and have the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the Office of the Building Official. (Ord. 1466 § 15, 2005, 2005; Ord. 1538 § 19, 2008; Ord. 1658 § 25, 2014; Ord. 1734 § 13, 2017)

### **2. Section 101.1 amended—Title**

Section 101.1 is amended to read as follows: These regulations shall be known as the International Plumbing Code of the city of Laramie hereinafter referred to as “this code.” (Ord. 1466 § 62, 2005).

**3. Section 109.2 amended—Fee schedule**

Section 109.2 is amended to read as follows: The fees for all plumbing work shall be pursuant to section 15.06.030.B of this Code and may be found in the Administrative Manual.

**4. Section 109.5 amended—Fee refunds**

Section 109.5 is amended to read as follows: The Department or applicable reviewing body shall refund fees pursuant to 15.24.000.B.3.

**5. Section 113 – Board of Appeals**

Section 113 delete in its entirety and amend to read as follows: Appeals shall be made to the board of appeals as prescribed by Section 15.24.000(F) of the Laramie Municipal Code.

**6. Section 705.2.2 –Solvent Cementing**

Section 705.2.2 is amended to require purple primer to be used on PVC joints for underground sewer line from City utility to structure.

**7. Section 312.3 – Drainage and vent air test**

Section 312.3 amended by deleting the first sentence of this section.

**8. Section 903.1.1 – Roof extension unprotected**

Section 903.1.1 insert 12” for the unprotected roof extension.

**15.24.020.E International Fuel Gas Code****1. Adoption**

The most recently issued editions of the International Fuel Gas Code, is adopted by reference and has the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the Office of the Building Official. (Ord. 1466 § 72, 2005; Ord. 1538 § 22, 2008; Ord. 1734 § 14, 2017).

**2. Section 101.1 amended—Title**

Section 101.1 is amended to read as follows: These regulations shall be known as the Fuel Gas Code of the city of Laramie hereinafter referred to as “this code.” (Ord. 1466 § 73, 2005).

**3. Sections 103 through 104—Administration**

Sections 103 through 104 of the International Fuel Gas Code are deleted in their entirety. The intention is that this code be administered in accordance with the administrative provisions of the International Building Code, as adopted and amended by this chapter. (Ord. 1466 § 74, 2005; Ord. 1538 § 23, 2008).

**4. Section 109 amended—Fee refunds**

Section 109 is amended to read as follows: The Department or applicable reviewing body shall refund fees pursuant to 15.24.000.B.3 (Ord. 1658 § 27, 2014)

**5. Reserved****6. Section 621.4 amended—Prohibited locations**

Section 621.4 (Ord. 1466 § 84, 2005).

**7. Section 406.4.1 –Test Pressure**

Section 406.4.1 is amended by changing the first sentence to read as follows: The test pressure to be used shall not be less than 15 psi for a 30-minute duration. or 60 psi for a 30 minute duration on welded pipe.

**15.24.020.F International Mechanical Code****1. Adoption**

The most recent issued editions of the International Mechanical Code is adopted by reference and has the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the Office of the Building Official. (Ord. 1466 § 85, 2005, Ord. 1538 § 27, 2008; Ord. 1658 § 29, 2014; Ord. 1734 § 15, 2017).

**2. Section 101.1 amended—Title**

Section 101.1 is amended to read as follows: These regulations shall be known as the Mechanical Code of the city of Laramie hereinafter referred to as “this code.” (Ord. 1466 § 86, 2005).

### 3. Sections 103 and 104 amended—Administration

Sections 103 and 104 of the International Mechanical Code are deleted in their entirety. It is intended that the code be administered in accordance with the International Building Code, as adopted and amended by this chapter. (Ord. 1466 § 87, 2005, . 1538 § 28, 2008).

### 4. Section 109.2 amended—Fee schedule

Section 109.2 is amended to read as follows: The fees for all mechanical work shall be pursuant to section 15.06.030.B of this code and may be found in the Administrative Manual.

### 5. Section 109.2 amended—Fee refunds

a. Section 106.5.3 is amended to read as follows: The Department or applicable reviewing body shall refund fees pursuant to 15.24.000.B.3.

### 6. Reserved

(Ord. 1466 §§ 15, 75, 81, 85, 2005; Ord. 1538 §§ 19, 24, 27, 29, 2008; Ord. No. 1578, § 2(att. A), 3-2-2010; Ord. No. 1658, §§ 25—30, 5-6-2014; Ord. No. 1728, § 16, 4-18-2017; Ord. No. 1734, §§ 13—15, 6-20-2017; Ord. 1754, 11-7-2018)

### 7. Section 113 – Board of Appeals

Section 113 is deleted in its entirety and amended to read as follows: Appeals shall be made to the board of appeals as prescribed by Section 15.24.000 of the Laramie Municipal Code.

## 15.24.030 ELECTRICAL CODES

### 15.24.030.A National Electrical Code

#### 1. Adoption

The most recently issued editions of the National Electrical Code is adopted by reference

and has the same force and effect as though fully set forth in this chapter, except as specifically amended by this Chapter. Copies of such codes are on file in the Office of the Building Official. (Ord. 1466 § 97, 2005, Ord. 1538 § 30, 2008; Ord. 1658 § 31, 2014; Ord. 1734 § 16, 2017).

## **2. Article 90.4 amended—Enforcement**

Article 90.4 is amended to read as follows: This code shall be administered in accordance with Chapter 1, Administration, of the International Building Code as adopted and amended by this Chapter. Fees shall be as indicated by the building permit and plan review fee schedule. (Ord. 1466 § 98, 2005, Ord. 1538 § 31, 2008).

Article 230.2(B) amended—Special occupancies. Add Subsection 3 to Article 230.2(B) to read as follows: Fire areas separated by a minimum two-hour fire wall as defined by the building code may be considered as separate buildings for the purpose of calculating the number of services when approved in advance by the building official. (Ord. 1466 § 99, 2005).

(Ord. 1466 § 100, 2005; Ord. 1658 § 32, 2014).

## **3. Permits**

Permits for the installation, alteration and repair of electrical wiring, appliances or equipment, shall be issued only to a person holding a current city electrical contractor's license, or to homeowners performing work in their owner occupied single-family residence with their own hands. A permit for the installation of electrical service entrance equipment shall be issued only to an electrical contractor licensed by the city. (Ord. 1466 § 101, 2005).

### **15.24.030.B Licenses**

#### **1. Licenses --When required**

No person shall engage in the business of installing electrical wires, fixtures, signs, sign boards or similar appliances, illuminated, controlled or operated by electrical current, or appliances in, or on, any building or premises within the corporate limits of the city, for the purpose of transmitting or utilizing electrical current for light, heat, power, house annunciators, burglar alarms, electric bells, electric signal systems or lighting fixtures, or of installing electrical apparatus of any kind, unless he has obtained an electrical contractor's license therefor. Such license shall be issued in accordance with this chapter. No part of this

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section shall apply to those persons excepted from the provisions of this chapter as set forth in Section 15.24.020. (Prior code § 11-18).

## **2. Licenses--Exception to requirement**

No licenses shall be required for:

- a. The installation, alteration or repair of electric wiring, appliances or equipment installed by or for an electric public utility for the use of such utility in the generation, production, transmission, distribution or metering of electric service and no licenses shall be required for employees engaged in such work for such utility;
- b. Work involved in the manufacture, test or repair of electrical materials, appliances or equipment, exclusive of any permanent wiring not required for testing purposes;
- c. The assembly, erection and connection of electric equipment by the manufacturer or installer thereof, exclusive of any electric wiring not involved in making electrical connections on such equipment itself or between two or more parts thereof;
- d. A homeowner doing his own work on his own premises. (Prior code § 11-19).

## **3. Electrical contracting--Requirements**

- a. No business of electrical contracting shall be licensed unless it has a business telephone listed under the name of the business, in the city telephone directory, with directory information service, or at the office of the city building official in the event the licensee is unable to be listed in the city telephone directory or directory information service. The telephone shall be answered during normal working hours. The removal of telephone service shall automatically cancel the license and in order to reestablish the business, the licensee must pay the full new license fee.
- b. No business of electrical contracting shall be licensed unless a master electrician is in charge of all work at all times. The failure to have a master electrician in charge shall be just cause to revoke the contractor's license as provided in Section 15.24.010. (Ord. 773 § 2, 1984; prior code § 11-21).

## **4. Electrical contracting--Fees**

The fee for an electrical contractor's license shall be paid pursuant to section 15.06.030.B of this Code and may be found in the Administrative Manual.

## **5. Electrical contracting--Employment of non-licensed personnel**

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No electrical contractor shall employ any person in the capacity of master, journeyman or apprentice electrician who is not licensed by the city. (Ord. 612 § 3, 1980: prior code § 11-23).

**6. Electrical contracting--Misuse of privilege**

No person holding a business license under this chapter, shall either directly or indirectly allow his name to be used for the purpose of obtaining an installation permit for any other person. (Prior code § 11-24).

**7. Work to be done by licensed personnel--Exception**

No person shall engage in the actual work of installing, maintaining, altering or repairing any electrical wiring or equipment unless he is a currently licensed master electrician, journeyman electrician or apprentice electrician of the city; provided, that no such license shall be required for the employees of utilities holding franchises from the city when engaged in the work for their respective employers. Every such master, journeyman and apprentice electrician shall be in possession of his license at all times while he is engaged in any electrical work within the city. (Ord. 612 § 4 (part), 1980: prior § 11-25 (part)).

**8. Master electrician--Fee**

The license fee for a master, journeyman or apprentice electrician shall be paid pursuant to section 15.06.030.B of this Code and may be found in the Administrative Manual.

**9. Apprentice electrician--Supervision**

- a. The apprentice electrician shall be supervised by a licensed master or licensed journeyman electrician for the entire length of his or her training period.
- b. During the first two years of apprenticeship, apprentice electricians shall be fully supervised by a licensed master or licensed journeyman electrician who shall be physically present on the job at all times.
- c. Third-year apprentice electricians shall be supervised by a licensed master or licensed journeyman electrician who shall be physically present on the job at least fifty percent of the work day.
- d. Fourth and fifth year apprentice electricians shall be supervised by a licensed master or licensed journeyman electrician who shall be physically present on the job at least twenty-five percent of the work day.

- e. Any person who has been an apprentice for more than five years shall be supervised in the same manner as provided for the supervision of the first two years of apprenticeship.
- f. A journeyman or master electrician shall not supervise more than two apprentice electricians at any time.
- g. When requested by the city engineer or his representative, any apprentice electrician shall produce credentials showing him or her to be an accredited apprentice with the state and indicating the current number of years of apprenticeship served by the apprentice. (Ord. 832 § 1, 1985; Ord. 612 § 4 (part), 1980; prior code § 11-25 (part)).

#### **10. Issuance of electrician license upon proof of accreditation**

Any master electrician, journeyman electrician or apprentice electrician coming to the city shall produce credentials showing him to be an accredited master electrician, journeyman electrician or apprentice electrician by the state and shall upon approval of such credentials by the building department, be issued a license upon payment of the required license fee. (Ord. 612 § 5, 1980; prior code § 11-26).

#### **11. Right to appeal**

Any person has the right to appeal from the action of the city manager to the city council in the matter of granting a license. (Prior code § 11-16).

#### **12. Revocation**

The city council may revoke any license granted under this chapter if the licensee violates any ordinance relating to electrical work, or negligently or willfully installs electrical construction or equipment which is a hazard to life or property. (Prior code § 11-17).

### **15.24.040 FIRE CODE**

#### **15.24.040.A International Fire Code**

##### **1. Adoption**

The most recently issued editions of the International Fire Code, including Appendix B, D, E, F, and G, is adopted by reference and has the same force and effect as though fully set forth in this chapter, except as specifically amended by this chapter. Copies of such codes

are on file in the community development department. (Ord. 1707 § 1, 2016; Ord. 1466 § 102, 2005, Ord. 1538 § 332, 2008, Ord. 1626 § 1, 2012).

**2. Section 101.1 amended—Title**

Section 101.1 is amended to read as follows: These regulations shall be known as the Fire Code of the city of Laramie hereinafter referred to as "this code." (Ord. 1466 § 103, 2005, Ord. 1626 § 1, 2012).

**3. Section 105.1.1 amended—Permits required**

Section 105.1.1 is amended to read as follows: A permit shall be obtained from the department of fire prevention prior to engaging in the following activities, operations, practices or functions: activities, operations, practices or functions which did not require a permit prior to the adoption of this code may continue until the person engaging in the activities, operations, practices or functions is notified by the Fire Department that a permit is required. Within 30 days of notice or less (if specified in the notice) the person shall obtain a permit or cease to engage in the activities, operations, practices or functions. (Ord. 1466 § 106, 2005).

**4. Section 109.6 amended—Overcrowding**

Overcrowding or admittance of any person beyond the approved capacity of a building or a portion thereof shall not be allowed. The fire code official or designee, upon finding any overcrowding conditions or obstructions in aisles, passageways or other means of egress, or upon finding any condition which constitutes a life safety hazard shall be authorized to cause the event to be stopped until such condition or obstruction is corrected and/or a sworn police officer may issue a written citation of violation. (Ord. 1707 § 1, 2016; Ord. 1507 § 2, 2007, Ord. 1626 § 1, 2012).

**5. Section 112.3 amended—Notice of violation**

When the fire code official finds a building, premises, vehicle, storage, facility or outdoor area that is in violation of this code, the fire code official or designee is authorized to prepare a written notice of violation describing the conditions deemed unsafe and, when compliance is not immediate, specifying a time for re-inspection. If the violation is an immediate life safety hazard, including but not limited to overcrowding or an obstructed egress pathway, the fire code official or designee may issue a written citation of violation for non-compliance, in addition to any other action, permitted under this code by the fire code official or designee. (Ord. 1507 § 3, 2007, Ord. 1626 § 1, 2012).

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**6. Section 112.4 amended—Violation penalties**

Section 112.4 is amended to read as follows: Persons who shall violate a provision of this code or shall fail to comply with any the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the fire code official, or of a permit or certificate used under provisions of this code, shall be guilty of a misdemeanor, punishable in accordance with Subsection 15.24.000.C of the Laramie municipal code. (Ord. 1466 § 107, 2005, Ord. 1626 § 1, 2012).

**7. Section 113.4 amended—Failure to comply**

Section 113.4 is amended to read as follows: Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to the penalties prescribed by the Laramie municipal code. (Ord. 1466 § 108, 2005, Ord. 1626 § 1, 2012).

**8. Sections 507.3 and 507.5 amended—Fire flow and fire hydrant systems.**

Section 507.3 and 507.5 are amended to read as follows:

- a. An approved water supply capable of supplying required fire flow for fire protection shall be provided to all premises upon which facilities, buildings or portions of buildings are hereafter constructed or moved into or within the jurisdiction. When any portion of the building protected is in excess of 150 feet, as measured by an approved route around the exterior of the facility or building, from a public street or approved fire department access roadway on which a water supply meeting requirements is provided there shall be provided, when required by the chief, on-site fire hydrants and mains capable of supplying the required fire flow.
- b. Water supply may consist of reservoirs, pressure tanks, elevated tanks, water mains or other fixed system capable of supplying their required fire flow. (Ord. 1707 § 1, 2016)
- c. The number, type, and location of fire hydrants connected to a water supply capable of delivering the required fire flow shall be provided on the public street, approved fire apparatus access road, or on the site of the premises to be protected as required and approved by the fire chief or the fire code official. All hydrants shall be accessible to fire department apparatus from city streets or fire apparatus access

- roadways meeting the requirements of the 2015 International Fire Code Section 503 or 2015 IFC Appendix D. (Ord. 1707 § 1, 2016)
- d. Fire hydrant spacing for all zoning classifications shall conform to the following criteria (Fire hydrant spacing distances shall be measured in a linear manner along the street or access roadway frontage as fire apparatus is driven along a city street or fire apparatus access roadway. Hydrant spacing distances shall not be measured as a radius around a hydrant location.):
- (i) Zones RR, R1, LR, R2, AG, AV, and R2M. No point on a city street or approved fire department vehicle access roadway serving the structure shall be more than 400 feet from a fire hydrant. Fire hydrants shall be placed no more than 800 feet apart.
  - (ii) Zones R3. No point on a city street or approved fire department vehicle access roadway serving the structure shall be more than 200 feet from a fire hydrant. Fire hydrants shall be placed no more than 400 feet apart.
  - (iii) Zones B1, LM, NB, and O. No point on a city street or approved fire department vehicle access roadway serving the structure shall be more than 200 feet from a fire hydrant. Fire hydrants shall be placed no more than 400 feet apart.
  - (iv) Zones B2, AE, DC and C2. No point on a city street or approved fire department vehicle access roadway serving structure shall be more than 200 feet from a fire hydrant. Fire hydrants shall be placed no more than 400 feet apart.
  - (v) Zone I1, I2, and IP. No point on a city street or approved fire department vehicle access roadway serving the structure shall be more than 200 feet from a fire hydrant. Fire hydrants shall be placed no more than 400 feet apart.
  - (vi) Except that owners of a single-family dwelling within the corporate limits West of Interstate 80 and meeting the requirements of International Fire Code Section 503 and located no further than one intersection from a city fire hydrant shall not be required to provide additional fire hydrants.
  - (vii) Hydrants shall be placed at city street intersections or at the intersection of a city street and the fire apparatus road serving the structure whenever possible.

Any additional hydrants required along a fire apparatus road shall comply with the hydrant spacing requirements dictated by the underlying zoning district.

- (viii) When on a divided highway, hydrants shall be placed on each side of said highway in accordance with the spacing requirements dictated by the underlying zoning district.
- (ix) Fire hydrants shall be placed no more than 800 linear feet apart along roadways serving undeveloped areas whenever new water lines are laid or old water lines replaced.
- (x) Before any construction involving combustible materials in any subdivision may begin:
  - (1) All fire hydrants shall be operational.
  - (2) Streets shall be provided with all-weather driving surfaces able to support the imposed weight fire department apparatus.
  - (3) Fire hydrants shall be inspected and approved by city of Laramie public works department or Engineering Department inspectors.
  - (4) All fire hydrants shall have been flushed and operated.
  - (5) Fire hydrant threads and drainage shall have been checked and approved.
- (xi) Installation and material specifications for fire lines and fire hydrants shall be in accordance with city standards as determined by the city engineer. Fire hydrants shall be installed and maintained so that the breakaway flange is within two inches of the finished grade. Hydrants shall be installed so that the 4.5 inch diameter outlet faces the city street, fire apparatus road or fire lane adjacent to the fire hydrant.
- (xii) That the person or persons creating the need for additional fire flow will pay for the cost of improvement. The city may enter into agreement with the person or persons paying initial costs so that those benefiting in the future will pay a proportionate share based upon square footage of land area. The city may participate where oversize lines are needed or where the city will directly benefit from improvements in the water system.
- (xiii) Appendix Chapters B (Fire Flow Requirements for Buildings) and C (Fire Hydrant Locations and Distribution) of the International Fire Code and/or the Insurance

Service office Commercial Grading Schedule shall be recognized as standards of good practice which may be enforced by the fire chief or the fire code official whenever other provisions of the code are, at the fire chief's discretion, inadequate or inapplicable to any situation involving the protection of persons and property from the hazards of fire or explosions. (Ord. 1707 § 1, 2016; Ord. 1466 § 109, 2005, Ord. 1538 § 35, 2008, Ord. 1626 § 1, 2012).

**9. Section 5304.1 amended—Storage of compressed gasses—Upright storage.**

Add Paragraph to Section 5304.1 to read as follows: Any storage of Compressed Natural Gas (CNG) is prohibited unless approved by the fire code official. (Ord. 1466 § 111, 2005, Ord. 1626 § 1, 2012). (Ord. 1707 § 1, 2016)

**10. Section 5504.3.1.1.3 amended—Storage—Location.**

Add the following paragraph to the end of Section 3204.3.1.1 to read as follows: The limits in which the storage, of flammable cryogenic fluids in stationary containers is prohibited, are established as follows: RR, LR, R1, R2, R3, R2M, B1, and B2 zones. (Ord. 1466 § 112, 2005, Ord. 1626 § 1, 2012).

**11. Section 5601.1 amended—Explosives and fireworks—Scope**

Add the following sentence to the end of Section 3301.1 to read as follows: Provisions of Chapter 56 pertaining to fireworks shall extend to and be enforceable within the city limits. (Ord. 1707 § 1, 2016; Ord. 1466 § 113, 2005, Ord. 1626 § 1, 2012).

**12. Section 5601.1.3 amended—Fireworks**

Exception 4 of Section 5601.1.3 is deleted in its entirety. (Ord. 1466 § 114, 2005, Ord. 1626 § 1, 2012).

**13. Section 5601.2.3 amended—Permit restrictions—Storage of explosives and blasting agents.**

Section 5601.2.3 is amended to read as follows: Storage of explosives and blasting agents is prohibited within the corporate limits of the city. (Ord. 1466 § 115, 2005, Ord. 1626 § 1, 2012).

**14. Section 5704.2.9.6.1 amended—Storage—Locations where above-ground tanks are prohibited.**

Add the following paragraphs to the end of Section 5704.2.9.6.1 to read as follows: New bulk plants for the storage of flammable or combustible liquids are prohibited within the

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area within any RR, LR, R1, R2, R3, R2M, B1, B2 and DC zones. The limits where the storage of flammable or combustible liquids in outside above-ground tanks is prohibited, are established as the area within any RR, LR, R1, R2, R3, R2M, B1, B2 and DC zones. (Ord. 1466 § 116, 2005, Ord. 1626 § 1, 2012).

**15. Section 5706.2.4.4 amended—Special operations—Locations where above-ground tanks are prohibited**

Add the following paragraphs to the end of Section 5706.2.4.4 to read as follows: New bulk plants for the storage of flammable or combustible liquids are prohibited within the area within any RR, LR, R1, R2, R3, R2M, B1, B2 and DC zones. The limits where the storage of flammable or combustible liquids in outside above-ground tanks is prohibited, are established as the area within any RR, LR, R1, R2, R3, R2M, B1, B2 and DC zones. (Ord. 1466 § 117, 2005, Ord. 1626 § 1, 2012).

**16. Section 5706.4 amended—Bulk plants or terminals**

Add the following paragraph to the end of Section 5706.4 to read as follows: New bulk plants for the storage of Class I or Class II liquids are prohibited within the area within any RR, LR, R1, R2, R3, R2M, B1, B2 and DC zones. (Ord. 1466 § 118, 2005, Ord. 1626 § 1, 2012).

**17. Section 6104.2 amended—Location of containers—Maximum capacity within established limits**

Add the following paragraph to the end of Section 6104.2 to read as follows: The geographic limits, as to the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas, are established as follows: RR, LR, R1, R2, R3, R2M, B1, B2 and DC zones. (Ord. 1466 § 119, 2005, Ord. 1626 § 1, 2012).

**18. Enforcement**

- a. The International Fire Code shall be enforced by the life safety and fire prevention division of the fire department of the city which is established and which shall be operated under the supervision of the fire chief in cooperation with the community development department and its building official.
- b. The fire chief may detail such members of the fire department and members of the code administration division as inspectors as shall from time to time as may be necessary.

- c. The fire chief and other individuals charged by the fire chief with the control or extinguishment of any fire, the enforcement of this code or any other official duties, acting in good faith and without malice in the discharge of their duties, shall not thereby be rendered personally liable for any damage that may accrue to persons or property as a result of any act or by reason of any act or omission in the discharge of their duties.
- d. The code shall not be construed to relieve from or lessen the responsibility of any person owning, operating or controlling any building or structure for any damages to person or property caused by defects, nor shall the code enforcement agency or its parent jurisdiction be held as assuming any such liability by reason of the inspections authorized by this code or any permits or certificates issued under this code. (Ord. 1466 § 121, 2005, Ord. 1538 § 38, 2008, Ord. 1626 § 1, 2012).

#### **19. IFC fines, penalties and fees**

- a. Any person who violates any of the provisions of the International Fire Code as adopted and amended, or fails to comply with, or who violates or fails to comply with any order made, or who builds in violation of any detailed statement or specifications or plans submitted and approved, or any certificate or permit issued, from which no appeal has been taken, shall severally for each and every such violation and noncompliance, respectively, be guilty of a misdemeanor, punishable by a fine of not less than fifty dollars nor more than seven hundred fifty dollars in accordance with Chapter 1.28 of this code. This section is in addition to all other remedies which the city may use to enforce compliance.
- b. The fire chief, subject to the approval of the city manager, shall establish a fee schedule as follows: repeated false alarms fifty dollars upon the third alarm; repeated reinspection's fifty dollars upon the third visit; and repeated acceptance testing fifty dollars on the third visit. (Ord. 1707 § 1, 2016)
- c. The fire chief, subject to the approval of the city manager, shall establish recovery costs for extraordinary costs of fire-cause determination; costs of hazardous materials incident containment; and extraordinary costs of fire emergency operations. (Ord. 1466 § 122, 2005, Ord. 1626 § 1, 2012).

#### **20. New materials, processes new materials, processes, or occupancies requiring permits**

The city manager, the city fire chief and the city fire marshal shall act as a committee to determine and specify, after giving affected persons an opportunity to be heard, any new

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materials, procedures or occupancies, which require permits in addition to those enumerated in the International Fire Code. The fire chief shall post such list in a conspicuous place in his office and distribute copies thereof to interested persons. (Ord. 1466 § 123, 2005, Ord. 1538 § 39, 2008, Ord. 1626 § 1, 2012).

## 21. Permit waivers

- a. The fire chief may waive enforcement and permit requirements to engage in certain activities, operations, practices or functions; provided that he finds the public safety is not impaired and substantial justice done by waiving the requirement.
- b. The fire chief may waive the enforcement and permit requirements in Chapter 50 of the International Fire Code. (Ord. 1466 § 124, 2005, Ord. 1626 § 1, 2012).

## 22. Appeals

In cases where the fire chief disapproves an application, refuses to grant a permit, or determines that the provisions of the International Fire Code do not apply or that the true intent and meaning of the International Fire Code has been misconstrued or wrongly interpreted, such action on behalf of the fire chief may be appealed to the Building and Fire Code Board of Appeals within fifteen days of the day upon which the action has been taken. (Ord. 1466 § 125, 2005, Ord. 1626 § 1, 2012).

(Ord. No. 1466 §§ 102, 104, 111, 113, 2005; Ord. No. 1507 § 2, 2007, Ord. No. 1538 §§ 32, 33, 2008; Ord. No. 1507 § 2, 2007; Ord. No. 1578, § 2(att. A), 3-2-2010; Ord. No. 1626, § 1, 9-4-2012; Ord. No. 1707, 6-7-2016; Ord. 1754, 11-7-2018; Ord. No. 1757, §§ 4—6, 12-4-2018)